



*MABAS*

*Mutual Aid Box Alarm System*

*“GETTING STARTED”*

*NEW DIVISION  
GUIDANCE MANUAL*

*February 2004*

# **MABAS**

## **- Getting Started Manual -**

### **TABLE OF CONTENTS**

|              |                                                                                                                                                                                                                                                                                                  |
|--------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Section I    | Governance                                                                                                                                                                                                                                                                                       |
| Section II   | Administration and Documentation Requirements                                                                                                                                                                                                                                                    |
| Section III  | Owning a MABAS Franchise                                                                                                                                                                                                                                                                         |
| Section IV   | MABAS Communications Basics                                                                                                                                                                                                                                                                      |
| Section V    | Creation and Adoption of MABAS Box Cards                                                                                                                                                                                                                                                         |
| Section VI   | Typical Box Card Description and Format                                                                                                                                                                                                                                                          |
| Section VII  | Types of Box Alarm Cards                                                                                                                                                                                                                                                                         |
| Section VIII | Complex MABAS Alarm Incidents and/or Simultaneous Use of Box Cards                                                                                                                                                                                                                               |
| Section IX   | MABAS Training Activities and Radio Drills                                                                                                                                                                                                                                                       |
| Section X    | MABAS Extra Values and Beyond                                                                                                                                                                                                                                                                    |
| Appendice 1  | Governance <ul style="list-style-type: none"><li>- Intergovernmental Cooperation Act</li><li>- IEMA Act</li><li>- EMAC</li><li>- MABAS Contract</li><li>- MABAS Resolutions/Ordinances</li><li>- IEMA - MABAS MOU</li><li>- FEIN - MABAS</li><li>- Attorney General's Approval Letters</li></ul> |
| Appendice 2  | Administration and Documentation Requirements <ul style="list-style-type: none"><li>- MABAS Inventory Spread Sheet</li><li>- MABAS Inventory Questionnaire</li><li>- MABAS Executive Board By-Laws</li><li>- MABAS Division By-Laws - Example</li></ul>                                          |
| Appendice 3  | Owning a MABAS Franchise <ul style="list-style-type: none"><li>- Key Standards and Rules Summary</li></ul>                                                                                                                                                                                       |
| Appendice 4  | MABAS Box Cards <ul style="list-style-type: none"><li>- Typical Box Card Description</li><li>- Blank - Template MABAS Box Card</li></ul>                                                                                                                                                         |
| Appendice 5  | Complex MABAS Alarm Incidents <ul style="list-style-type: none"><li>- Reception Site Processing Form</li></ul>                                                                                                                                                                                   |
| Appendice 6  | Getting Started Checklist for New MABAS Divisions                                                                                                                                                                                                                                                |
| Appendice 7  | MABAS Divisional Roster <ul style="list-style-type: none"><li>- Division Department Members</li><li>- Four Letter Department Identifiers</li><li>- Division Board Member Listings</li><li>- Division Primary / Secondary Dispatch Centers</li></ul>                                              |
| Appendice 8  | ILEAS - Illinois Law Enforcement Alarm System Overview                                                                                                                                                                                                                                           |

## **SECTION I – Governance**

- A. Governance –  
Various public acts, governing guidance documents and other legal instruments allow MABAS to exist and functionally provide mutual aid assistance across jurisdictional boundaries. Accordingly, MABAS is recognized as a non-for-profit, government agency in all of its functions and practices.

Within appendice 1, Governance -are copies of various documents, public acts and legal instruments, which relate to MABAS from a local, statewide and national (not federal) perspective.

- B. A number of legal instruments must be executed and forwarded to the MABAS Executive Board before a "Division" can be established. Once a MABAS Division is established it becomes a MABAS franchise with all rights and privileges, including allowing other fire departments, fire districts and private sector entities to enter your local division as a full member.

Every MABAS department or district must execute several documents before they become members of your division and of MABAS. Every district or department must forward executed copies of the following to the Executive Board Secretary of MABAS:

- 1- Executed and signed MABAS contract (copy attached).
- 2- Executed Board, City Council or Trustee Resolution or Ordinance approving the political entities membership into MABAS.
- 3- Other administrative documents, which are covered in other sections of this guide. (such as contact information, inventories, etc.)

- C. IEMA Memorandum of Understanding (MOU) is provided in appendice, the MOU has been signed by MABAS and IEMA. The MOU is in accordance with Illinois IEMA Act, allowing for a number of actions to occur, especially during a Declaration of Disaster. The IEMA Act and MOU with MABAS provided for the following, upon Declaration of Disaster:

- 1- MABAS resources activated and mobilized under the Statewide Plan become state assets known as "Mobile Support Teams".
- 2- Mobile Support Teams, as an asset of the state, can be sent anywhere under the control of the state, specifically IEMA.
- 3- Mobile Support Team liabilities, coverage's, reimbursements, etc. are provided for through the state once a Declaration of Disaster is in effect and the resources mobilization is authorized by IEMA through RED Center (primary) or Orland Central (backup).
- 4- Once activated and mobilized under the Statewide Plan, release and return to the owning jurisdiction is controlled by IEMA and the State of Illinois.

- D. State Statute – Intergovernmental Cooperation.  
Illinois Constitution and 5 ILCS 220/5, a law, authorizes municipal corporations (all forms of government) to enter into agreement, which allows for cooperative measures, including the sharing of resources. MABAS gains its authority to exist by this public act. MABAS and its memberships create an intergovernmental agency as created by the statute, enabled by your board members signatures on the contract, approval resolutions/ordinances. A copy of Public Act 5 ILCS 220/5 is included in this appendice for reference.

- E. **EMAC – Emergency Management Agency Compact**  
Mutual aid state-to-state exists between forty-eight of the states. EMAC is a mechanism between governors and their emergency management agencies to share resources across state lines, normally during a Declaration of Disaster. Illinois is an EMAC State, as are all of the states surrounding Illinois.

Under EMAC, mutual aid is not free and the requesting state is expected to reimburse states providing mutual aid resources. Providing resources is also voluntary and can be declined, without reason, by the providing state.

Under EMAC, MABAS could become a resource provided to another state (National Mutual Aid system) if:

- 1- A Declaration of Disaster in Illinois is declared.
- 2- The Governor activates the Statewide Plan and MOU.
- 3- A unit(s) is activated and mobilized to fulfill the mission.
- 4- Effectively, national mutual aid is provided.

Under such activation, reimbursements will be provided to mobilized units, as well as all liability and exposure coverage.

A copy of EMAC informational brochure is included in this appendice 1 for reference.

- F. **FEIN – Federal Exempt Identification Number**  
The MABAS Executive Board has been issued a FEIN – Tax Exempt Agency as a non-for-profit, governmental entity. A copy is included in appendice 1 for divisional reference.

- G. **Automatic Aid Agreements and other Non-MABAS Mutual Aid Agreements:**

- 1- Automatic aid responses between local, municipal agencies are of no concern, requirement or of governance requirements to MABAS. Such automatic aid agreements are between two or more governmental entities for “Automatic First Response”. MABAS encourages automatic aid however; it is not a requirement, nor the business, of MABAS.
- 2- MABAS encourages municipalities who have automatic aid to build the first response sequence in as part of their MABAS box alarm response cards. In doing so, a smooth deployment of the mutual aid MABAS system occurs through the running and box alarm cards.
- 3- Non-MABAS Mutual Aid Agreements - often when agencies sign the MABAS agreement and become members, it is asked if they should cancel previous mutual aid agreements. We strongly suggest two actions be considered, but it is understood actions are a matter of the local policy boards, not MABAS.

It is recommended consideration be given to:

- a- Cancel all other previous mutual aid agreements with other local fire departments who have joined MABAS. The action limits exposure (litigation) where possibly several mutual aid agreements exist, of which one might contradict another.
- b- Existing mutual aid agreements with non-MABAS communities can remain in force. This allows the continuance of mutual aid in a comprehensive manner. Further, non-MABAS agencies should be encouraged to join MABAS – and at that time – the previously used mutual aid contract can be cancelled.

## **SECTION II – ADMINISTRATION AND DOCUMENTATION REQUIREMENTS**

- A. The following documents are required to assist in the proper and comprehensive management of the MABAS system. Each division is required to complete and forward the administrative documents to the MABAS Executive Board. Accordingly, updates, edits or deletions should also be forwarded to the MABAS Executive Board. Executive Board contracts and documents forwarded should be sent to the attention of the President and Secretary.
- B. Required administrative documents to be completed, maintained and forwarded by each MABAS Division include: (appendice 2)
- 1- MABAS Division roster of fire departments, fire districts, EMS agencies and the like by name only. A separate list should be forwarded, which identifies departments/districts within a division's territory who are **not** MABAS members.
  - 2- Next to each departments name on the MABAS member division roster, should be each departments/districts four- (4) letter MABAS identifier. The four letter MABAS identifier for each department/district must be coordinated and approved by the MABAS Executive Board Secretary to assure no duplication occurs.
  - 3- Included with the division roster and identifiers is a listing of each MABAS divisions primary and backup dispatch centers. Below each dispatch center(s) the primary and secondary, include;
    - a- A twenty-four hour, seven-digit phone number(s) with area code, direct into the dispatch center.
    - b- A twenty-four hour fax number for each, direct into the dispatch center.
    - c- E-mail address into the dispatch center (twenty-four hour monitoring and access preferred).
    - d- The dispatch center(s) supervisors name and business phone number.
  - 4- MABAS Division Resource Inventory (appendice 2)  
Completion of the attached questionnaire for your entire division and all its resources in a cumulative fashion. Please be as accurate as possible, however if you need to estimate be conservative versus liberal. Follow the survey questionnaire instructions in determining typing for each classification.
  - 5- MABAS maintains a statewide message network to send out critical information from the FBI, IEMA, RED Center, etc. The network is for official, important matters only. In order to maintain an effective system, e-mail addresses and fax numbers are needed as follows:
    - a- Send one (1), single e-mail address as primary to your division. Primary recipients are asked to develop a local e-mail or fax system to distribute messages received on the primary to all of your area departments. Primary e-mail sights should be highly reliable and routinely checked daily, should a division want to add an additional primary site, we will add it to the primary list.
    - b- A secondary list exists, allowing MABAS divisions to add "other" recipients. Secondary recipients will receive most e-mail messages. Some very confidential messages **may not** go out on the secondary recipient list due to security concerns. Division Executive Board Members may want to be added to the secondary list.
    - c- All primary e-mail addresses will need a fax number also. The fax number will be used for primary messages if the e-net is rendered inoperable.

- d- **FACT Message –**  
In the event both e-mail and fax networks are inoperative or cannot be used for any reason, a radio transmission via IFERN will be made using the “FACT” message coding system. A copy of the confidential FACT message reference sheet is attached in appendice 2, placement in your dispatch center(s) and Dispatcher/Chief Officer training.
- e- MABAS Division Executive Board contact list. The Executive Board for MABAS should be kept updated of each MABAS divisions local Executive Board for mailings. Accordingly, each MABAS division shall notify the MABAS Executive Board Secretary whenever a change in board leadership occurs. (appendice 2)

Information needed includes:

- 1- Name, Position, Rank
- 2- Good Mailing Address
- 3- Work Phone Number
- 4- Home Phone Number
- 5- Cell Phone Number
- 6- Pager Number
- 7- Fax Number
- 8- E-Mail Address
- 9- Term of Office

#### C. By-Laws – Executive Boards

Two types of by-laws exist for MABAS; first, the by-laws for the Executive Board and; second, by-laws for a local MABAS Division.

- 1- A copy of the MABAS Executive Board by-laws is attached for reference by local divisions. (appendice 2)
- 2- An example of a local MABAS Division by-law is provided for reference, review, adaptation and adoption by new MABAS divisions. Edit and amend as your local needs exist. (appendice 2)
- 3- MABAS Executive Board will not provide legal assistance of legal fee reimbursements for a local MABAS division to develop by-laws. It is suggested local MABAS Division Boards get copies from other divisions and amend/adopt.

#### D. MABAS Dues

- 1- The MABAS Executive Board adopted a first ever-annual dues policy (July 2003) of one hundred dollars (\$100). Billing cycles will be annually, beginning in January each year, payable within a period as determined by the secretary/treasurer of MABAS Executive Board. Dues will be used to cover administrative and operational reimbursements experienced during official business.
- 2- Local MABAS divisions may or may not impose dues upon their membership in accordance with their local needs and by-laws. Expenses and reimbursements for a local MABAS division should be for official activities that are non-for-profit in nature and serve the common good of their local service area.

#### E. MABAS Philosophy – Executive Board

Coordination and facilitation occur at the MABAS Executive Board level. Control and enforcement is the responsibility of local MABAS Division Executive Boards. In other words - centrally coordinated and de-centrally (at division level) coordinated and enforced.

### **SECTION III – Owning a MABAS Franchise**

- A. Simplicity, rules and standards are the cornerstones of the success of the MABAS system. Compromise of the “key” requirements of MABAS will damage our systems ability to perform well and operate effectively, efficiently and safely.
- 1- A summary of the key standards, rules and protocols include:
    - a- Use of ICS – Unified Command.
    - b- Use of Staging and Accountability Systems.
    - c- Staffing Levels
      - 1- Engine, Truck, Squad – 4
      - 2- Ambulance, Tanker, Brush Truck – 2
      - 3- Special Operations Team  
Local Protocol (for Statewide Plan; Haz-Mat- 10, TRT- 11)
    - d- Appropriate Radio Frequencies.
    - e- No Self-Dispatch – No Freelancing.
    - f- Adopt box cards - a plan of sequenced response.
  - 2- The full list of key requirements is included in appendice 3.
- B. Defining a MABAS Divisions territory:
- 1- Most MABAS Divisions membership is built upon the continuous geographical locations of various departments.
  - 2- Newer divisions often include an entire county, where some departments are division charter members, and the remainder of the departments come in at a later date.
  - 3- The number of departments within a division often varies, but may be driven by the size and total inventory of a division. (example=CFD is MABAS Division 9).
  - 4- Once a MABAS division is established within a county a “franchise” is awarded and departments within that county are encouraged to join the established MABAS division franchise, versus establishing a new, separate MABAS division.
  - 5- On occasion, a MABAS division may approach the Executive Board to split in to separate and different divisions. This often occurs because of too large of a span of control or two dissimilar types of functional operational issues within the same division exists.
- The Executive Board may approve such requests from a single “franchise” when there is mutual agreement from the involved and impacted divisions member departments. The Executive Board will not approve such requests when they are unilateral and mutual consensus is absent.
- 6- The MABAS Executive Board will not approve single department MABAS divisions unless the department is comparable in size and scope as the Chicago Fire Department. Requests from several departments becoming their own division may be approved based upon existing benchmarks of divisions and the cumulative scope and size as compared to other existing MABAS divisions.
- C. Full and Associate Memberships.
- 1- MABAS By-Laws typically allow full primary memberships and associate memberships within a MABAS division.
  - 2- A full primary membership usually has voting privileges while an associate membership normally does not.
  - 3- A department may be a full primary member of one, single division and associate membership in a number of other MABAS divisions.

- 4- In no case may a department have a primary membership in more than one MABAS division, nor voting rights in more than one (normally their primary, full membership) division.

D. Recruitment of Non-MABAS Fire Departments/Districts

- 1- MABAS believes in passive recruitment. We do not believe in high-pressure sales techniques.
- 2- Once a franchise is established in a county or a specific geographic area, non-MABAS departments will eventually join over time. Normally the holdouts join once all of the initial fears and misinformation has passed.
- 3- Local franchise divisions will become the recruitment contact for non-MABAS departments, rather than an Executive Board Orientation Team.

E. Non-MABAS Mutual Aid Agreements

- 1- From a legal perspective, MABAS does not encourage multiple, dissimilar mutual aid agreements within or between MABAS divisions.
- 2- MABAS does not prohibit multiple, dissimilar mutual aid agreements within a MABAS franchise, especially during new division startup towards full MABAS transition.
- 3- Multiple mutual aid agreements allow MABAS and non-MABAS fire agencies to continue mutual aid during transition.
- 4- MABAS does recommend that as departments become part of a MABAS franchise, they eliminate as many other, dissimilar mutual aid agreements as possible through local policy board actions.
- 5- MABAS supports automatic aid agreements between local jurisdictions. MABAS has nothing to do with local automatic agreements. There is no need to eliminate automatic aid agreements due to becoming a MABAS member. Automatic aid and mutual aid are two different practices and policies.

F. MABAS and Public / Private Mutual Aid Relationships

- 1- This section addresses situations where a local refinery, chemical plant, other institutions or EMS services, or the like want to join local mutual aid division and MABAS.
- 2- MABAS recognizes such actions as often appropriate and mutually beneficial. The MABAS Executive Board has no responsibility in forcing such relationships. It is entirely up to the local MABAS franchise division executive board and primary membership vote decision process.
- 3- For a private entity to become a mutual aid associate member, they first have to have established an official, relationship with a local policy board of a MABAS member department, the city council or fire district trustees. An approved MOU.
- 4- Once an official relationship is established the entity can be voted into the local franchise MABAS division (often as an associate member) and sponsored by the public entity for MABAS membership.
- 5- In such cases, MABAS recommends legal counsels for both the public and private entities review and concur with an MOU (Memorandum of Understanding), and it is executed by the local Policy Board and private entity principals.

G. MABAS Procedures and Policy Manual

- 1- MABAS Executive Board maintains a procedures and policy manual.
- 2- The document will be kept in hardcopy and electronic versions.
- 3- From time-to-time, the document will be updated.

- 4- Distribution of the document will be to local MABAS Division Executive Board (one copy), local MABAS divisions have the authority to reproduce and distribute to their franchise member departments.
- 5- Normally, the procedures and policy manual update responsibility is assigned to the MABAS Executive Board Vice President.

#### **SECTION IV – MABAS COMMUNICATIONS BASICS**

- A. Critical Frequencies (see Appendice 3 for explanations in advocacy statements)  
MABAS uses the IFERN frequency for resource dispatching purposes. A number of fireground, low wattage use frequencies are also licensed for MABAS use. Appendice 3 includes a number of MABAS, Executive Board approved "Advocacy Statements", which provides purpose and technical information associated with IFERN use requirements.
  - 1- Dispatch - IFERN and tones (PL)
  - 2- Fireground Frequencies and uses
  - 3- Other - Advocacy statements
- B. Why simplex and not duplex (repeater). - Geographical coverage and multiple incidents.
- C. Primary and secondary MABAS dispatch centers. - Single point of resource control.  
Community hosting the incident - does not do the MABAS dispatch duties.
- D. Dispatch center operator training. - RED Center assistance.
- E. Radio drills and practices (repetition during divisional startup).
- F. Communication pitfalls - lessons learned. - Train, Train, Train.
- G. Local departments radio frequency and response to MABAS alarms. - Violates rules and standards - IFERN.
- H. Other remarks worth noting. (see advocacy statements - Appendice 3)
- I. Operational Example: The following is a step-by-step walk through, where activation of the MABAS system over the IFERN system occurs.
  - 1- Incident Commander - "MABAS Division 3 from Northbrook Battalion 11. I'm requesting a box alarm, for a structure fire at 740 Dundee Road."
  - 2- MABAS Dispatch Center for Division - "Battalion 11, we'll give you a box alarm for a structure fire at 740 Dundee Road. Where do you want to establish a staging location?"
  - 3- Incident Commander - "Battalion 11 to MABAS Division 3, establish staging at Dundee Road and Skokie Boulevard."
  - 4- MABAS Divisional Dispatch Center now checks their CAD and Northbrook Fire Departments box card for the appropriate grid and box card number, in accordance with the geographical location of the incident. Sometimes the local Incident Commander will need to give the divisional dispatch center the box (grid) number over the radio (IFERN). All depends upon the ability and proficiency in MABAS procedures of the local dispatch center for the division.

- 5- Division Dispatch Center - Activates MABAS tones twice on IFERN, opens department receivers and announces "MABAS Division 3 to all local fire departments, the Northbrook Fire Department is requesting box number 1105, for a structure fire at 740 Dundee Road. The following departments are due to respond: Highland Park, Glencoe, Deerfield with engines, Northfield and Winnetka with a truck company, Morton Grove with a squad, Glenview with an ambulance, Deerfield and Wheeling with Chief Officers. Staging will be at Dundee Road and Skokie Boulevard. All companies due to respond should do so on the IFERN frequency." The message is then repeated a second time, no tones.
  - 6- Each department due to send resource then acknowledges their receipt and commitment to respond to the divisions divisional dispatch center, and takes their local action to dispatch the directed equipment and personnel.
  - 7- Local department responding to MABAS assignment on IFERN frequency, "MABAS Division 3 from Northfield Truck 29, we are responding to the box alarm in Northbrook. Staging at Dundee and Skokie Road's." All units due to respond acknowledge in an identical fashion and stay on IFERN frequency until in staging.
  - 8- Responding units arrive in staging "MABAS Division 3 from Northfield Truck 29, we are in staging, Dundee and Skokie Boulevard for Northbrook's box alarm." The unit then switches to the fireground frequency in staging.
  - 9- The Incident Commander, or Plans Chief, will then assign units through the staging sector for fireground assignment, over the fireground frequency.
  - 10- The Incident Commander can request 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> alarms or other type box cards through their MABAS divisional dispatch center. The dispatch center repeats the entire process for all additional alarms, including activating MABAS tones twice on IFERN before announcing additional extra alarms.
  - 11- The Incident Commander must "strike out" the alarm out once the incident is under control and no additional equipment will be needed. Striking an alarm out indicates:
    - a- The alarm level will not be increased.
    - b- The fire or incident is under control.
    - c- All assigned units are still committed at the scene, and might not be released for sometime, as the Incident Commander feels appropriate.
  - 12- Incident Commander - "MABAS Division 3 from Dundee Road Command, Battalion 11, strike out this box alarm and we will be holding all companies."
  - 13- The MABAS Divisional Dispatch Center acknowledges the Incident Commanders striking the box out, and initiates the MABAS tones over the IFERN frequency twice and announces, "MABAS Division 3 to all local fire departments, the Northbrook Fire Department is striking out box #1105 at 740 Dundee Road." Message is then repeated one more time.
  - 14- On scene units, when released from the scene by the Incident Commander transmits the following message upon leaving the scene on IFERN. "MABAS Division 3 from Northfield Truck 29, we are in service from the box alarm in Northbrook and we are returning to our quarters on our local frequency." This unit then states the same message to their normal dispatch center on their local frequency.
- J- Statewide dispatch for activation of the Statewide Plan is done by telephone and not by setting of MABAS tones or by dispatch on the IFERN frequency. All units responding to a Statewide Plan activation do switch to the IFERN frequency while enroute and returning.

- K- MABAS / Statewide Plan Fundamental Difference.
- 1- MABAS system is designed for speed of response. - Dispatch controlled by division center hosting event.
  - 2- The Statewide Plan is designed for quantity and sustained capabilities - not speed of response. Single point dispatch - RED Center.
  - 3- MABAS and Statewide Plans support one another.
  - 4- The Statewide Plan is based on 20% response and 80% remain in place.
  - 5- Cycling resources through reception - coordinated and controlled by RED Center and reception area under the Statewide Plan activation.

## **SECTION V – CREATION AND ADOPTION OF MABAS BOX CARDS**

- A- Local fire department Chiefs of a MABAS Division are solely responsible to select the type of MABAS box cards they wish to develop and implement for their service area, and what type and how much equipment they wish to assign to each level of extra alarm response.
- B- Local Fire Chiefs of a MABAS Divisional Department may assess the box cards construction of resource through various methods, such as:
- 1- Risk assessment of properties.
  - 2- Multiple grids with different types of occupancies and risks.
  - 3- Capacity of their local divisions resources.
  - 4- Previously established local practices or protocols.
  - 5- Nearest in-towns and resources.
- C- A local division should discuss and establish policies for change of quarters practices. Local Chiefs should comply with their local division's policies and practices regarding change of quarters.
- D- MABAS Box Card Adoption Process
- 1- Once a local Chief has drafted MABAS box cards for their service area, the following steps should be taken for official adoption:
    - a- Prepare a cover letter to be sent with the box cards. Explain they are sent out as drafted for comment and review over the next thirty- (30) days before they are adopted.
    - b- Mail the letter with attached draft MABAS cards to all Chiefs who have equipment listed on the cards as due to respond, or change quarters.
    - c- After thirty (30) days, sign the cards as adopted and copies to all involved Fire Chiefs, your primary and secondary MABAS division dispatch centers.
    - d- Brief your department of the new cards for understanding and familiarity.
    - e- A Chief from a department you have placed on a box card retains the right to unilaterally decline the response assignment on the box card, and request reassignment to a different alarm level or different type of equipment.

## **SECTION VI – TYPICAL BOX CARD DESCRIPTION AND FORMAT**

- A- The following describes the typical box card format and components. It is critical to standardize all box card formats to the MABAS standard for simplicity, training and use. This is especially critical for dispatch center operations.

- B- Accordingly, the components of a typical MABAS box card is as follows this page with circled number references for each area. An example of a completed box card follows the template explanation. Blank template box cards are included at the end of this booklet. (Hard Copy and Electronic).

Accordingly;

- 1- All box cards are on 8 1/2 x 11 white paper. CAD system electronic versions should follow the same format.
- 2- Title Box - Department name and MABAS division.
- 3- Box Number - Sequential number created by local fire department; may or may not relate to a grid.
- 4- Location - General geographic location of the area served by the box card.
- 5- Alarm Type - Purpose of box card, such as: Fire, EMS, Haz-Mat, etc.
- 6- Alarm Level - Box, 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup>, Change of Quarters.
- 7- Resource Typing Column - Type of equipment, such as: engine, truck, tanker, ambulance, etc.
- 8- Resource to send - Specific to the departments/districts your asking a specific type of resource from. The four letter MABAS identifiers must be listed to identify agency to respond and type of equipment to respond with.
- 9- Miscellaneous Information - Footnotes to accomplish at each alarm level, often for specialized or support equipment.
- 10- Change of Quarters - For equipment from other agencies to sit in your station(s) and cover your town for secondary incidents while your resources are committed at extra alarm incident.
- 11- Authorized By - Signature of agency Chief approving the box card.
- 12- Effective Date - Date when the box card was authorized and signed by agency head.
- 13- Bottom of Box Card Page - Area for additional information or directions, purely optional.

## **SECTION VII – TYPES OF BOX ALARM CARDS**

- A- There are a number of different options for different resource type box cards. Some serve departments best, while others are best served under the entire division's title. Each department and division needs to determine which box alarm cards are needed and which ones are not. Examples are provided in appendice 4.
- B- The most basic box alarm cards for fire departments include:
- 1- Fire - For Structure Fires (Engines, Ladder Trucks, Squads, Chiefs)
  - 2- EMS - For Mass Casualty Incidents (Ambulances, Paramedic Units, Squads)
- C- A department might also select to have a few other, additional box alarm cards, just a little bit more specialized, such as;
- 1- Tankers - Tanked water for a rural, non-hydrated setting or as a backup to hydrated system should it fail.
  - 2- Brush Trucks - For wildland and brush fires.
- D- A slightly more specialized box alarm card might be selected, created and include:
- 1- Hazardous Materials Teams
  - 2- Technical Rescue Teams
  - 3- Underwater Rescue and Recovery Teams
  - 4- Fire Investigators Assistance

- E- Box alarm cards, which can serve a department or division include:
- 1- Task Force Card - A team from other divisions, which includes two engines, one ladder truck, one heavy rescue squad, three ambulances, and one Chief Officer.
  - 2- Inter-Divisional Box Cards - For assistance from other divisions when local basic resources are fully committed the box card assignment is fully expended and a need exists for additional resources.
  - 3- An EMS Ambulance Card - Where a need exists for a substantial amount of ambulances (in excess of 20 EMS transport units).
  - 4- Disaster Card - A card written specific to a target risk such as a chemical plant, refinery, hospital, etc. The card is tailored to the specific risk.
- F- Some of the cards listed in the previously stated section "E" above, might be best served as divisional cards versus a single department card. A divisional card better serves the need for a division overall when one or more conditions exist.
- 1- A large-scale geographical event has occurred (tornado) and the damage has extended to a number of departments/districts within the single MABAS division.
  - 2- Several, unrelated events within a MABAS division are occurring simultaneously and local resources, or the entire local MABAS division, is so committed they have lost the local capability to fill box card assignments for local departments.
  - 3- The incident(s) are of extended time duration, and a "campaign" is expected lasting for days or longer. A need exists for relief crews and station backfill for other, unrelated service calls.
  - 4- When a divisional card is established and used, several characteristics and coordination criteria are worth mentioning.
    - a- Implementation of a divisional card requires a local MABAS divisional Chief be designated to distribute incoming resources between competing areas and departments in need. (area command coordination)
    - b- If a department establishes let's say a task force card, and exercise its activation, the resources are theirs and other departments/districts may not be able to access additional needed resources.
    - c- Divisional box alarm cards provide the best equitable assistance to service multiple districts/departments competing for resources.
- G- Miscellaneous Box Alarm Cards:
- 1- There is no limit to the type of box alarm cards that can be created. If a unique need exists within a department or division to "invent" a new card for unique risk, and assisting resources are part of MABAS and willing to respond, than a rational need to do it exists.
  - 2- When creating a new "unique" box card, it is suggested that the thought be explored with more experienced MABAS divisions to assure the idea makes sound operational sense. Use the network.
- H- Updating MABAS Box Alarm Cards
- 1- No standard timeline requirement exists when box alarm cards need to be updated. Local departments and divisions may do so as they feel the need. When updating a box card(s), the same thirty- (30) day draft approval process needs to be followed. (see section V)
  - 2- Indicators which might suggest updating of box alarm cards include:
    - a- Annexations, expansion or community growth.
    - b- Annexation which reduces service area.
    - c- Installation of improvements of water supply.
    - d- Construction of a new high profile/high risk facility in service area.
    - e- The construction of new fire stations and/or closure of fire stations.
    - f- Time - The box card hasn't been reviewed or updated for years.

## **SECTION VIII – COMPLEX MABAS ALARM INCIDENTS AND/OR SIMULTANEOUS USE OF BOX CARDS**

- A- It is highly possible, and often occurs, where a MABAS incident requires the simultaneous use of different types of box alarm cards due to the need for differing types of resources. All resources should report to a staging site(s) under MABAS activation, under a Statewide Plan activation a reception area is required, which supplies resources to operations branch at their staging site(s).
- B- When such incidents occur, it is extremely important that the Incident Commander construct a Unified Command structure and have it in place before incoming resources arrive. Examples of the ICS sectors might include: (example only)
  - 1- EMS
  - 2- Haz-Mat
  - 3- Technical Rescue
  - 4- Investigators
  - 5- Law Enforcement
- C- Should the Incident Commander see the incident complexity and growth is probable, it is suggested command think of a structure like the following with each "branches" reporting to "command":
  - 1- Operations (suppression, EMS, Haz-Mat, TRT, etc. sectors)
  - 2- Plans/Logistics (staging, reception area, support, supplies, functions, PIO, etc.)
  - 3- Financial (contractors, reimbursements, contracts, etc.)
  - 4- Law Enforcement
- D- If the event(s) is over a large geographic area, two organizational designs need to be considered, either one or both can be used.
  - 1- Area Commands - Multiple locations, each with their own operations branch who reports to a single, overall Incident Commander. Each area Command has its own organizational structure of branches, sectors and staging. All site operations branch Chiefs report to the one, single "Command". This type of structure can be complex.
  - 2- Command breaks the single incident down into geographic sectors (east, west, south, and north) and allows each to have a command structure with only an operations branch. When structured this way all support activities remain with the single overall Incident Command (Plans, Logistics, Overall Operations, Finance, Law Enforcement - all as branches).
- E- Effective Incident Command requires a knowledge and working understanding of ICS, Unified Command, EMI instructed system. An understanding and familiarity of NRP, NIMS, MABAS, Statewide Plan, and if needed, Haz-Mat Operations are helpful and required.
- F- MABAS and Illinois Statewide Fire, EMS and Special Operations Plan are in the process of establishing Incident Command Management Overhead Liaison Teams, who will be qualified and trained in all of the areas identified in "E" and much more. They can be available to respond upon special MABAS request by a local Incident Commander and will provide a semi-automatic response when the Statewide Plan is activated and a team is requested to be mobilized.

- G- Staging and Reception Areas
- 1- All MABAS extra alarm incidents must have a declared staging location(s). On most incident scenes, a single staging location will be adequate however; sometimes-additional staging locations may be beneficial due to:
    - a- Geographically separated incident due to railroad tracks, highway, etc.
    - b- Segregation of assets by resource type (EMS, Haz-Mat, TRT, etc.)
    - c- Scene driven requirements
    - d- Area Command and multiple staging sites supporting specific operations branches.
  - 2- A staging area is not the same as a reception site. A staging area is for resources (apparatus, personnel and equipment), which have been given to the operations sector/branch and are ready to accept an on-scene assignment, in a functional sector or task.
  - 3- Each staging area requires a sector manager assigned by the Incident Commander or operations sector.
  - 4- Staging locations are coordinated by the Incident Commander and Plans Chief, with the operations sector.
  - 5- Once staging area(s) is/are established, the functional activities which must occur, include:
    - a- Accountability of resources and personnel established (such as passports)
    - b- Communications between staging, Incident Commander, Plans Chief and operations sector.
    - c- Direction to resources regarding operational frequency assignments.
    - d- Maintaining effective traffic movement patterns, in and out of staging.
  - 6- A staging area should exist throughout the life of the incident.
  - 7- A reception area (different than staging - but needed to support operations staging areas) should/shall be established when either of two situations have or will occur, including:
    - a- Establishment of area Incident Command structure.
    - b- Activation of the Statewide Fire, EMS and Special Operations Plan
  - 8- Reception sites are not staging areas. A single reception site feeds resources to staging area(s). After resources have in-processed resources they are assigned to the incident operations branch and placed at the scenes staging area for assignment by operations to a functional sector or task.
  - 9- A reception site should not be located near:
    - a- The Incident Scene
    - b- The Command Post
    - c- The Staging Area(s)
  - 10- A reception sites duties and tasks include:
    - a- A tent city and resource support ability
    - b- In-processing and accomplishment of:
      - 1- Accountability - Sign-In
      - 2- Documentation/Reimbursement
      - 3- Safety Briefings
      - 4- Medical Pre-Treatments and Assessments
      - 5- Maintaining a secure and safe area

- 6- Supply and re-supply of expendables and equipment
- 7- Maintaining a materials warehouse
- 8- Security validation and communications security matrix
- 9- Maintain an effective and efficient resource flow pattern to support operational staging areas. (traffic flow)
- 10- Provide support needs as directed by Incident Commander
- 11- Production/distribution of a daily printed situation representation newsletter, which translates the Incident Commanders action plan for the incident. An action plan for the day.
- c- Out-processing and accomplishment of all areas noted in section 10b, 1 through 10 for personnel and resources who have been released from the scene, or rotations back to their primary service areas. Most importantly;
  - 1- Post exposure medical assessment and documentation
  - 2- Resource assignment documentation
  - 3- Debriefing and CISD
  - 4- Out-processing directions for reimbursement to their owning organizations administration
  - 5- Work rest cycle rotations of replacement troops
- 11- Reception Site General Matters:
  - a- It is the Incident Commanders responsibility to establish a reception site, assign a reception site boss and provide management resources as needed to support its required functions.
  - b- Reception sites should have the following characteristics:
    - 1- Relatively near and easily accessible from main roads
    - 2- Be relatively large parking area with accessible for use heated/cooled structures (high schools)
    - 3- The area can be secured and perimeter maintained and monitored. (Law Enforcement)
    - 4- Can support a tent city and stockpiles of material
    - 5- All personnel and resources can be security validated at an entry control point, by validation codes enforced by Fire and Law Enforcement personnel.
    - 6- The route from reception to staging areas can be relatively secured.
    - 7- A validation single entry control point (ECP) with an alternate remote access location.
    - 8- Relatively secure route(s) to operation staging areas.
  - c- All disciplines, local, state, federal and private support agencies should/shall process in and out of the reception area.
  - d- Resources assigned to the incident will in-process to the incident through the reception site. Once assigned, personnel and resources will report back to and between incident site staging and reception until directed to return to their agency - demobilization. Resources shall take their work rest cycles, feeding, housing, care at the secure reception site.

## **SECTION IX – MABAS TRAINING ACTIVITIES AND RADIO DRILLS**

- A- MABAS Executive Board encourages local divisions to conduct field exercises and radio drills, especially for the newly established MABAS Divisions during their startup period. Confidence with the MABAS system occurs through use and practice, not during real incidents. But rather through exercises, drills, exercise critiques and assessments.

- B- Local MABAS Divisions do not need to seek approval from the MABAS Executive Board to conduct an exercise or drill. Local MABAS Division Boards may establish and approve their local exercise system.
- C- Local MABAS Divisions who select to conduct field exercises or radio drills must consider the following when facilitating and exercise or drill event:
  - 1- Simple exercise objectives (especially during startups)
  - 2- A handful of exercise objectives (a little at a time)
  - 3- Qualified evaluators/assessors who understand what and how to evaluate based upon objectives
  - 4- A safe training experience
  - 5- A well organized exercise event (use IC's as part of the exercise evaluators facilitators management system)
  - 6- Notify local law enforcement, emergency management, elected officials of the exercise/drill prior to the event, when appropriate.
  - 7- If your going to use a site, gain approval, facilitate liabilities, and prevent damage to the owners assets prior to the event
  - 8- Have a meaningful critique, identify needed corrective actions, train and retrain where needed and re-exercise
  - 9- Notify adjoining/nearby MABAS Divisions about the drill, its time, its date, its location.
  - 10- Use the local media to your benefit once you've established proficiency. Let your elected officials, community leaders, citizens know what you have and can achieve through MABAS. Invite the media, do a media kit, train a PIO and let them witness everyone's hard work.

### **SECTION X – MABAS EXTRA VALUES AND BEYOND**

- A- As a member of the MABAS organization certain other advantages and benefits are automatically extended. Some include:
  - 1- Automatic inclusion within the Statewide Fire, EMS and Special Operations Plan, through the existing MOU with IEMA.
  - 2- Recipient of statewide primary and/or secondary e-net receiving information of importance including alerts, bulletins and rumor clarifications from IEMA, ISP, FEMA, USFA, DHS and FBI.
  - 3- Opportunities for group purchasing through MABAS Executive Board. Things such as aerial and ground ladder testing discounts and more.
  - 4- Opportunities at no cost for MABAS Division Dispatch Center personnel training, networking and general assistance.
  - 5- "In The Loop" information regarding ITTF activities, grants and related opportunities.
  - 6- Membership in an organization who has the ability to get things done at many levels of government within the operational realities of today's world.
- B- Most importantly, when your department, district or community needs crisis and mitigation response immediately, a proven system of sustained support and resources exists. It's called MABAS - the Mutual Aid Box Alarm System.

Congratulations and welcome to the MABAS family.

# **APPENDICE #1**

## **GOVERNANCE**

### **SECTION I**

-  **State Intergovernmental Cooperation Act**
-  **IEMA Act - Illinois Emergency Management Agency Act**
-  **EMAC Emergency Management Agency Compact**
-  **MABAS Contract**
-  **MABAS Resolutions / Ordinances**
-  **IEMA / MABAS Memorandum of Understanding**
-  **FEIN - Federal Exempt Identification Number**
-  **Attorney General's Approval Letters**

**Constitution of the State of Illinois, 1970, Article VII, Section 10**

**SECTION 10. INTERGOVERNMENTAL COOPERATION** (a) Units of local government and school districts may contract or otherwise associate among themselves, with the State, with other states and their units of local government and school districts, and with the United States to obtain or share services and to exercise, combine, or transfer any power or function, in any manner not prohibited by law or by ordinance. Units of local government and school districts may contract and otherwise associate with individuals, associations, and corporations in any manner not prohibited by law or by ordinance. Participating units of government may use their credit, revenues, and other resources to pay costs and to service debt related to intergovernmental activities.

(b) Officers and employees of units of local government and school districts may participate in intergovernmental activities authorized by their units of government without relinquishing their offices or positions.

(c) The State shall encourage intergovernmental cooperation and use its technical and financial resources to assist intergovernmental activities. (Source: Illinois Constitution.)

**Section 5 of the Intergovernmental Cooperation Act, 5 ILCS 220/5.**

**(5 ILCS 220/5) (from Ch. 127, par. 745)**

Sec. 5. Intergovernmental contracts. Any one or more public agencies may contract with any one or more other public agencies to perform any governmental service, activity or undertaking or to combine, transfer, or exercise any powers, functions, privileges, or authority which any of the public agencies entering into the contract is authorized by law to perform, provided that such contract shall be approved by the governing bodies of each party to the contract and except where specifically and expressly prohibited by law. Such contract shall set forth fully the purposes, powers, rights, objectives and responsibilities of the contracting parties.

(Source: P.A. 91-298, eff. 7-29-99.)

**(5 ILCS 220/5.1) (from Ch. 127, par. 745.1)**

Sec. 5.1. All personnel rules applicable to an employee of a public agency shall continue to apply to such employee if the employee is assigned to perform services for another public agency pursuant to an intergovernmental agreement.

(Source: P.A. 84-1248.)

**"Intergovernmental Cooperation Act" 5 ILCS 220/1 et seq.**

**GENERAL PROVISIONS**

(5 ILCS 220/) Intergovernmental Cooperation Act.

**(5 ILCS 220/1) (from Ch. 127, par. 741)**

Sec. 1. Short title.

This Act may be cited as the Intergovernmental Cooperation Act.

(Source: P. A. 78□785.)

**(5 ILCS 220/2) (from Ch. 127, par. 742)**

Sec. 2. Definitions. For the purpose of this Act:

(1) The term "public agency" shall mean any unit of local government as defined in the Illinois Constitution of 1970, any school district, any public community college district, any public building commission, the State of Illinois, any agency of the State government or of the United States, or of any other State, any political subdivision of another State, and any combination of the above pursuant to an intergovernmental agreement which includes provisions for a governing body of the agency created by the agreement.

For the purposes of this Act, "public agency" includes the Mid□America Intermodal Authority Port District created under the Mid□America Intermodal Authority Port District Act.

(2) The term "state" shall mean a state of the United States.

(Source: P.A. 90□636, eff. 7□24□98.)

**(5 ILCS 220/3) (from Ch. 127, par. 743)**

Sec. 3. Intergovernmental cooperation. Any power or powers, privileges, functions, or authority exercised or which may be exercised by a public agency of this State may be exercised, combined, transferred, and enjoyed jointly with any other public agency of this State and jointly with any public agency of any other state or of the United States to the extent that laws of such other state or of the United States do not prohibit joint exercise or enjoyment and except where specifically and expressly prohibited by law. This includes, but is not limited to, (i) arrangements between the Illinois Student Assistance Commission and agencies in other states which issue professional licenses and (ii) agreements between the Illinois Department of Public Aid and public agencies for the establishment and enforcement of child support orders and for the exchange of information that may be necessary for the enforcement of those child support orders.

(Source: P.A. 90□18, eff. 7□1□97; 91□298, eff. 7□29□99.)

**(5 ILCS 220/3.1) (from Ch. 127, par. 743.1)**

Sec. 3.1. Municipal Joint Action Water Agency.

**(5 ILCS 220/3.2) (from Ch. 127, par. 743.2)**

Sec. 3.2. (a) Municipal Joint Action Agency.

**(5 ILCS 220/3.2a) (from Ch. 127, par. 743.2a)**

Sec. 3.2a. Municipal joint action agency the power to organize and exercise powers.

**(5 ILCS 220/3.3) (from Ch. 127, par. 743.3)**

Sec. 3.3. (1) Local Economic Development Commissions.

**(5 ILCS 220/3.4) (from Ch. 127, par. 743.4)**

Sec. 3.4. (a) Municipal Joint Sewage Treatment Agency.

**(5 ILCS 220/3.5) (from Ch. 127, par. 743.5)**

Sec. 3.5. Any expenditure of funds by a public agency organized pursuant to an intergovernmental agreement in accordance with the provisions of this Act and consisting of 5 public agencies or less.

**(5 ILCS 220/3.6) (from Ch. 127, par. 743.6)**

Sec. 3.6. (a) Any special district the boundaries of which are exactly coterminous with, or entirely within, the boundaries of a township in a county having less than 1,000,000 inhabitants may merge into and transfer all of its rights, powers, duties, liabilities and functions to the township as provided in this Section notwithstanding any other provision of the law.

**(5 ILCS 220/3.7) (from Ch. 127, par. 743.7)**

Sec. 3.7. Regional Juvenile Detention Authority to coordinate the construction of a Regional Juvenile Detention Facility.

**(5 ILCS 220/3.8)**

Sec. 3.8. Floodwater management

**(5 ILCS 220/4) (from Ch. 127, par. 744)**

Sec. 4. Appropriations, furnishing of property, personnel and services.

Any public agency entering into an agreement pursuant to this Act may appropriate funds and may sell, lease, give, authorize the receipt of grants, or otherwise supply the administrative joint board or other legal or administrative entity created to operate the joint or cooperative undertaking by providing such personnel or services therefor as may be within its legal power to furnish.

(Source: P. A. 78□785.)

**(5 ILCS 220/5) (from Ch. 127, par. 745)**

Sec. 5. Intergovernmental contracts. Any one or more public agencies may contract with any one or more other public agencies to perform any governmental service, activity or undertaking or to combine, transfer, or exercise any powers, functions, privileges, or authority which any of the public agencies entering into the contract is authorized by law to perform, provided that such contract shall be approved by the governing bodies of each party to the contract and except where specifically and expressly prohibited by law. Such contract shall set forth fully the purposes, powers, rights, objectives and responsibilities of the contracting parties.

(Source: P.A. 91□298, eff. 7□29□99.)

**(5 ILCS 220/5.1) (from Ch. 127, par. 745.1)**

Sec. 5.1. All personnel rules applicable to an employee of a public agency shall continue to apply to such employee if the employee is assigned to perform services for another public agency pursuant to an intergovernmental agreement.

(Source: P.A. 84-1248.)

**(5 ILCS 220/6) (from Ch. 127, par. 746)**

Sec. 6. Joint self-insurance. An intergovernmental contract may, among other undertakings, authorize public agencies to jointly self-insure and authorize each public agency member of the contract to utilize its funds to pay to a joint insurance pool its costs and reserves to protect, wholly or partially, itself or any public agency member of the contract against liability or loss in the designated insurable area. A joint insurance pool shall have an annual audit performed by an independent certified public accountant and shall file an annual audited financial report with the Director of Insurance no later than 150 days after the end of the pool's immediately preceding fiscal year. The Director of Insurance shall issue rules necessary to implement this audit and report requirement. The rule shall establish the due date for filing the initial annual audited financial report. Within 30 days after January 1, 1991, and within 30 days after each January 1 thereafter, public agencies that are jointly self-insured to protect against liability under the Workers' Compensation Act and the Workers' Occupational Diseases Act shall file with the Industrial Commission a report indicating an election to self-insure.

For purposes of this Section, "public agency member" means any public agency defined or created under this Act, any local public entity as defined in Section 1-206 of the Local Governmental and Governmental Employees Tort Immunity Act, and any public agency, authority, instrumentality, council, board, service region, district, unit, bureau, or, commission, or any municipal corporation, college, or university, whether corporate or otherwise, and any other local governmental body or similar entity that is presently existing or created after the effective date of this amendatory Act of the 92nd General Assembly, whether or not specified in this Section. Only public agency members with tax receipts, tax revenues, taxing authority, or other resources sufficient to pay costs and to service debt related to intergovernmental activities described in this Section, or public agency members created by or as part of a public agency with these powers, may enter into contracts or otherwise associate among themselves as permitted in this Section.

(Source: P.A. 92-530, eff. 2-8-02.)

**(5 ILCS 220/7) (from Ch. 127, par. 747)**

Sec. 7. This Act is not a prohibition on the contractual and associational powers granted by Section 10 of Article VII of the Constitution.

(Source: P.A. 78-785.)

**(5 ILCS 220/8) (from Ch. 127, par. 748)**

Sec. 8. Separability.

If any section, subsection, sentence or clause of this Act shall be adjudged unconstitutional, such adjudication shall not affect the validity of the Act as a whole or of any part not adjudged unconstitutional.

(Source: P. A. 78-785.)

**(5 ILCS 220/9) (from Ch. 127, par. 749)**

Sec. 9. County participation. Any county may participate in an intergovernmental agreement under this Act notwithstanding the absence of specific authority under State law to perform the action involved provided that the unit of local government contracting with the county has authority to perform the action. The authority of the county shall be limited to the territorial limits of the local governmental unit with which the county contracts. In the case of an intergovernmental agreement between a county and a municipality, however, the agreement may provide that the county may perform an action within the territorial limits of the municipality, within the contiguous territory not more than one and one-half miles beyond the corporate limits and not included in any municipality, or within both.

(Source: P.A. 91-298, eff. 7-29-99.)

**(5 ILCS 220/15)**

Sec. 15. Authorized investments. In addition to other investments authorized by law, an intergovernmental risk management entity created under this Act with assets of at least \$5,000,000 and adopting an investment policy under Section 16 of this Act may invest in any combination of the following:

(1) the common stocks listed on a recognized exchange or market;

(2) stock and convertible debt investments, or investment grade corporate bonds, in or issued by any corporation the book value of which shall not exceed 5% of the total intergovernmental risk management entity's investment account at book value in which those securities are held, determined as of the date of the investment, provided that investments in the stock of any one corporation shall not exceed 5% of the total outstanding stock of the corporation and that the investments in the convertible debt of any one corporation shall not exceed 5% of the total amount of such debt that may be outstanding;

(3) the straight preferred stocks or convertible preferred stocks and convertible debt securities issued or guaranteed by a corporation whose common stock is listed on a recognized exchange or market;

(4) mutual funds or commingled funds that meet the following requirements:

(i) the mutual fund or commingled fund is managed by an investment company as defined and registered under the federal Investment Company Act of 1940 and registered under the Illinois Securities Law of 1953 or an investment adviser as defined under the federal Investment Advisers Act of 1940;

(ii) the mutual fund has been in operation for at least 5 years; and

(iii) the mutual fund has total net assets of \$250,000,000 or more;

(5) commercial grade real estate located in the State of Illinois.

Any investment advisor retained by the board of the intergovernmental risk management entity must be a fiduciary, who has the power to manage, acquire, or dispose of any asset of the intergovernmental risk management entity, has acknowledged in writing that he or she is a fiduciary with respect to the intergovernmental risk management entity and that he or she has read and understands the intergovernmental risk management entity's investment policy and will adhere to all of the principles and standards set forth in that policy, and is one or more of the following:

(i) registered as an investment adviser under the federal Investment Adviser Act of 1940;

(ii) registered as an investment adviser under the Illinois Securities Law of 1953;

(iii) a bank, as defined in the federal Investment Adviser Act of 1940;

(iv) an insurance company authorized to transact business in this State.

Nothing in this Section shall be construed to authorize an intergovernmental risk management entity to accept the deposit of public funds except for risk management purposes.

(Source: P.A. 89-592, eff. 8-1-96; 90-319, eff. 8-1-97.)

## **(5 ILCS 220/16)**

### **Sec. 16. Investment policy.**

(a) Investments made by an intergovernmental risk management entity may be governed by a written investment policy adopted by the corporate authorities of the entity.

An intergovernmental risk management entity may have an investment policy for any public funds in excess of the amount needed to meet current expenses as provided in subsection (b). The policy shall address safety of principal, liquidity of funds, and return on investment.

(b) The investment policy shall apply to funds under the control of the intergovernmental risk management entity in excess of those required to meet short-term expenses.

(c) The intergovernmental risk management entity shall develop performance measures appropriate for the nature and size of the funds within its custody.

(d) The intergovernmental risk management entity shall adopt the prudent person rule, which provides that: "investments should be made with the judgment and care, under circumstances then prevailing, that persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation but for investment, considering the probable safety of their capital as well as the probable income to be derived from the investment."

(e) The investment policy shall list authorized investments as provided by law.

(f) The investment policy shall require that the investment portfolio be structured in such manner as to provide sufficient liquidity to pay obligations as they come due.

(g) The investment policy shall establish guidelines for investments. The guidelines shall be appropriate with the nature and size of the public funds within the custody of the intergovernmental risk management entity.

(h) The investment policy shall provide for guidelines for appropriate diversification of the investment portfolio. Diversification strategies within the established guidelines shall be reviewed and revised periodically, as deemed necessary by the intergovernmental risk management entity.

(i) The investment policy shall provide guidelines for the selection of investment advisors, money managers, and banks.

(j) The investment policy shall provide appropriate arrangements for the holding of assets of the intergovernmental risk management entity. No withdrawal of securities, in whole or in part, shall be made, except by an authorized staff member of the intergovernmental risk management entity.

(k) The investment policy shall provide for a system of internal controls and operational procedures. The intergovernmental risk management entity's chief executive officer shall, by January 1, 1997, establish a system of internal controls that shall be in writing and made a part of the intergovernmental risk management entity's operational procedures. The investment policy shall provide for review of the controls by independent auditors as part of any financial audit periodically required of the intergovernmental risk management entity. The internal controls shall be designed to prevent losses of funds that might arise from fraud, employee error, misrepresentation by third parties, or imprudent actions by employees of the intergovernmental risk management entity.

(l) The investment policy shall provide for appropriate quarterly or more frequent reporting of investment activities. To that end, the intergovernmental risk management entities' chief financial officer shall prepare periodic reports for submission to the governing body and chief executive officer of the intergovernmental risk management entity, which shall include securities in the portfolio by class or type, book value, income earned, and market value as of the report date.

(Source: P.A. 89-592, eff. 8-1-96.)

**EXECUTIVE BRANCH**  
**(20 ILCS 3305/) Illinois Emergency Management Agency Act.**

(20 ILCS 3305/1) (from Ch. 127, par. 1051)

Sec. 1. Short Title. This Act may be cited as the Illinois Emergency Management Agency Act.

(Source: P.A. 87 168.)

(20 ILCS 3305/2) (from Ch. 127, par. 1052)

Sec. 2. Policy and Purposes.

(a) Because of the possibility of the occurrence of disasters of unprecedented size and destructiveness resulting from the explosion in this or in neighboring states of atomic or other means from without or by means of sabotage or other disloyal actions within, or from fire, flood, earthquake, telecommunications failure, or other natural or technological causes, and in order to insure that this State will be prepared to and will adequately deal with any disasters, preserve the lives and property of the people of this State and protect the public peace, health, and safety in the event of a disaster, it is found and declared to be necessary:

(1) To create an Illinois Emergency Management

Agency and to authorize emergency management programs within the political subdivisions of the State.

(2) To confer upon the Governor and upon the

principal executive officer of the political subdivisions of the State the powers provided herein.

(3) To provide for the rendering of mutual aid among

the political subdivisions and taxing districts of the State and with other states and with respect to the carrying out of an emergency management program.

(b) It is further declared to be the purpose of this Act and the policy of the State that all emergency management programs of this State be coordinated to the maximum extent with the comparable programs of the federal government, including its various departments and agencies, of other states and localities and private agencies of every type, to the end that the most effective preparation and use may be made of the nation's resources and facilities for dealing with any disaster that may occur.

(Source: P.A. 87 168; 88 606, eff. 1 1 95.)

(20 ILCS 3305/3) (from Ch. 127, par. 1053)

Sec. 3. Limitations. Nothing in this Act shall be construed to:

(a) Interfere with the course or conduct of a labor dispute, except that actions otherwise authorized by this Act or other laws may be taken when necessary to mitigate imminent or existing danger to public health or safety;

(b) Interfere with dissemination of news or comment of public affairs; but any communications facility or organization (including but not limited to radio and television stations, wire services, and newspapers) may be requested to transmit or print public service messages furnishing information or instructions in connection with a disaster;

(c) Affect the jurisdiction or responsibilities of police forces, fire fighting forces, units of the armed forces of the United States, or of any personnel thereof, when on active duty; but State and political subdivision emergency operations plans shall place reliance upon the forces available for performance of functions related to emergency management;

(d) Limit, modify, or abridge the authority of the Governor to proclaim martial law or exercise any other powers vested in the Governor under the constitution, statutes, or common law of this State, independent of or in conjunction with any provisions of this Act; limit any home rule unit; or prohibit any contract or association pursuant to Article VII, Section 10 of the Illinois Constitution.

(Source: P.A. 92 73, eff. 1 1 02.)

(20 ILCS 3305/4) (from Ch. 127, par. 1054)

Sec. 4. Definitions. As used in this Act, unless the context clearly indicates otherwise, the following words and terms have the meanings ascribed to them in this Section:

"Coordinator" means the staff assistant to the principal executive officer of a political subdivision with the duty of coordinating the emergency management programs of that political subdivision.

"Disaster" means an occurrence or threat of widespread or severe damage, injury or loss of life or property resulting from any natural or technological cause, including but not limited to fire, flood, earthquake, wind, storm, hazardous materials spill or other water contamination requiring emergency action to avert danger or damage, epidemic, air contamination, blight, extended periods of severe and inclement weather, drought, infestation, critical shortages of essential fuels and energy, explosion, riot, hostile military or paramilitary action, public health emergencies, or acts of domestic terrorism.

"Emergency Management" means the efforts of the State and the political subdivisions to develop, plan, analyze, conduct, provide, implement and maintain programs for disaster mitigation, preparedness, response and recovery.

"Emergency Services and Disaster Agency" means the agency by this name, by the name Emergency Management Agency, or by any other name that is established by ordinance within a political subdivision to coordinate the emergency management program within that political subdivision and with private organizations, other political subdivisions, the State and federal governments.

"Emergency Operations Plan" means the written plan of the State and political subdivisions describing the organization, mission, and functions of the government and supporting services for responding to and recovering from disasters.

"Emergency Services" means the coordination of functions by the State and its political subdivision, other than functions for which military forces are primarily responsible, as may be necessary or proper to prevent, minimize, repair, and alleviate injury and damage resulting from any natural or technological causes. These functions include, without limitation, fire fighting services, police services, emergency aviation services, medical and health services, rescue, engineering, warning services, communications, radiological, chemical and other special weapons defense, evacuation of persons from stricken or threatened areas, emergency assigned functions of plant protection, temporary restoration of public utility services and other functions related to civilian protection, together with all other activities necessary or incidental to protecting life or property.

"Exercise" means a planned event realistically simulating a disaster, conducted for the purpose of evaluating the political subdivision's coordinated emergency management capabilities, including, but not limited to, testing the emergency operations plan.

"Illinois Emergency Management Agency" means the agency established by this Act within the executive branch of State Government responsible for coordination of the overall emergency management program of the State and with private organizations, political subdivisions, and the federal government. Illinois Emergency Management Agency also means the State Emergency Response Commission responsible for the implementation of Title III of the Superfund Amendments and Reauthorization Act of 1986.

"Mobile Support Team" means a group of individuals designated as a team by the Governor or Director to train prior to and to be dispatched, if the Governor or the Director so determines, to aid and reinforce the State and political subdivision emergency management efforts in response to a disaster.

"Municipality" means any city, village, and incorporated town.

"Political Subdivision" means any county, city, village, or incorporated town or township if the township is in a county having a population of more than 2,000,000.

"Principal Executive Officer" means chair of the county board, supervisor of a township if the township is in a county having a population of more than 2,000,000, mayor of a city or incorporated town, president of a village, or in their absence or disability, the interim successor as established under Section 7 of the Emergency Interim Executive Succession Act.

"Public health emergency" means an occurrence or imminent threat of an illness or health condition that:

(a) is believed to be caused by any of the following:

- (i) bioterrorism;
- (ii) the appearance of a novel or previously

controlled or eradicated infectious agent or biological toxin;

- (iii) a natural disaster;
- (iv) a chemical attack or accidental release; or
- (v) a nuclear attack or accident; and

(b) poses a high probability of any of the following

harms:

- (i) a large number of deaths in the affected

population;

- (ii) a large number of serious or long term

disabilities in the affected population; or

- (iii) widespread exposure to an infectious or

toxic agent that poses a significant risk of substantial future harm to a large number of people in the affected population.

(Source: P.A. 92 73, eff. 1 1 02; 93 249, eff. 7 22 03.)

(20 ILCS 3305/5) (from Ch. 127, par. 1055)

(Text of Section from P.A. 93 249)

Sec. 5. Illinois Emergency Management Agency.

(a) There is created within the executive branch of the State Government an Illinois Emergency Management Agency and a Director of the Illinois Emergency Management Agency, herein called the "Director" who shall be the head thereof. The Director shall be appointed by the Governor, with the advice and consent of the Senate, and shall serve for a term of 2 years beginning on the third Monday in January of the odd numbered year, and until a successor is appointed and has qualified; except that the term of the first Director appointed under this Act shall expire on the third Monday in January, 1989. The Director shall not hold any other remunerative public office. The Director shall receive an annual salary as set by the Governor from time to time or the amount set by the Compensation Review Board, whichever is higher. If set by the Governor, the Director's annual salary may not exceed 85% of the Governor's annual salary.

(b) The Illinois Emergency Management Agency shall obtain, under the provisions of the Personnel Code, technical, clerical, stenographic and other administrative personnel, and may make expenditures within the appropriation therefor as may be necessary to carry out the purpose of this Act. The agency created by this Act is intended to be a successor to the agency created under the Illinois Emergency Services and Disaster Agency Act of 1975 and the personnel, equipment, records, and appropriations of that agency are transferred to the successor agency as of the effective date of this Act.

(c) The Director, subject to the direction and control of the Governor, shall be the executive head of the Illinois Emergency Management Agency and the State Emergency Response Commission and shall be responsible under the direction of the Governor, for carrying out the program for emergency management of this State. The Director shall also maintain liaison and cooperate with the emergency management organizations of this State and other states and of the federal government.

(d) The Illinois Emergency Management Agency shall take an integral part in the development and revision of political subdivision emergency operations plans prepared under paragraph (f) of Section 10. To this end it shall employ or otherwise secure the services of professional and technical personnel capable of providing expert assistance to the emergency services and disaster agencies. These personnel shall consult with emergency services and disaster agencies on a regular basis and shall make field examinations of the areas, circumstances, and conditions that particular political subdivision emergency operations plans are intended to apply.

(e) The Illinois Emergency Management Agency and political subdivisions shall be encouraged to form an emergency management advisory committee composed of private and public personnel representing the emergency management phases of mitigation, preparedness, response, and recovery. The Local Emergency Planning Committee, as created under the Illinois Emergency Planning and Community Right to Know Act, shall serve as an advisory committee to the emergency services and disaster agency or agencies serving within the boundaries of that Local Emergency Planning Committee planning district for:

(1) the development of emergency operations plan

provisions for hazardous chemical emergencies; and

(2) the assessment of emergency response

capabilities related to hazardous chemical emergencies.

(f) The Illinois Emergency Management Agency shall:

(1) Coordinate the overall emergency management

program of the State.

(2) Cooperate with local governments, the federal

government and any public or private agency or entity in achieving any purpose of this Act and in implementing emergency management programs for mitigation, preparedness, response, and recovery.

(2.5) Cooperate with the Department of Nuclear

Safety in development of the comprehensive emergency preparedness and response plan for any nuclear accident in accordance with Section 2005.65 of the Department of Nuclear Safety Law of the Civil Administrative Code of Illinois and in development of the Illinois Nuclear Safety Preparedness program in accordance with Section 8 of the Illinois Nuclear Safety Preparedness Act.

(2.6) Coordinate with the Department of Public

Health with respect to planning for and responding to public health emergencies.

(3) Prepare, for issuance by the Governor, executive

orders, proclamations, and regulations as necessary or appropriate in coping with disasters.

(4) Promulgate rules and requirements for political

subdivision emergency operations plans that are not inconsistent with and are at least as stringent as applicable federal laws and regulations.

(5) Review and approve, in accordance with Illinois

Emergency Management Agency rules, emergency operations plans for those political subdivisions required to have an emergency services and disaster agency pursuant to this Act.

(5.5) Promulgate rules and requirements for the

political subdivision emergency management exercises, including, but not limited to, exercises of the emergency operations plans.

(5.10) Review, evaluate, and approve, in accordance

with Illinois Emergency Management Agency rules, political subdivision emergency management exercises for those political subdivisions required to have an emergency services and disaster agency pursuant to this Act.

(6) Determine requirements of the State and its

political subdivisions for food, clothing, and other necessities in event of a disaster.

(7) Establish a register of persons with types of

emergency management training and skills in mitigation, preparedness, response, and recovery.

(8) Establish a register of government and private

response resources available for use in a disaster.

(9) Expand the Earthquake Awareness Program and its

efforts to distribute earthquake preparedness materials to schools, political subdivisions, community groups, civic organizations, and the media. Emphasis will be placed on those areas of the State most at risk from an earthquake. Maintain the list of all school districts, hospitals, airports, power plants, including nuclear power plants, lakes, dams, emergency response facilities of all types, and all other major public or private structures which are at the greatest risk of damage from earthquakes under circumstances where the damage would cause subsequent harm to the surrounding communities and residents.

(10) Disseminate all information, completely and

without delay, on water levels for rivers and streams and any other data pertaining to potential flooding supplied by the Division of Water Resources within the Department of Natural Resources to all political subdivisions to the maximum extent possible.

(11) Develop agreements, if feasible, with medical

supply and equipment firms to supply resources as are necessary to respond to an earthquake or any other disaster as defined in this Act. These resources will be made available upon notifying the vendor of the disaster. Payment for the resources will be in accordance with Section 7 of this Act. The Illinois Department of Public Health shall determine which resources will be required and requested.

(12) Out of funds appropriated for these purposes,

award capital and non capital grants to Illinois hospitals or health care facilities located outside of a city with a population in excess of 1,000,000 to be used for purposes that include, but are not limited to, preparing to respond to mass casualties and disasters, maintaining and improving patient safety and quality of care, and protecting the confidentiality of patient information. No single grant for a capital expenditure shall exceed \$300,000. No single grant for a non capital expenditure shall exceed \$100,000. In awarding such grants, preference shall be given to hospitals that serve a significant number of Medicaid recipients, but do not qualify for disproportionate share hospital adjustment payments under the Illinois Public Aid Code. To receive such a grant, a hospital or health care facility must provide funding of at least 50% of the cost of the project for which the grant is being requested. In awarding such grants the Illinois Emergency Management Agency shall consider the recommendations of the Illinois Hospital Association.

(13) Do all other things necessary, incidental or

appropriate for the implementation of this Act.

(Source: P.A. 91 25, eff. 6 9 99; 92 73, eff. 1 1 02; 92 597, eff. 6 28 02; 93 249, eff. 7 22 03.)

(Text of Section from P.A. 93 310)

Sec. 5. Illinois Emergency Management Agency.

(a) There is created within the executive branch of the State Government an Illinois Emergency Management Agency and a Director of the Illinois Emergency Management Agency, herein called the "Director" who shall be the head thereof. The Director shall be appointed by the Governor, with the advice and consent of the Senate, and shall serve for a term of 2 years beginning on the third Monday in January of the odd numbered year, and until a successor is appointed and has qualified; except that the term of the first Director appointed under this Act shall expire on the third Monday in January, 1989. The Director shall not hold any other remunerative public office. The Director shall receive an annual salary as set by the Governor from time to time or the amount set by the Compensation Review Board, whichever is higher. If set by the Governor, the Director's annual salary may not exceed 85% of the Governor's annual salary.

(b) The Illinois Emergency Management Agency shall obtain, under the provisions of the Personnel Code, technical, clerical, stenographic and other administrative personnel, and may make expenditures within the appropriation therefor as may be necessary to carry out the purpose of this Act. The agency created by this Act is intended to be a successor to the agency created under the Illinois Emergency Services and Disaster Agency Act of 1975 and the personnel, equipment, records, and appropriations of that agency are transferred to the successor agency as of the effective date of this Act.

(c) The Director, subject to the direction and control of the Governor, shall be the executive head of the Illinois Emergency Management Agency and the State Emergency Response Commission and shall be responsible under the direction of the Governor, for carrying out the program for emergency management of this State. The Director shall also maintain liaison and cooperate with the emergency management organizations of this State and other states and of the federal government.

(d) The Illinois Emergency Management Agency shall take an integral part in the development and revision of political subdivision emergency operations plans prepared under paragraph (f) of Section 10. To this end it shall employ or otherwise secure the services of professional and technical personnel capable of providing expert assistance to the emergency services and disaster agencies. These personnel shall consult with emergency services and disaster agencies on a regular basis and shall make field examinations of the areas, circumstances, and conditions that particular political subdivision emergency operations plans are intended to apply.

(e) The Illinois Emergency Management Agency and political subdivisions shall be encouraged to form an emergency management advisory committee composed of private and public personnel representing the emergency management phases of mitigation, preparedness, response, and recovery. The Local Emergency Planning Committee, as created under the Illinois Emergency Planning and Community Right to Know Act, shall serve as an advisory committee to the emergency services and disaster agency or agencies serving within the boundaries of that Local Emergency Planning Committee planning district for:

- (1) the development of emergency operations plan

provisions for hazardous chemical emergencies; and

- (2) the assessment of emergency response

capabilities related to hazardous chemical emergencies.

(f) The Illinois Emergency Management Agency shall:

- (1) Coordinate the overall emergency management

program of the State.

- (2) Cooperate with local governments, the federal

government and any public or private agency or entity in achieving any purpose of this Act and in implementing emergency management programs for mitigation, preparedness, response, and recovery.

- (2.5) Cooperate with the Department of Nuclear

Safety in development of the comprehensive emergency preparedness and response plan for any nuclear accident in accordance with Section 2005 65 of the Department of Nuclear Safety Law of the Civil Administrative Code of Illinois and in development of the Illinois Nuclear Safety Preparedness program in accordance with Section 8 of the Illinois Nuclear Safety Preparedness Act.

(3) Prepare, for issuance by the Governor, executive

orders, proclamations, and regulations as necessary or appropriate in coping with disasters.

(4) Promulgate rules and requirements for political

subdivision emergency operations plans that are not inconsistent with and are at least as stringent as applicable federal laws and regulations.

(5) Review and approve, in accordance with Illinois

Emergency Management Agency rules, emergency operations plans for those political subdivisions required to have an emergency services and disaster agency pursuant to this Act.

(5.5) Promulgate rules and requirements for the

political subdivision emergency management exercises, including, but not limited to, exercises of the emergency operations plans.

(5.10) Review, evaluate, and approve, in accordance

with Illinois Emergency Management Agency rules, political subdivision emergency management exercises for those political subdivisions required to have an emergency services and disaster agency pursuant to this Act.

(6) Determine requirements of the State and its

political subdivisions for food, clothing, and other necessities in event of a disaster.

(7) Establish a register of persons with types of

emergency management training and skills in mitigation, preparedness, response, and recovery.

(8) Establish a register of government and private

response resources available for use in a disaster.

(9) Expand the Earthquake Awareness Program and its

efforts to distribute earthquake preparedness materials to schools, political subdivisions, community groups, civic organizations, and the media. Emphasis will be placed on those areas of the State most at risk from an earthquake. Maintain the list of all school districts, hospitals, airports, power plants, including nuclear power plants, lakes, dams, emergency response facilities of all types, and all other major public or private structures which are at the greatest risk of damage from earthquakes under circumstances where the damage would cause subsequent harm to the surrounding communities and residents.

(10) Disseminate all information, completely and

without delay, on water levels for rivers and streams and any other data pertaining to potential flooding supplied by the Division of Water Resources within the Department of Natural Resources to all political subdivisions to the maximum extent possible.

(11) Develop agreements, if feasible, with medical

supply and equipment firms to supply resources as are necessary to respond to an earthquake or any other disaster as defined in this Act. These resources will be made available upon notifying the vendor of the disaster. Payment for the resources will be in accordance with Section 7 of this Act. The Illinois Department of Public Health shall determine which resources will be required and requested.

(11.5) In coordination with the Department of State

Police, develop and implement a community outreach program to promote awareness among the State's parents and children of child abduction prevention and response.

(12) Out of funds appropriated for these purposes,

award capital and non capital grants to Illinois hospitals or health care facilities located outside of a city with a population in excess of 1,000,000 to be used for purposes that include, but are not limited to, preparing to respond to mass casualties and disasters, maintaining and improving patient safety and quality of care, and protecting the confidentiality of patient information. No single grant for a capital expenditure shall exceed \$300,000. No single grant for a non capital expenditure shall exceed \$100,000. In awarding such grants, preference shall be given to hospitals that serve a significant number of Medicaid recipients, but do not qualify for disproportionate share hospital adjustment payments under the Illinois Public Aid Code. To receive such a grant, a hospital or health care facility must provide funding of at least 50% of the cost of the project for which the grant is being requested. In awarding such grants the Illinois Emergency Management Agency shall consider the recommendations of the Illinois Hospital Association.

(13) Do all other things necessary, incidental or

appropriate for the implementation of this Act.

(Source: P.A. 91 25, eff. 6 9 99; 92 73, eff. 1 1 02; 92 597, eff. 6 28 02; 93 310, eff. 7 23 03.)

(20 ILCS 3305/6) (from Ch. 127, par. 1056)

Sec. 6. Emergency Management Powers of the Governor.

(a) The Governor shall have general direction and control of the Illinois Emergency Management Agency and shall be responsible for the carrying out of the provisions of this Act.

(b) In performing duties under this Act, the Governor is authorized to cooperate with the federal government and with other states in all matters pertaining to emergency management.

(c) In performing duties under this Act, the Governor is further authorized:

(1) To make, amend, and rescind all lawful necessary

orders, rules, and regulations to carry out the provisions of this Act within the limits of the authority conferred upon the Governor.

(2) To cause to be prepared a comprehensive plan and

program for the emergency management of this State, which plan and program shall be integrated into and coordinated with emergency management plans and programs of the federal government and of other states whenever possible and which plan and program may include:

a. Mitigation of injury and damage caused by

disaster.

b. Prompt and effective response to disaster.

c. Emergency relief.

d. Identification of areas particularly

vulnerable to disasters.

e. Recommendations for zoning, building, and

other land use controls, safety measures for securing permanent structures and other mitigation measures designed to eliminate or reduce disasters or their impact.

f. Assistance to political subdivisions in

designing emergency operations plans.

g. Authorization and procedures for the erection

or other construction of temporary works designed to mitigate danger, damage or loss from flood, or other disaster.

h. Preparation and distribution to the

appropriate State and political subdivision officials of a State catalog of federal, State, and private assistance programs.

i. Organization of State personnel and chains of

command.

j. Coordination of federal, State, and political

subdivision emergency management activities.

k. Other necessary matters.

(3) In accordance with the plan and program for the

emergency management of this State, and out of funds appropriated for these purposes, to procure and preposition supplies, medicines, materials and equipment, to institute training programs and public information programs, and to take all other preparatory steps including the partial or full mobilization of emergency services and disaster agencies in advance of actual disaster to insure the furnishing of adequately trained and equipped forces for disaster response and recovery.

(4) Out of funds appropriated for these purposes, to

make studies and surveys of the industries, resources, and facilities in this State as may be necessary to ascertain the capabilities of the State for emergency management phases of mitigation, preparedness, response, and recovery and to plan for the most efficient emergency use thereof.

(5) On behalf of this State, to negotiate for and

submit to the General Assembly for its approval or rejection reciprocal mutual aid agreements or compacts with other states, either on a statewide or political subdivision basis. The agreements or compacts, shall be limited to the furnishing or exchange of food, clothing, medical or other supplies, engineering and police services; emergency housing and feeding; National and State Guards while under the control of the State; health, medical, and related services; fire fighting, rescue, transportation, communication, and construction services and equipment, provided; however, that if the General Assembly be not in session and the Governor has not proclaimed the existence of a disaster under this Section, then the agreements or compacts shall instead be submitted to an Interim Committee on Emergency Management composed of 5 Senators appointed by the President of the Senate and of 5 Representatives appointed by the Speaker of the House, during the month of June of each odd numbered year to serve for a 2 year term, beginning July 1 of that year, and until their successors are appointed and qualified, or until termination of their legislative service, whichever first occurs. Vacancies shall be filled by appointment for the unexpired term in the same manner as original appointments.

All appointments shall be made in writing and filed with the Secretary of State as a public record. The Committee shall have the power to approve or reject any agreements or compacts for and on behalf of the General Assembly; and, provided further, that an affirmative vote of 2/3 of the members of the Committee shall be necessary for the approval of any agreement or compact.  
(Source: P.A. 92 73, eff. 1 1 02.)

(20 ILCS 3305/7) (from Ch. 127, par. 1057)

Sec. 7. Emergency Powers of the Governor.

(a) In the event of a disaster, as defined in Section 4, the Governor may, by proclamation declare that a disaster exists. Upon such proclamation, the Governor shall have and may exercise for a period not to exceed 30 days the following emergency powers; provided, however, that the lapse of the emergency powers shall not, as regards any act or acts occurring or committed within the 30 days period, deprive any person, firm, corporation, political subdivision, or body politic of any right or rights to compensation or reimbursement which he, she, it, or they may have under the provisions of this Act:

(1) To suspend the provisions of any regulatory

statute prescribing procedures for conduct of State business, or the orders, rules and regulations of any State agency, if strict compliance with the provisions of any statute, order, rule, or regulation would in any way prevent, hinder or delay necessary action, including emergency purchases, by the Illinois Emergency Management Agency, in coping with the disaster.

(2) To utilize all available resources of the State

government as reasonably necessary to cope with the disaster and of each political subdivision of the State.

(3) To transfer the direction, personnel or

functions of State departments and agencies or units thereof for the purpose of performing or facilitating disaster response and recovery programs.

(4) On behalf of this State to take possession of,

and to acquire full title or a lesser specified interest in, any personal property as may be necessary to accomplish the objectives set forth in Section 2 of this Act, including: airplanes, automobiles, trucks, trailers, buses, and other vehicles; coal, oils, gasoline, and other fuels and means of propulsion; explosives, materials, equipment, and supplies; animals and livestock; feed and seed; food and provisions for humans and animals; clothing and bedding; and medicines and medical and surgical supplies; and to take possession of and for a limited period occupy and use any real estate necessary to accomplish those objectives; but only upon the undertaking by the State to pay just compensation therefor as in this Act provided, and then only under the following provisions:

a. The Governor, or the person or persons as the

Governor may authorize so to do, may forthwith take possession of property for and on behalf of the State; provided, however, that the Governor or persons shall simultaneously with the taking, deliver to the owner or his or her agent, if the identity of the owner or agency is known or readily ascertainable, a signed statement in writing, that shall include the name and address of the owner, the date and place of the taking, description of the property sufficient to identify it, a statement of interest in the property that is being so taken, and, if possible, a statement in writing, signed by the owner, setting forth the sum that he or she is willing to accept as just compensation for the property or use. Whether or not the owner or agent is known or readily ascertainable, a true copy of the statement shall promptly be filed by the Governor or the person with the Director, who shall keep the docket of the statements.

In cases where the sum that the owner is willing to accept as just compensation is less than \$1,000, copies of the statements shall also be filed by the Director with, and shall be passed upon by an Emergency Management Claims Commission, consisting of 3 disinterested citizens who shall be appointed by the Governor, by and with the advice and consent of the Senate, within 20 days after the Governor's declaration of a disaster, and if the sum fixed by them as just compensation be less than \$1,000 and is accepted in writing by the owner, then the State Treasurer out of funds appropriated for these purposes, shall, upon certification thereof by the Emergency Management Claims Commission, cause the sum so certified forthwith to be paid to the owner. The Emergency Management Claims Commission is hereby given the power to issue appropriate subpoenas and to administer oaths to witnesses and shall keep appropriate minutes and other records of its actions upon and the disposition made of all claims.

b. When the compensation to be paid for the

taking or use of property or interest therein is not or cannot be determined and paid under item (a) above, a petition in the name of The People of the State of Illinois shall be promptly filed by the Director, which filing may be enforced by mandamus, in the circuit court of the county where the property or any part thereof was located when initially taken or used under the provisions of this Act praying that the amount of compensation to be paid to the person or persons interested therein be fixed and determined. The petition shall include a description of the property that has been taken, shall state the physical condition of the property when taken, shall name as defendants all interested parties, shall set forth the sum of money estimated to be just compensation for the property or interest therein taken or used, and shall be signed by the Director. The litigation shall be handled by the Attorney General for and on behalf of the State.

c. Just compensation for the taking or use of

property or interest therein shall be promptly ascertained in proceedings and established by judgment against the State, that shall include, as part of the just compensation so awarded, interest at the rate of 6% per annum on the fair market value of the property or interest therein from the date of the taking or use to the date of the judgment; and the court may order the payment of delinquent taxes and special assessments out of the amount so awarded as just compensation and may make any other orders with respect to encumbrances, rents, insurance, and other charges, if any, as shall be just and equitable.

(5) When required by the exigencies of the disaster,

to sell, lend, rent, give, or distribute all or any part of property so or otherwise acquired to the inhabitants of this State, or to political subdivisions of this State, or, under the interstate mutual aid agreements or compacts as are entered into under the provisions of subparagraph (5) of paragraph (c) of Section 6 to other states, and to account for and transmit to the State Treasurer all funds, if any, received therefor.

(6) To recommend the evacuation of all or part of

the population from any stricken or threatened area within the State if the Governor deems this action necessary.

(7) To prescribe routes, modes of transportation,

and destinations in connection with evacuation.

(8) To control ingress and egress to and from a

disaster area, the movement of persons within the area, and the occupancy of premises therein.

(9) To suspend or limit the sale, dispensing, or

transportation of alcoholic beverages, firearms, explosives, and combustibles.

(10) To make provision for the availability and use

of temporary emergency housing.

(11) A proclamation of a disaster shall activate the

State Emergency Operations Plan, and political subdivision emergency operations plans applicable to the political subdivision or area in question and be authority for the deployment and use of any forces that the plan or plans apply and for use or distribution of any supplies, equipment, and materials and facilities assembled, stockpiled or arranged to be made available under this Act or any other provision of law relating to disasters.

(12) Control, restrict, and regulate by rationing,

freezing, use of quotas, prohibitions on shipments, price fixing, allocation or other means, the use, sale or distribution of food, feed, fuel, clothing and other commodities, materials, goods, or services; and perform and exercise any other functions, powers, and duties as may be necessary to promote and secure the safety and protection of the civilian population.

(13) During the continuance of any disaster the

Governor is commander in chief of the organized and unorganized militia and of all other forces available for emergency duty. To the greatest extent practicable, the Governor shall delegate or assign command authority to do so by orders issued at the time of the disaster.

(14) Prohibit increases in the prices of goods and

services during a disaster.

(Source: P.A. 92 73, eff. 1 1 02.)

(20 ILCS 3305/8) (from Ch. 127, par. 1058)

Sec. 8. Mobile Support Teams.

(a) The Governor or Director may cause to be created Mobile Support Teams to aid and to reinforce the Illinois Emergency Management Agency, and emergency services and disaster agencies in areas stricken by disaster. Each mobile support team shall have a leader, selected by the Director who will be responsible, under the direction and control of the Director, for the organization, administration, and training, and operation of the mobile support team.

(b) Personnel of a mobile support team while on duty pursuant to such a call or while engaged in regularly scheduled training or exercises, whether within or without the State, shall either:

(1) If they are paid employees of the State, have

the powers, duties, rights, privileges and immunities and receive the compensation incidental to their employment.

(2) If they are paid employees of a political

subdivision or body politic of this State, and whether serving within or without that political subdivision or body politic, have the powers, duties, rights, privileges and immunities, and receive the compensation incidental to their employment.

(3) If they are not employees of the State,

political subdivision or body politic, or being such employees, are not normally paid for their services, be entitled to at least one dollar per year compensation from the State.

Personnel of a mobile support team who suffer disease, injury or death arising out of or in the course of emergency duty, shall for the purposes of benefits under the Workers' Compensation Act or Workers' Occupational Diseases Act only, be deemed to be employees of this State.

If the person diseased, injured or killed is an employee described in item (3) above, the computation of benefits payable under either of those Acts shall be based on income commensurate with comparable State employees doing the same type of work or income from the person's regular employment, whichever is greater.

All personnel of mobile support teams shall, while on duty under such call, be reimbursed by this State for all actual and necessary travel and subsistence expenses.

(c) The State shall reimburse each political subdivision or body politic from the Disaster Relief Fund for the compensation paid and the actual and necessary travel, subsistence and maintenance expenses of paid employees of the political subdivision or body politic while serving, outside of its geographical boundaries pursuant to such a call, as members of a mobile support team, and for all payments made for death, disease or injury of those paid employees arising out of and incurred in the course of that duty, and for all losses of or damage to supplies and equipment of the political subdivision or body politic resulting from the operations.

(d) Whenever mobile support teams or units of another state, while the Governor has the emergency powers provided for under Section 7 of this Act, render aid to this State under the orders of the Governor of its home state and upon the request of the Governor of this State, all questions relating to reimbursement by this State to the other state and its citizens in regard to the assistance so rendered shall be determined by the mutual aid agreements or interstate compacts described in subparagraph (5) of paragraph (c) of Section 6 as are existing at the time of the assistance rendered or are entered into thereafter and under Section 303 (d) of the Federal Civil Defense Act of 1950.

(e) No personnel of mobile support teams of this State may be ordered by the Governor to operate in any other state unless a request for the same has been made by the Governor or duly authorized representative of the other state.

(Source: P.A. 92 73, eff. 1 1 02.)

(20 ILCS 3305/9) (from Ch. 127, par. 1059)

Sec. 9. Financing.

(a) It is the intent of the Legislature and declared to be the policy of the State that funds to meet disasters shall always be available.

(b) It is the legislative intent that the first recourse shall be to funds regularly appropriated to State and political subdivision departments and agencies. If the Governor finds that the demands placed upon these funds in coping with a particular disaster are unreasonably great, the Governor may make funds available from the Disaster Relief Fund. If monies available from the Fund are insufficient, and if the Governor finds that other sources of money to cope with the disaster are not available or are insufficient, the Governor shall request the General Assembly to enact legislation as it may deem necessary to transfer and expend monies appropriated for other purposes or borrow, for a term not to exceed 2 years from the United States government or other public or private source. If the General Assembly is not sitting in regular session to enact such legislation for the transfer, expenditure or loan of such monies, and the President of the Senate and the Speaker of the House certify that the Senate and House are not in session, the Governor is authorized to carry out those decisions, by depositing transfers or loan proceeds into and making expenditures from the Disaster Relief Fund, until such time as a quorum of the General Assembly can convene in a regular or extraordinary session. The General Assembly shall, to the extent moneys become available, restore moneys used from other sources under this Section.

(c) Nothing contained in this Section shall be construed to limit the Governor's authority to apply for, administer and expend grants, gifts or payments in aid of disaster mitigation, preparedness, response or recovery.

(Source: P.A. 92 73, eff. 1 1 02; 93 249, eff. 7 22 03.)

(20 ILCS 3305/10) (from Ch. 127, par. 1060)

Sec. 10. Emergency Services and Disaster Agencies.

(a) Each political subdivision within this State shall be within the jurisdiction of and served by the Illinois Emergency Management Agency and by an emergency services and disaster agency responsible for emergency management programs. A township, if the township is in a county having a population of more than 2,000,000, must have approval of the county coordinator before establishment of a township emergency services and disaster agency.

(b) Unless multiple county emergency services and disaster agency consolidation is authorized by the Illinois Emergency Management Agency with the consent of the respective counties, each county shall maintain an emergency services and disaster agency that has jurisdiction over and serves the entire county, except as otherwise provided under this Act and except that in any county with a population of over 3,000,000 containing a municipality with a population of over 500,000 the jurisdiction of the county agency shall not extend to the municipality when the municipality has established its own agency.

(c) Each municipality with a population of over 500,000 shall maintain an emergency services and disaster agency which has jurisdiction over and serves the entire municipality. A municipality with a population less than 500,000 may establish, by ordinance, an agency or department responsible for emergency management within the municipality's corporate limits.

(d) The Governor shall determine which municipal corporations, other than those specified in paragraph (c) of this Section, need emergency services and disaster agencies of their own and require that they be established and maintained. The Governor shall make these determinations on the basis of the municipality's disaster vulnerability and capability of response related to population size and concentration. The emergency services and disaster agency of a county or township, shall not have a jurisdiction within a political subdivision having its own emergency services and disaster agency, but shall cooperate with the emergency services and disaster agency of a city, village or incorporated town within their borders. The Illinois Emergency Management Agency shall publish and furnish a current list to the municipalities required to have an emergency services and disaster agency under this subsection.

(e) Each municipality that is not required to and does not have an emergency services and disaster agency shall have a liaison officer designated to facilitate the cooperation and protection of that municipal corporation with the county emergency services and disaster agency in which it is located in the work of disaster mitigation, preparedness, response, and recovery.

(f) The principal executive officer or his or her designee of each political subdivision in the State shall annually notify the Illinois Emergency Management Agency of the manner in which the political subdivision is providing or securing emergency management, identify the executive head of the agency or the department from which the service is obtained, or the liaison officer in accordance with paragraph (d) of this Section and furnish additional information relating thereto as the Illinois Emergency Management Agency requires.

(g) Each emergency services and disaster agency shall prepare an emergency operations plan for its geographic boundaries that complies with planning, review, and approval standards promulgated by the Illinois Emergency Management Agency. The Illinois Emergency Management Agency shall determine which jurisdictions will be required to include earthquake preparedness in their local emergency operations plans.

(h) The emergency services and disaster agency shall prepare and distribute to all appropriate officials in written form a clear and complete statement of the emergency responsibilities of all local departments and officials and of the disaster chain of command.

(i) Each emergency services and disaster agency shall have a Coordinator who shall be appointed by the principal executive officer of the political subdivision in the same manner as are the heads of regular governmental departments. If the political subdivision is a county and the principal executive officer appoints the sheriff as the Coordinator, the sheriff may, in addition to his or her regular compensation, receive compensation at the same

level as provided in Section 3 of "An Act in relation to the regulation of motor vehicle traffic and the promotion of safety on public highways in counties", approved August 9, 1951, as amended. The Coordinator shall have direct responsibility for the organization, administration, training, and operation of the emergency services and disaster agency, subject to the direction and control of that principal executive officer. Each emergency services and disaster agency shall coordinate and may perform emergency management functions within the territorial limits of the political subdivision within which it is organized as are prescribed in and by the State Emergency Operations Plan, and programs, orders, rules and regulations as may be promulgated by the Illinois Emergency Management Agency and by local ordinance and, in addition, shall conduct such functions outside of those territorial limits as may be required under mutual aid agreements and compacts as are entered into under subparagraph (5) of paragraph (c) of Section 6.

(j) In carrying out the provisions of this Act, each political subdivision may enter into contracts and incur obligations necessary to place it in a position effectively to combat the disasters as are described in Section 4, to protect the health and safety of persons, to protect property, and to provide emergency assistance to victims of those disasters. If a disaster occurs, each political subdivision may exercise the powers vested under this Section in the light of the exigencies of the disaster and, excepting mandatory constitutional requirements, without regard to the procedures and formalities normally prescribed by law pertaining to the performance of public work, entering into contracts, the incurring of obligations, the employment of temporary workers, the rental of equipment, the purchase of supplies and materials, and the appropriation, expenditure, and disposition of public funds and property.

(k) Volunteers who, while engaged in a disaster, an exercise, training related to the emergency operations plan of the political subdivision, or a search and rescue team response to an occurrence or threat of injury or loss of life that is beyond local response capabilities, suffer disease, injury or death, shall, for the purposes of benefits under the Workers' Compensation Act or Workers' Occupational Diseases Act only, be deemed to be employees of the State, if: (1) the claimant is a duly qualified and enrolled (sworn in) as a volunteer of the Illinois Emergency Management Agency or an emergency services and disaster agency accredited by the Illinois Emergency Management Agency, and (2) if: (i) the claimant was participating in a disaster as defined in Section 4 of this Act, (ii) the exercise or training participated in was specifically and expressly approved by the Illinois Emergency Management Agency prior to the exercise or training, or (iii) the search and rescue team response was to an occurrence or threat of injury or loss of life that was beyond local response capabilities and was specifically and expressly approved by the Illinois Emergency Management Agency prior to the search and rescue team response. The computation of benefits payable under either of those Acts shall be based on the income commensurate with comparable State employees doing the same type work or income from the person's regular employment, whichever is greater.

(l) If any person who is entitled to receive benefits through the application of this Section receives, in connection with the disease, injury or death giving rise to such entitlement, benefits under an Act of Congress or federal program, benefits payable under this Section shall be reduced to the extent of the benefits received under that other Act or program.

(m) (1) Prior to conducting an exercise, the principal

executive officer of a political subdivision or his or her designee shall provide area media with written notification of the exercise. The notification shall indicate that information relating to the exercise shall not be released to the public until the commencement of the exercise. The notification shall also contain a request that the notice be so posted to ensure that all relevant media personnel are advised of the exercise before it begins.

(2) During the conduct of an exercise, all messages,

two way radio communications, briefings, status reports, news releases, and other oral or written communications shall begin and end with the following statement: "This is an exercise message".

(Source: P.A. 92 16, eff. 6 28 01; 92 73, eff. 1 1 02.)

(20 ILCS 3305/11) (from Ch. 127, par. 1061)

Sec. 11. Local Disaster Declarations.

(a) A local disaster may be declared only by the principal executive officer of a political subdivision, or his or her interim emergency successor, as provided in Section 7 of the "Emergency Interim Executive Succession Act". It shall not be continued or renewed for a period in excess of 7 days except by or with the consent of the governing board of the political subdivision. Any order or proclamation declaring, continuing, or terminating a local disaster shall be given prompt and general publicity and shall be filed promptly with the county clerk, township clerk, or the municipal clerk, as the case may be, in the area to which it applies.

(b) The effect of a declaration of a local disaster is to activate the emergency operations plan of that political subdivision and to authorize the furnishing of aid and assistance thereunder.

(Source: P.A. 92 73, eff. 1 1 02.)

(20 ILCS 3305/12) (from Ch. 127, par. 1062)

Sec. 12. Testing of Disaster Warning Devices. The testing of disaster warning devices including outdoor warning sirens shall be held only on the first Tuesday of each month at 10 o'clock in the morning or during exercises that are specifically and expressly approved in advance by the Illinois Emergency Management Agency.

(Source: P.A. 92 73, eff. 1 1 02.)

(20 ILCS 3305/13) (from Ch. 127, par. 1063)

Sec. 13. Mutual aid arrangements between political subdivisions and taxing districts.

(a) The coordinator of each emergency services and disaster agency may, in collaboration with other public agencies within his or her immediate vicinity, develop or cause to be developed mutual aid arrangements with other political subdivisions of taxing districts within this State for reciprocal disaster response and recovery assistance in case a disaster is too great to be dealt with unassisted. The mutual aid shall not, however, be effective unless and until approved by each of the political subdivisions. The arrangements shall be consistent with the State Emergency Operations Plan and State emergency management program, and in the event of a disaster as described in Section 4 of this Act, it shall be the duty of each emergency services and disaster agency to render assistance in accordance with the provisions of the mutual aid arrangements.

(b) The coordinator of an emergency services and disaster agency may, subject to the approval of the Director, assist in the negotiation of mutual aid agreements between this and other states.

(Source: P.A. 92 73, eff. 1 1 02.)

(20 ILCS 3305/14) (from Ch. 127, par. 1064)

Sec. 14. Communications. The Illinois Emergency Management Agency shall ascertain what means exist for rapid and efficient communications in times of disaster. The Illinois Emergency Management Agency shall consider the desirability of supplementing these communications resources or of integrating them into a comprehensive State or State Federal telecommunications or other communications system or network. In studying the character and feasibility of any system or its several parts, the Illinois Emergency Management Agency shall evaluate the possibility of multipurpose use thereof for general State and political subdivision purposes. The Illinois Emergency Management Agency may promulgate rules to establish policies and procedures relating to telecommunications and the continuation of rapid and efficient communications in times of disaster to the extent authorized by any provision of this Act or

other laws and regulations. The Illinois Emergency Management Agency shall make recommendations to the Governor as appropriate.

(Source: P.A. 86 755; 87 168.)

(20 ILCS 3305/15) (from Ch. 127, par. 1065)

Sec. 15. Immunity. Neither the State, any political subdivision of the State, nor, except in cases of gross negligence or willful misconduct, the Governor, the Director, the Principal Executive Officer of a political subdivision, or the agents, employees, or representatives of any of them, engaged in any emergency management response or recovery activities, while complying with or attempting to comply with this Act or any rule or regulations promulgated pursuant to this Act is liable for the death of or any injury to persons, or damage to property, as a result of such activity. This Section does not, however, apply to political subdivisions and principal executive officers required to maintain emergency services and disaster agencies that are not in compliance with Section 10 of this Act, notwithstanding provisions of any other laws. This Section does not, however, affect the right of any person to receive benefits to which he or she would otherwise be entitled under this Act under the Workers' Compensation Act or the Workers' Occupational Diseases Act, or under any pension law, and this Section does not affect the right of any such person to receive any benefits or compensation under any Act of Congress.

(Source: P.A. 92 73, eff. 1 1 02.)

(20 ILCS 3305/16) (from Ch. 127, par. 1066)

Sec. 16. Professions, Trades and Occupations. If such disaster as is described in Section 4 occurs in this State and the services of persons who are competent to practice any profession, trade or occupation are required in this State to cope with the disaster and it appears that the number of persons licensed or registered in this State to practice such profession, trade or occupation may be insufficient for such purpose, then any persons who are licensed elsewhere to practice any such profession, trade or occupation may, if a member of a mobile support team or unit of another state rendering aid in this State pursuant to the order of the Governor of their home state and upon the request of the Governor of this State, or if otherwise requested so to do by the Governor or the Director of this State, during the time the disaster continues, practice such profession, trade or occupation in this State without being licensed or registered in this State.

(Source: P.A. 85 1027.)

(20 ILCS 3305/17) (from Ch. 127, par. 1067)

Sec. 17. Authority to Accept Services, Gifts, Grants or Loans. Whenever the federal government or any agency or officer thereof or whenever any person, firm or corporation shall offer to the State, or to any political subdivision thereof, services, equipment, supplies, materials, or funds by way of gift or grant, for purposes of emergency management, the State, acting through the Governor, or such political subdivision, acting through the principal executive officer, may accept such offer and upon such acceptance the Governor of the State, or the principal executive officer of such political subdivision, may authorize an officer of the State or of the political subdivision, as the case may be, to receive such services, equipment, supplies, materials, or funds on behalf of the State or such political subdivision.

(Source: P.A. 85 1027.)

(20 ILCS 3305/18) (from Ch. 127, par. 1068)

Sec. 18. Orders, Rules and Regulations.

(a) The Governor shall file a copy of every rule, regulation or order, and any amendment thereof made by the Governor under the provisions of this Act in the office of the Secretary of State. No rule, regulation or order, or any amendment thereof shall be effective until 10 days after the filing, provided, however, that upon the declaration of a disaster by the Governor as is described in Section 7 the provision relating to the effective date of any rule, regulation, order or amendment issued under this Act and during the state of disaster is abrogated, and the rule, regulation, order or amendment shall

become effective immediately upon being filed with the Secretary of State accompanied by a certificate stating the reason as required by the Illinois Administrative Procedure Act.

(b) Every emergency services and disaster agency established pursuant to this Act and the coordinators thereof shall execute and enforce the orders, rules and regulations as may be made by the Governor under authority of this Act. Each emergency services and disaster agency shall have available for inspection at its office all orders, rules and regulations made by the Governor, or under the Governor's authority. The Illinois Emergency Management Agency shall furnish the orders, rules and regulations to each such emergency services and disaster agency.

(Source: P.A. 92 73, eff. 1 1 02.)

(20 ILCS 3305/19) (from Ch. 127, par. 1069)

Sec. 19. Utilization of Existing Agency, Facilities, and Personnel. In carrying out the provisions of this Act the Governor, the Director and the political subdivisions of the State are directed to utilize the services, equipment, supplies and facilities of existing departments, offices and agencies of the State and of the political subdivisions of this State, to the maximum extent practicable, and the officers and personnel of all such departments, offices and agencies are directed, upon request, to cooperate with and extend such services and facilities to the Governor, the Director and the emergency services and disaster agencies.

(Source: P.A. 85 1027.)

(20 ILCS 3305/20) (from Ch. 127, par. 1070)

Sec. 20. Emergency Management Agency; personnel; oath. Each person, whether compensated or noncompensated, who is appointed to serve in any capacity in the Illinois Emergency Management Agency or an emergency services and disaster agency, shall, before entering upon his or her duties, take an oath, in writing, before the Director or before the coordinator of that emergency services and disaster agency or before other persons authorized to administer oaths in this State, which oath shall be filed with the Director or with the coordinator of the emergency services and disaster agency with which he or she shall serve and which oath shall be substantially as follows:

"I, \_\_\_\_\_, do solemnly swear (or affirm) that I will support and defend and bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of Illinois, and the territory, institutions and facilities thereof, both public and private, against all enemies, foreign and domestic; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter. And I do further swear (or affirm) that I do not advocate, nor am I, nor have I been a member of any political party or organization that advocates the overthrow of the government of the United States or of this State by force or violence; and that during such time as I am affiliated with the (name of political subdivision), I will not advocate nor become a member of any political party or organization that advocates the overthrow of the government of the United States or of this State by force or violence."

(Source: P.A. 92 73, eff. 1 1 02.)

(20 ILCS 3305/21) (from Ch. 127, par. 1071)

Sec. 21. No Private Liability.

(a) Any person owning or controlling real estate or other premises who voluntarily and without compensation grants a license or privilege, or otherwise permits the designation or use of the whole or any part or parts of such real estate or premises for the purpose of sheltering persons during an actual or impending disaster, or a exercise together with his or her successors in interest, if any, shall not be civilly liable for negligently causing the death of, or injury to, any person on or about such real estate or premises under such license, privilege or other permission, or for negligently causing loss of, or damage to, the property of such person.

(b) Any private person, firm or corporation and employees and agents of such person, firm or corporation in the performance of a contract with, and under the direction of, the State, or any political subdivision of the State under the provisions of this Act shall not be civilly liable for causing the death of, or injury to, any person or damage to any property except in the event of willful misconduct.

(c) Any private person, firm or corporation, and any employee or agent of such person, firm or corporation, who renders assistance or advice at the request of the State, or any political subdivision of the State under this Act during an actual or impending disaster, shall not be civilly liable for causing the death of, or injury to, any person or damage to any property except in the event of willful misconduct.

The immunities provided in this subsection (c) shall not apply to any private person, firm or corporation, or to any employee or agent of such person, firm or corporation whose act or omission caused in whole or in part such actual or impending disaster and who would otherwise be liable therefor.

(Source: P.A. 92 73, eff. 1 1 02.)

(20 ILCS 3305/22) (from Ch. 127, par. 1072)

Sec. 22. Political activities prohibited. No emergency services and disaster agency established under the authority of this Act shall be employed directly or indirectly by any person or persons for political purposes.

(Source: P.A. 85 1027.)

### History of EMAC

This section contains a brief history and background to the development of the Emergency Management Assistance Compact and shows what organizations have endorsed EMAC. Finally, it illustrates how state legislatures may enact the compact into law, thus enabling their emergency management agencies to participate in interstate mutual aid.

#### The Beginning

The compact was initiated in September 1992, at the suggestion of Florida Governor Lawton Chiles—in the wake of the Hurricane Andrew disaster. Following the governors' original 1992 resolution in favor of the compact, the Southern Governors' Association (SGA) coordinated with Virginia's Department of Emergency Services (DES) to draft and redraft the text (Figure X-1). By summer, the language was complete. The first version of the compact—called the Southern Regional Emergency Management Assistance Compact (SREMAC)—was signed by the southern governors at a meeting in Tulsa, Oklahoma, on August 17, 1993. The membership of this regionally limited agreement was restricted to SGA's member jurisdictions. Eighteen months later, before SREMAC had been submitted to any state legislature, the governors voted to amend the compact to open membership to any state or territory of the Union that wished to join. This second version of the compact is EMAC, now congressionally approved.

Almost exactly four years after Governor Chiles original resolution, the compact was approved by the United States Congress (H.J. Res. 193), a necessary step under the Constitution. When Congress approved EMAC as PL 104-321, the compact became the first national, disaster-related compact since the Civil Defense and Disaster Compact of 1950.

#### Joining EMAC

To join EMAC, states must pass the necessary legislation in their legislatures. This is mandated in Article XI of the compact itself: "...this compact shall become effective as to any other state upon enactment by such state" (emphasis added).

Exact legislative terminology at the beginning and the end of the legislature's bill of enactment may vary slightly from state to state, but the language of the compact itself must be replicated in full within the bill, with only very slight variations permitted (Figure A-4). States may alter the name of the compact, while keeping the text the same.

#### Liability

EMAC clarifies which state is responsible in tort for the actions of workers from an assisting state. Under EMAC, the requesting state is responsible. This is very important.

Since 1979, states have not been able to rely upon sovereign immunity outside

their own borders. In the 1979 case, *State of Nevada v. John M. Hall* (440 U.S. 410), the Supreme Court ruled that Nevada could be sued by California resident John Hall in a California court for the negligent activities of a Nevada state employee driving in California on official business. Nevada claimed that sovereign immunity protected it from such suit. The Supreme Court disagreed. Since then, one state may be sued in the courts of another state.

So without EMAC, emergency workers from an assisting state might be sued in the courts of a requesting state, and the assisting state government might find itself liable for millions of dollars. Under the terms of EMAC, the requesting state agrees to take tort responsibility for assisting state workers. This

---

FIGURE A-2

#### Southern Governors' Resolution

"That the Southern Governors' Association in conjunction with the emergency management divisions of the members states will develop a cooperative agreement which sets forth an executive plan and inventory that will outline the operations, resources and activities that can be coordinated and activated when a disaster situation befalls one or more of the member states."

#### Congressional Resolution of September 1996

"That Congress consents to the Emergency Management Assistance Compact entered into by Delaware, Florida, Georgia, Louisiana, Maryland, Mississippi, Missouri, Oklahoma, South Carolina, South Dakota, Tennessee, Virginia and West Virginia. (Newly joined members are also covered by this blanket approval.)"

---

FIGURE A-3

#### Key Endorsements for EMAC

- Southern Governors' Association (representing 19 states and territories)
- Midwestern Governors' Conference (representing 12 states).
- Western Governors' Association (representing 20 states and territories)
- Adjutants General Association of the U.S. (representing all states' military departments)
- Midwestern Legislative Conference (representing 12 states)
- National Governors' Association (representing all states and territories)
- New England Governors' Conference (representing six states)

## HISTORY & THE AGREEMENT

---

makes it more likely that states will agree to give assistance.

FIGURE A-4

### Reimbursement

EMAC takes the uncertainty out of reimbursement. EMAC establishes rules for reimbursement. The standardization of the reimbursement process will put states more at ease when considering whether to send assistance. The state lending assistance is guaranteed payment, should it require it. It is up to the requesting state to provide the necessary funds itself or to secure federal funds for the purpose. The most important consideration is this: The state providing the assistance is guaranteed payment, whatever the source. (Note, however, that a providing state may waive reimbursement if it chooses.)

Article IV of EMAC makes the provision of aid mandatory to a certain extent (though a state may decline to send aid if that would leave it without "reasonable protection" for itself). The mandatory language of Article IV gives EMAC a legally contractual aspect. This condition, according to the EMAC Operations Subcommittee, reduces the documentation requirements for the recipient (grantee) to submit to the Department of Homeland Security (DHS) for reimbursement.

The grantee is the contractor. As such, the minimum procurement procedures outlined in 44 CFR 13.36 apply, consistent with state law. The mutual aid agreement should provide the framework for the contractual agreement. During the emergency phase, the "common law" allows for activation of the agreement based on a verbal request, which should be followed up by amending the contract to include the specifics of the request (44 CFR 13.36).

The documentation DHS requires from the grantee prior to reimbursement should be minimal. Two items should be submitted: a copy of the compact and an invoice. The invoice should include a bill for payment that summarizes labor, equipment and material costs. The invoice must also include with it a completed version of the billing documentation package included at Section VII.

The grantees need to maintain de-

tailed documentation will vary. The Code of Federal Regulations states: "A state must expand and account for grant funds in accordance with State laws and procedures for expending and accounting for its own funds" (44 CFR 13.20).

### Response

EMAC allows for a quick response to disaster with the unique resources possessed by government (personnel, equipment, and materials). States cannot always rely on DHS—they must develop the capacity to utilize the nation's

full resources. Remember:

- Federal assistance, predominantly financial, is designed to supplement local/state efforts.
- Not all disasters will be eligible for DHS assistance.

Even where DHS assistance is merited, mutual aid assistance may be more readily available. Under EMAC, interstate assistance may supplement federal assistance when it is merited, and take the place of federal assistance where it is not merited. In both cases, lives will be saved.

### Joining the Compact

#### Virginia: Senate Bill No. 1121 (1995)

Be it enacted by the General Assembly of Virginia:

1. That the Code of Virginia is amended by adding in Chapter 3.2 of Title 44 a section numbered 44-146.28:1 as follows:

§44-146.28:1 Compact enacted into law; terms.

The Emergency Management Assistance Compact is hereby enacted into law and entered into by the Commonwealth of Virginia with all states legally joining therein, in the form substantially as follows:

[Text goes here]

2. That an emergency exists and this act is in force from its passage.

#### Mississippi: Senate Bill No. 3036 (1995)

Be it enacted by the Legislature of the State of Mississippi:

1. This act may be cited as the Southern Regional Emergency Management Compact.

2. The legislature of the State of Mississippi hereby authorizes the Governor of the State of Mississippi to enter into a compact on behalf of the State of Mississippi with any other state legally joining therein, in the form substantially as follows:

[Text goes here]

3. This act shall take effect and be in force for and after its passage.

## HISTORY & THE AGREEMENT

### Legal Issues

There are various legal issues to consider before and after your state joins EMAC. This section discusses the concerns surrounding the liability issue, one of the primary reasons why EMAC must be passed by your state legislature. For your state legally to participate in EMAC, your legislature must enact it into law. The rationale for this is described in this section.

As first written, the original SREMAC guaranteed immunity to out-of-state emergency workers to the extent that such immunity was enjoyed by the officers and employees of the requesting state. But what would happen if emergency management workers from a state with high immunity protections were sent to a state with lower protections? Would they thus not lose some of the immunities they were used to? All workers—in-state and out-of-state—would in the final analysis be working under the orders of the governor of the requesting state. That governor would not be able to grant varying levels of immunity depending on conditions within the worker's home state, so all workers would fall under the immunity of the requesting state, regardless of how

these requesting-state protections compared with any protections the out-of-state workers might be used to.

This is important because since the Supreme Court case, *State of Nevada v. John Michael Hall* (1979), states' sovereign immunity has been an invalid defense against suit in the courts of another state (440 U.S. 410). Each EMAC state has language stating to varying degrees that emergency management workers share the state's sovereign immunity, i.e. that the state will substitute for them in the event of a suit. If a state with high sovereign-immunity protections sends a worker into a state with lower sovereign-immunity protections, then in effect the high-immunity state is waiving its own sovereign immunity because all EMAC states appear to have statutory language substituting themselves for the worker in the event of a suit. A high-immunity state might thus find itself sued in a low-immunity state, thus waiving its own sovereign immunity.

Governors do not have the power to authorize such waiving, for it is a matter for legislatures to decide. It is for this reason that it has been determined that the

compact will be best served by securing its enactment within the legislatures. Compared to the original SREMAC, the current EMAC has been amended to grant near-absolute immunity to out-of-state aid workers, but the general point remains: Where state workers are sent from one state to another, issues of sovereign immunity come into play. It is for this reason that your state must enact EMAC in its legislature to participate.

### Congress and EMAC

While there is a case to be made that EMAC simply updates the Civil Defense and Disaster Compact, approved by Congress in 1950, others disagree. So the original EMAC members were mindful of the U.S. Constitution's requirement that "No state shall, without the Consent of Congress...enter into any Agreement or Compact with another State..." Thus, EMAC was submitted to Congress in 1996 and ratified in October, the first national emergency management compact since 1950 to be so approved.

### The Agreement

The text of the Emergency Management Assistance Compact (EMAC) follows. Membership is open to any state or territory of the United States of America and the District of Columbia. Per the requirements of the U.S. Constitution, Congress approved EMAC in October 1996 (PL 104-321).

#### Emergency Management Assistance Compact (EMAC)

Amended January 31, 1995

Formerly "Southern Regional Emergency Management Assistance Compact"

#### Article I—Purposes and Authorities

This compact is made and entered into by and between the participating member states that enact this compact, hereinafter called party states. For the purposes of this agreement, the term "states" is taken to mean the several states, the Commonwealth of Puerto Rico, the District of Columbia, and all U.S. territorial possessions.

The purpose of this compact is to provide for mutual assistance between the states entering into this compact in managing any emergency or disaster that is

duly declared by the governor of the affected state(s), whether arising from natural disaster, technological hazard, man-made disaster, civil emergency aspects of resources shortages, community disorders, insurgency, or enemy attack.

This compact shall also provide for mutual cooperation in emergency-related exercises, testing, or other training activities using equipment and personnel simulating performance of any aspect of the giving and receiving of aid by party states or subdivisions of party states during emer-

gencies, such actions occurring outside actual declared emergency periods. Mutual assistance in this compact may include the use of the states' National Guard forces, either in accordance with the National Guard Mutual Assistance Compact or by mutual agreement between states.

#### Article II—General Implementation

Each party state entering into this compact recognizes many emergencies transcend political jurisdictional boundaries and that intergovernmental coordination is

## HISTORY & THE AGREEMENT

---

essential in managing these and other emergencies under this compact. Each state further recognizes that there will be emergencies, which require immediate access and present procedures to apply outside resources to make a prompt and effective response to such an emergency. This is because few, if any, individual states have all the resources they may need in all types of emergencies or the capability of delivering resources to areas where emergencies exist.

The prompt, full, and effective utilization of resources of the participating states, including any resources on hand or available from the Federal Government or any other source, that are essential to the safety, care, and welfare of the people in the event of any emergency or disaster declared by a party state, shall be the underlying principle on which all articles of this compact shall be understood.

On behalf of the governor of each state participating in the compact, the legally designated state official who is assigned responsibility for emergency management will be responsible for formulation of the appropriate interstate mutual aid plans and procedures necessary to implement this compact.

### **Article III—Party State Responsibilities**

A. It shall be the responsibility of each party state to formulate procedural plans and programs for interstate cooperation in the performance of the responsibilities listed in this article. In formulating such plans, and in carrying them out, the party states, insofar as practical, shall:

- i. Review individual state hazards analyses and, to the extent reasonably possible, determine all those potential emergencies the party states might jointly suffer; whether due to natural disaster, technological hazard, man-made disaster, emergency aspects of resource shortages, civil disorders, insurgency, or enemy attack.
- ii. Review party states' individual emergency plans and develop a plan, which will determine the mechanism for the

interstate management and provision of assistance concerning any potential emergency.

- iii. Develop interstate procedures to fill any identified gaps and to resolve any identified inconsistencies or overlaps in existing or developed plans.
- iv. Assist in warning communities adjacent to or crossing the state boundaries.
- v. Protect and assure uninterrupted delivery of services, medicines, water, food, energy and fuel, search and rescue, and critical lifeline equipment, services, and resources, both human and material.
- vi. Inventory and set procedures for the interstate loan and delivery of human and material resources, together with procedures for reimbursement or forgiveness.
- vii. Provide, to the extent authorized by law, for temporary suspension of any statutes or ordinances that restrict the implementation of the above responsibilities.

B. The authorized representative of a party state may request assistance of another party state by contacting the authorized representative of that state. The provisions of this agreement shall only apply to requests for assistance made by and to authorized representatives. Requests may be verbal or in writing. If verbal, the request shall be confirmed in writing within 30 days of the verbal request. Requests shall provide the following information:

- i. A description of the emergency service function for which assistance is needed, such as but not limited to fire services, law enforcement, emergency medical, transportation, communications, public works and engineering, building inspection, planning and information assistance, mass care, resource support, health and medical services, and search and rescue.

- ii. The amount and type of personnel, equipment, materials and supplies needed, and a reasonable estimate of the length of time they will be needed.
- iii. The specific place and time for staging of the assisting party's response and a point of contact at that location.

C. There shall be frequent consultation between state officials who have assigned emergency management responsibilities and other appropriate representatives of the party states with affected jurisdictions and the United States Government, with free exchange of information, plans, and resource records relating to emergency capabilities.

### **Article IV—Limitations**

Any party state requested to render mutual aid or conduct exercises and training for mutual aid shall take such action as is necessary to provide and make available the resources covered by this compact in accordance with the terms hereof; provided that it is understood that the state rendering aid may withhold resources to the extent necessary to provide reasonable protection for such state. Each party state shall afford to the emergency forces of any party state, while operating within its state limits under the terms and conditions of this compact, the same powers (except that of arrest unless specifically authorized by the receiving state), duties, rights, and privileges as are afforded forces of the state in which they are performing emergency services. Emergency forces will continue under the command and control of their regular leaders, but the organizational units will come under the operational control of the emergency services authorities of the state receiving assistance. These conditions may be activated, as needed, only subsequent to a declaration of a state of emergency or disaster by the governor of the party state that is to receive assistance or commencement of exercises or training for mutual aid and shall continue so long as the exercises or training for mutual aid are in progress, the

## HISTORY & THE AGREEMENT

state of emergency or disaster remains in effect or loaned resources remain in the receiving state(s), whichever is longer.

### **Article V—Licenses and Permits**

Whenever any person holds a license, certificate, or other permit issued by any state party to the compact evidencing the meeting of qualifications for professional, mechanical, or other skills, and when such assistance is requested by the receiving party state, such person shall be deemed licensed, certified, or permitted by the state requesting assistance to render aid involving such skill to meet a declared emergency or disaster, subject to such limitations and conditions as the governor of the requesting state may prescribe by executive order or otherwise.

### **Article VI—Liability**

Officers or employees of a party state rendering aid in another state pursuant to this compact shall be considered agents of the requesting state for tort liability and immunity purposes; and no party state or its officers or employees rendering aid in another state pursuant to this compact shall be liable on account of any act or omission in good faith on the part of such forces while so engaged or on account of the maintenance or use of any equipment or supplies in connection therewith. Good faith in this article shall not include willful misconduct, gross negligence, or recklessness.

### **Article VII—Supplementary Agreements**

Inasmuch as it is probable that the pattern and detail of the machinery for mutual aid among two or more states may differ from that among the states that are party hereto, this instrument contains elements of a broad base common to all states, and nothing herein contained shall preclude any state from entering into supplementary agreements with another state or affect any other agreements already in force between states. Supplementary agreements may comprehend, but shall not be limited to, provisions for evacuation and reception of injured and other persons and the exchange of medical, fire, police, public utility, reconnaissance, wel-

fare, transportation and communications personnel, and equipment and supplies.

### **Article VIII—Compensation**

Each party state shall provide for the payment of compensation and death benefits to injured members of the emergency forces of that state and representatives of deceased members of such forces in case such members sustain injuries or are killed while rendering aid pursuant to this compact, in the same manner and on the same terms as if the injury or death were sustained within their own state.

### **Article IX—Reimbursement**

Any party state rendering aid in another state pursuant to this compact shall be reimbursed by the party state receiving such aid for any loss or damage to or expense incurred in the operation of any equipment and the provision of any service in answering a request for aid and for the costs incurred in connection with such requests; provided, that any aiding party state may assume in whole or in part such loss, damage, expense, or other cost, or may loan such equipment or donate such services to the receiving party state without charge or cost; and provided further, that any two or more party states may enter into supplementary agreements establishing a different allocation of costs among those states. Article VIII expenses shall not be reimbursable under this provision.

### **Article X—Evacuation**

Plans for the orderly evacuation and interstate reception of portions of the civilian population as the result of any emergency or disaster of sufficient proportions to so warrant, shall be worked out and maintained between the party states and the emergency management/services directors of the various jurisdictions where any type of incident requiring evacuations might occur. Such plans shall be put into effect by request of the state from which evacuees come and shall include the manner of transporting such evacuees, the number of evacuees to be received in different areas, the manner in which food,

clothing, housing, and medical care will be provided, the registration of the evacuees, the providing of facilities for the notification of relatives or friends, and the forwarding of such evacuees to other areas or the bringing in of additional materials, supplies, and all other relevant factors. Such plans shall provide that the party state receiving evacuees and the party state from which the evacuees come shall mutually agree as to reimbursement of out-of-pocket expenses incurred in receiving and caring for such evacuees, for expenditures for transportation, food, clothing, medicines and medical care, and like items. Such expenditures shall be reimbursed as agreed by the party state from which the evacuees come. After the termination of the emergency or disaster, the party state from which the evacuees come shall assume the responsibility for the ultimate support of repatriation of such evacuees.

### **Article XI—Implementation**

A. This compact shall become operative immediately upon its enactment into law by any two (2) states; thereafter, this compact shall become effective as to any other state upon its enactment by such state.

B. Any party state may withdraw from this Compact by enacting a statute repealing the same, but no such withdrawal shall take effect until 30 days after the governor of the withdrawing state has given notice in writing of such withdrawal to the governors of all other party states. Such action shall not relieve the withdrawing state from obligations assumed hereunder prior to the effective date of withdrawal.

C. Duly authenticated copies of this compact and of such supplementary agreements as may be entered into shall, at the time of their approval, be deposited with each of the party states and with the Federal Emergency Management Agency and other appropriate agencies of the United States Government.

### **Article XII—Validity**

This Act shall be construed to effectuate the purposes stated in Article I hereof. If any provision of this compact is declared

## HISTORY & THE AGREEMENT

---

unconstitutional, or the applicability thereof to any person or circumstances is held invalid, the constitutionality of the remainder of this Act and the applicability thereof to other persons and circumstances shall not be affected thereby.

### **Article XIII**—Additional Provisions

Nothing in this compact shall authorize or permit the use of military force by the National Guard of a state at any place outside that state in any emergency for which the President is authorized by law to call into federal service the militia, or for any purpose for which the use of the Army or the Air Force would in the absence of express statutory authorization be prohibited under Section 1385 of title 18, United States Code.

## **MUTUAL AID BOX ALARM SYSTEM AGREEMENT**

This Agreement made and entered into the date set forth next to the signature of the respective parties, by and between the units of local government subscribed hereto (hereafter "Unit(s)" that have approved this Agreement and adopted same in manner as provided by law and are hereafter listed at the end of this Agreement.

**WHEREAS**, the Constitution of the State of Illinois, 1970, Article VII, Section 10, authorizes units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or ordinance; and,

**WHEREAS**, the "Intergovernmental Cooperation Act", 5 ILCS 220/1 et seq., provides that any power or powers, privileges or authority exercised or which may be exercised by a unit of local government may be exercised and enjoyed jointly with any other unit of local government including a unit of local government from another state; and,

**WHEREAS**, the parties hereto are units of local government as defined by the constitution of the State of Illinois and the Intergovernmental Cooperation Act and \_\_\_\_\_ is a municipality as defined in Section 66.30(i) of the Wisconsin Statutes; and

**WHEREAS**, Section 5 of the Intergovernmental Cooperation Act, 5 ILCS 220/5, provides that any one or more public agencies may contract with any one or more public agencies to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract is authorized by law to perform, provided that such contract shall be authorized by the governing body of each party to the contract; and,

**WHEREAS**, the parties hereto have determined that it is in their best interests to enter into this Agreement to secure to each the benefits of mutual aid in fire protection, firefighting and the protection of life and property from an emergency or disaster; and,

**WHEREAS**, the parties hereto have determine that it is in their best interests to form an

association to provide for communications procedures, training and other necessary functions to further the provision of said protection of life and property from an emergency or disaster.

**NOW, THEREFORE**, in consideration of the foregoing recitals, the Unit's membership in the Mutual Aid Box Alarm System and the covenants contained herein, **THE PARTIES HERETO AGREE AS FOLLOWS:**

## **SECTION ONE**

### **Purpose**

It is recognized and acknowledged that in certain situations, such as, but not limited to, emergencies, natural disasters and man-made catastrophies, the use of an individual Member Unit's personnel and equipment to perform functions outside the territorial limits of the Member Unit is desirable and necessary to preserve and protect the health, safety and welfare of the public. It is further expressly acknowledged that in certain situations, such as the aforementioned, the use of other Member Unit's personnel and equipment to perform functions within the territorial limits of a Member Unit is desirable and necessary to preserve and protect the health, safety and welfare of the public. Further, it is acknowledged that coordination of mutual aid through the Mutual Aid Box Alarm System is desirable for the effective and efficient provision of mutual aid.

## **SECTION TWO**

### **Definitions**

For the purpose of this Agreement, the following terms as used in this agreement shall be defined as follows:

- A. "Mutual Aid Box Alarm System" (hereinafter referred to as "MABAS"): A definite

and prearranged plan whereby response and assistance is provided to a Stricken Unit by the Aiding Unit(s) in accordance with the system established and maintained by the MABAS Member Units and amended from time to time;

- B. "Member Unit": A unit of local government including but not limited to a city, village or fire protection district having a fire department recognized by the State of Illinois, or an intergovernmental agency and the units of which the intergovernmental agency is comprised which is a party to the MABAS Agreement and has been appropriately authorized by the governing body to enter into such agreement, and to comply with the rules and regulations of MABAS;
- C. "Stricken Unit": A Member Unit which requests aid in the event of an emergency;
- D. "Aiding Unit": A Member Unit furnishing equipment, personnel, and/or services to a Stricken Unit;
- E. "Emergency": An occurrence or condition in a Member Unit's territorial jurisdiction which results in a situation of such magnitude and/or consequence that it cannot be adequately handled by the Stricken Unit and such that a Member Unit determines the necessity and advisability of requesting aid.
- F. "Division": The geographically associated Member Units or unit which have been grouped for operational efficiency and representation of those Member Units.
- G. "Training": The regular scheduled practice of emergency procedures during non-emergency drills to implement the necessary joint operations of MABAS.
- H. "Executive Board": The governing body of MABAS comprised of Division representatives.

### **SECTION THREE**

### **Authority and Action to Effect Mutual Aid**

- A. The Member Units hereby authorize and direct their respective Fire Chief or his designee to take necessary and proper action to render and/or request mutual aid from the other Member Units in accordance with the policies and procedures established and maintained by the MABAS Member Units. The aid rendered shall be to the extent of available personnel and equipment not required for adequate protection of the territorial limits of the Aiding Unit. The judgment of the Fire Chief, or his designee, of the Aiding Unit shall be final as to the personnel and equipment available to render aid.
- B. Whenever an emergency occurs and conditions are such that the Fire Chief, or his designee, of the Stricken Unit determines it advisable to request aid pursuant to this Agreement he shall notify the Aiding Unit of the nature and location of the emergency and the type and amount of equipment and personnel and/or services requested from the Aiding Unit.
- C. The Fire Chief, or his designee, of the Aiding Unit shall take the following action immediately upon being requested for aid:
  - 1. Determine what equipment, personnel and/or services is requested according to the system maintained by MABAS;
  - 2. Determine if the requested equipment, personnel, and/or services can be committed in response to the request from the Stricken Unit;
  - 3. Dispatch immediately the requested equipment, personnel and/or services, to the extent available, to the location of the emergency reported by the Stricken Unit in accordance with the procedures of MABAS;
  - 4. Notify the Stricken Unit if any or all of the requested equipment, personnel

and/or services cannot be provided.

## **SECTION FOUR**

### **Jurisdiction Over Personnel and Equipment**

Personnel dispatched to aid a party pursuant to this Agreement shall remain employees of the Aiding Unit. Personnel rendering aid shall report for direction and assignment at the scene of the emergency to the Fire Chief or Senior Officer of the Stricken Unit. The party rendering aid shall at all times have the right to withdraw any and all aid upon the order of its Fire Chief or his designee; provided, however, that the party withdrawing such aid shall notify the Fire Chief or Senior Officer of the party requesting aid of the withdrawal of such aid and the extent of such withdrawal.

## **SECTION FIVE**

### **Compensation for Aid**

Equipment, personnel, and/or services provided pursuant to this Agreement shall be at no charge to the party requesting aid; however, any expenses recoverable from third parties shall be equitably distributed among responding parties. Nothing herein shall operate to bar any recovery of funds from any state or federal agency under any existing statutes.

## **SECTION SIX**

### **Insurance**

Each party hereto shall procure and maintain, at its sole and exclusive expense, insurance coverage, including: comprehensive liability, personal injury, property damage, worker's compensation, and, if applicable, emergency medical service professional liability, with minimum limits of \$1,000,000 auto and \$1,000,000 combined single limit general liability and professional liability. No party hereto shall have any obligation to provide or extend insurance coverage for any

of the items enumerated herein to any other party hereto or its personnel. The obligations of the Section may be satisfied by a party's membership in a self-insurance pool, a self-insurance plan or arrangement with an insurance provider approved by the state of jurisdiction. The MABAS may require that copies or other evidence of compliance with the provisions of this Section be provided to the MABAS. Upon request, Member Units shall provide such evidence as herein provided to the MABAS members.

## **SECTION SEVEN**

### **Indemnification**

Each party hereto agrees to waive all claims against all other parties hereto for any loss, damage, personal injury or death occurring in consequence of the performance of this Mutual Aid Agreement; provided, however, that such claim is not a result of gross negligence or willful misconduct by a party hereto or its personnel.

Each party requesting or providing aid pursuant to this Agreement hereby expressly agrees to hold harmless, indemnify and defend the party rendering aid and its personnel from any and all claims, demands, liability, losses, suits in law or in equity which are made by a third party. This indemnity shall include attorney fees and costs that may arise from providing aid pursuant to this Agreement. Provided, however, that all employee benefits, wage and disability payments, pensions, worker's compensation claims, damage to or destruction of equipment and clothing, and medical expenses of the party rendering aid shall be the sole and exclusive responsibility of the respective party for its employees, provided, however, that such claims made by a third party are not the result of gross negligence or willful misconduct on the part of the party rendering aid.

## **SECTION EIGHT**

### **Non-Liability for Failure to Render Aid**

The rendering of assistance under the terms of this Agreement shall not be mandatory if local conditions of the Aiding Unit prohibit response. It is the responsibility of the Aiding Unit to immediately notify the Stricken Unit of the Aiding Unit's inability to respond; however, failure to immediately notify the Stricken Unit of such inability to respond shall not constitute evidence of noncompliance with the terms of this section and no liability may be assigned.

No liability of any kind or nature shall be attributed to or be assumed, whether expressly or implied, by a party hereto, its duly authorized agents and personnel, for failure or refusal to render aid. Nor shall there be any liability of a party for withdrawal of aid once provided pursuant to the terms of this Agreement.

## **SECTION NINE**

### **Term**

This Agreement shall be in effect for a term of one year from the date of signature hereof and shall automatically renew for successive one year terms unless terminated in accordance with this Section.

Any party hereto may terminate its participation in this Agreement at any time, provided that the party wishing to terminate its participation in this Agreement shall give written notice to the Board of their Division and to the Executive Board specifying the date of termination, such notice to be given at least 90 calendar days prior to the specified date of termination of participation. The written notice provided herein shall be given by personal delivery, registered mail or certified mail.

## **SECTION TEN**

### **Effectiveness**

This Agreement shall be in full force and effective upon approval by the parties hereto in the manner provided by law and upon proper execution hereof.

## **SECTION ELEVEN**

### **Binding Effect**

This Agreement shall be binding upon and inure to the benefit of any successor entity which may assume the obligations of any party hereto. Provided, however, that this Agreement may not be assigned by a Member Unit without prior written consent of the parties hereto; and this Agreement shall not be assigned by MABAS without prior written consent of the parties hereto.

## **SECTION TWELVE**

### **Validity**

The invalidity of any provision of this Agreement shall not render invalid any other provision. If, for any reason, any provision of this Agreement is determined by a court of competent jurisdiction to be invalid or unenforceable, that provision shall be deemed severable and this Agreement may be enforced with that provision severed or modified by court order.

## **SECTION THIRTEEN**

### **Notices**

All notices hereunder shall be in writing and shall be served personally, by registered mail or certified mail to the parties at such addresses as may be designated from time to time on the MABAS mailing lists or, to other such addresses as shall be agreed upon.

## **SECTION FOURTEEN**

### **Governing Law**

This Agreement shall be governed, interpreted and construed in accordance with the laws of the State of Illinois.

## **SECTION FIFTEEN**

### **Execution in Counterparts**

This Agreement may be executed in multiple counterparts or duplicate originals, each of which shall constitute and be deemed as one and the same document.

## **SECTION SIXTEEN**

### **Executive Board of MABAS**

An Executive Board is hereby established to consider, adopt and amend from time to time as needed rules, procedures, by-laws and any other matters deemed necessary by the Member Units. The Executive Board shall consist of a member elected from each Division within MABAS who shall serve as the voting representative of said Division on MABAS matters, and may appoint a designee to serve temporarily in his stead. Such designee shall be from within the respective division and shall have all rights and privileges attendant to a representative of that Member Unit.

A President and Vice President shall be elected from the representatives of the Member Units and shall serve without compensation. The President and such other officers as are provided for in the by laws shall coordinate the activities of the MABAS.

## **SECTION SEVENTEEN**

### **Duties of the Executive Board**

The Executive Board shall meet regularly to conduct business and to consider and publish the rules, procedures and by laws of the MABAS, which shall govern the Executive Board meetings and such other relevant matters as the Executive Board shall deem necessary.

## **SECTION EIGHTEEN**

### **Rules and Procedures**

Rules, procedures and by laws of the MABAS shall be established by the Member Units via the Executive Board as deemed necessary from time to time for the purpose of administrative functions, the exchange of information and the common welfare of the MABAS.

## **SECTION NINETEEN**

### **Amendments**

This Agreement may only be amended by written consent of all the parties hereto. This shall not preclude the amendment of rules, procedures and by laws of the MABAS as established by the Executive Board to this Agreement. The undersigned unit of local government or public agency hereby has adopted, and subscribes to, and approves this MUTUAL AID BOX ALARM SYSTEM Agreement to which this signature page will be attached, and agrees to be a party thereto and be bound by the terms thereof.

This Signatory certifies that this Mutual Aid Box Alarm System Agreement has been adopted and approved by ordinance, resolution, or other manner approved by law, a copy of which document is attached hereto.

\_\_\_\_\_  
Political Entity

\_\_\_\_\_  
President or Mayor

\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

MABAS-ILLINOIS-CITY-VILLAGE-DISTRICT-AGREEMENT

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AUTHORIZING A  
MUTUAL AID BOX ALARM SYSTEM AGREEMENT**

**WHEREAS**, the Constitution of the State of Illinois, 1970, Article VII, Section 10, authorizes units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or ordinance; and,

**WHEREAS**, the "Intergovernmental Cooperation Act", 5 ILCS 220/1 et seq., provides that any power or powers, privileges or authority exercised or which may be exercised by a unit of local government may be exercised and enjoyed jointly with any other unit of local government; and,

**WHEREAS**, Section 5 of the "Intergovernmental Cooperation Act", 5 ILCS 220/5, provides that any one or more public agencies may contract with any one or more public agencies to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract is authorized by law to perform, provided that such contract shall be authorized by the governing body of each party to the contract; and,

**WHEREAS**, the Mayor and the City Council of \_\_\_\_\_ have determined that it is in the best interests of the City and its residents to enter into an intergovernmental agreement to secure to each the benefits of mutual aid in fire protection, firefighting and the protection of life and property from an emergency or disaster and to provide for communications procedures, training and other necessary functions to further the provision of said protection of life and property from an emergency or disaster.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and City Council of the \_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_ County, Illinois as follows:

**SECTION ONE:** That the Mayor and the Clerk be and are hereby authorized to execute an Agreement for participation in the Mutual Aid Box Alarm System, a copy of said Agreement

being attached hereto and being made a part hereof.

**SECTION TWO:** That the Mutual Aid Box Alarm System Executive Board By-Laws attached hereto and made a part hereof are hereby approved.

**ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by a roll call vote as follows:

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

\_\_\_\_\_  
Mayor

**ATTEST:**

\_\_\_\_\_  
Clerk

MABAS-ILLINOIS-CITY-ORDINANCE

STATE OF ILLINOIS            )  
                                          )  
COUNTY OF \_\_\_\_\_)

SS

**CLERK'S CERTIFICATE**

I, \_\_\_\_\_, the duly qualified and acting Clerk of the \_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_ County, Illinois, do hereby certify that attached hereto is a true and correct  
copy of an Ordinance entitled:

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AUTHORIZING A  
MUTUAL AID BOX ALARM SYSTEM AGREEMENT**

which Ordinance was duly adopted by said City Council at a regular meeting held on the \_\_\_\_\_  
day of \_\_\_\_\_, 20\_\_\_\_\_.

I do further certify that a quorum of said City Council was present at said meeting, and that  
the City Council complied with all the requirements of the Illinois Open Meetings Act.

**IN WITNESS WHEREOF**, I have hereunto set my hand this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Clerk

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AUTHORIZING A  
MUTUAL AID BOX ALARM SYSTEM AGREEMENT**

**WHEREAS**, the Constitution of the State of Illinois, 1970, Article VII, Section 10, authorizes units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or ordinance; and,

**WHEREAS**, the "Intergovernmental Cooperation Act", 5 ILCS 220/1 et seq., provides that any power or powers, privileges or authority exercised or which may be exercised by a unit of local government may be exercised and enjoyed jointly with any other unit of local government; and,

**WHEREAS**, Section 5 of the "Intergovernmental Cooperation Act", 5 ILCS 220/5, provides that any one or more public agencies may contract with any one or more public agencies to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract is authorized by law to perform, provided that such contract shall be authorized by the governing body of each party to the contract; and,

**WHEREAS**, the Board of Trustees of the \_\_\_\_\_ have determined that it is in the best interests of the District and its residents to enter into an intergovernmental agreement to secure to each the benefits of mutual aid in fire protection, firefighting and the protection of life and property from an emergency or disaster and to provide for communications procedures, training and other necessary functions to further the provision of said protection of life and property from an emergency or disaster.

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the \_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_ County, Illinois as follows:

**SECTION ONE:** That the President and the Clerk be and are hereby authorized to execute an Agreement for participation in the Mutual Aid Box Alarm System, a copy of said

Agreement being attached hereto and being made a part hereof.

**SECTION TWO:** That the Mutual Aid Box Alarm System Executive Board By-Laws attached hereto and made a part hereof are hereby approved.

**ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by a roll call vote as follows:

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

\_\_\_\_\_  
President

**ATTEST:**

\_\_\_\_\_  
Clerk

MABAS-ILLINOIS-VILLAGE-ORDINANCE

STATE OF ILLINOIS        )  
                                      )  
COUNTY OF \_\_\_\_\_)

SS

**CLERK'S CERTIFICATE**

I, \_\_\_\_\_, the duly qualified and acting Clerk of the \_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_ County, Illinois, do hereby certify that attached hereto is a true and correct  
copy of an Ordinance entitled:

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AUTHORIZING A  
MUTUAL AID BOX ALARM SYSTEM AGREEMENT**

which Ordinance was duly adopted by said Board at a regular meeting held on the \_\_\_\_\_ day of \_  
\_\_\_\_\_, 20\_\_\_\_\_.

I do further certify that a quorum of said Board was present at said meeting, and that the  
Board of Trustees complied with all the requirements of the Illinois Open Meetings Act.

**IN WITNESS WHEREOF**, I have hereunto set my hand this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Clerk

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AUTHORIZING A  
MUTUAL AID BOX ALARM SYSTEM AGREEMENT**

**WHEREAS**, the Constitution of the State of Illinois, 1970, Article VII, Section 10, authorizes units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or ordinance; and,

**WHEREAS**, the "Intergovernmental Cooperation Act", 5 ILCS 220/1 et seq., provides that any power or powers, privileges or authority exercised or which may be exercised by a unit of local government may be exercised and enjoyed jointly with any other unit of local government; and,

**WHEREAS**, Section 5 of the "Intergovernmental Cooperation Act", 5 ILCS 220/5, provides that any one or more public agencies may contract with any one or more public agencies to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract is authorized by law to perform, provided that such contract shall be authorized by the governing body of each party to the contract; and,

**WHEREAS**, the Board of Trustees of the \_\_\_\_\_ have determined that it is in the best interests of the District and its residents to enter into an intergovernmental agreement to secure to each the benefits of mutual aid in fire protection, firefighting and the protection of life and property from an emergency or disaster and to provide for communications procedures, training and other necessary functions to further the provision of said protection of life and property from an emergency or disaster.

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Trustees of the \_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_ County, Illinois as follows:

**SECTION ONE:** That the President of the Board of Trustees and the Secretary be and are hereby authorized to execute an Agreement for participation in the Mutual Aid Box Alarm

System, a copy of said Agreement being attached hereto and being made a part hereof.

**SECTION TWO:** That the Mutual Aid Box Alarm System Executive Board By-Laws attached hereto and made a part hereof are hereby approved.

**ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by a roll call vote as follows:

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

\_\_\_\_\_  
President, Board of Trustees

**ATTEST:**

\_\_\_\_\_  
Secretary, Board of Trustees

MABAS-ILLINOIS-FIRE DISTRICT-ORDINANCE

STATE OF ILLINOIS        )  
                                      )  
COUNTY OF \_\_\_\_\_)

SS

**SECRETARY'S CERTIFICATE**

I, \_\_\_\_\_, the duly qualified and acting Secretary of the Board of Trustees of the \_\_\_\_\_, \_\_\_\_\_ County, Illinois, do hereby certify that attached hereto is a true and correct copy of an Ordinance entitled:

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AUTHORIZING A  
MUTUAL AID BOX ALARM SYSTEM AGREEMENT**

which Ordinance was duly adopted by said Board at a regular meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

I do further certify that a quorum of said Board was present at said meeting, and that the Board of Trustees complied with all the requirements of the Illinois Open Meetings Act.

**IN WITNESS WHEREOF**, I have hereunto set my hand this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Secretary, Board of Trustees

**ILLINOIS EMERGENCY  
MANAGEMENT AGENCY**



GEORGE H. RYAN, GOVERNOR  
MICHAEL CHAMNESS, DIRECTOR

January 12, 2001

Mr. Jay Reardon  
Fire Chief  
Northbrook Fire Department  
740 Dundee Road  
Northbrook, Illinois 60062

Dear Chief Reardon,

Enclosed are five (5) copies of the Memorandum Of Understanding for statewide mutual aid per our previous discussions and agreements. Please sign and return three (3) copies to the Illinois Emergency Management Agency. The other two copies are for your files.

I want to thank you and the Mutual Aid Box Alarm System (MABAS) Board of Directors for your cooperation and hard work to achieve this MOU. I think it is a great step forward in public safety for IEMA, MABAS, the Illinois Fire Chiefs Association and, most importantly, the people of Illinois.

Sincerely,

Michael Chamness  
Director

**INTERGOVERNMENTAL AGREEMENT**  
**STATE OF ILLINOIS**  
**ILLINOIS EMERGENCY MANAGEMENT AGENCY**

The Illinois Emergency Management Agency (IEMA) and the Mutual Aid Box Alarm System (MABAS) enter into and execute this Intergovernmental Agreement and hereby agree as follows:

**A. AUTHORITY**

This Agreement is entered into pursuant to the "Intergovernmental Cooperation Act", 5 ILCS 220/1, et seq., and the "Illinois Emergency Management Agency Act", 20 ILCS 3305/1, et seq., and is subject to all applicable Illinois and Federal statutes, and related regulatory requirements. This agreement is applicable only to MABAS assets from local jurisdictions within the boundaries of the State of Illinois. All terminology in this Agreement shall be interpreted consistently with the Illinois Emergency Management Agency Act, and rules promulgated pursuant thereto.

**B. PURPOSE**

The purpose of this Agreement is to provide disaster response assistance to units of local government during declared disasters when local and regional resources are insufficient to meet the disaster response needs of the requesting unit of local government, and to provide for disaster training exercises to maximize the effectiveness of responses to disaster related requests for assistance.

**C. PERFORMANCE PERIOD**

This Agreement shall remain in effect from January 16, 2001, until January 1, 2006, unless renewed or terminated earlier pursuant to Section I of this Agreement.

**D. PROCEDURE FOR REQUESTING OR PROVIDING ASSISTANCE DURING A DECLARED DISASTER**

When a disaster is declared to have occurred within the jurisdiction of a local governmental unit by the Governor of the State of Illinois, and the resources available through local or regional units are insufficient to adequately respond to the disaster such that the local resources are being utilized to the fullest possible extent, the affected local governmental unit may request assistance from IEMA by contacting the State

Emergency Operations Center (SEOC). All IEMA approved requests for assistance to or from the fire service shall be coordinated within the SEOC through the Office of State Fire Marshall (OSFM) liaison, with the exception of licensed emergency medical transport units under the jurisdiction of the Illinois Department of Public Health (IDPH). The SEOC may request assistance from MABAS. Upon receipt of a request for assistance from the SEOC, MABAS shall dispatch to the affected area any and all personnel and equipment which are available from the MABAS membership. Personnel and equipment so dispatched shall report to the State Incident Commander at the State Forward Command Post (SFCP), who shall then assign the personnel and equipment to the Local Incident Commander in support of local operations. Upon completion of the disaster response operation, the dispatched personnel and equipment shall be subject to further re-assignment in support of the operation at the discretion of the State Incident Commander. The State Incident Commander may either re-assign the personnel and equipment for additional missions, or provide for the timely release of the personnel and equipment to the sending local governmental units.

#### **E. PROCEDURE FOR DISASTER TRAINING EXERCISES**

During any training exercises, the procedure set forth in paragraph D, above, shall be followed by the training participants, as required to achieve the objectives of the training exercise. All training exercises will be subject to the mutual agreement and availability of units to participate.

#### **F. LIABILITY AND RISK OF LOSS FOR DAMAGE TO EQUIPMENT AND INJURIES TO PERSONNEL**

Equipment dispatched pursuant to this Agreement shall become property of the State of Illinois while it is being used pursuant to this Agreement. Personnel dispatched pursuant to this agreement shall be members of Mobile Support Teams, as provided in Section 8 of the "Illinois Emergency Management Agency Act" (20 ILCS 3305/8) during their service pursuant to this Agreement. Liability for damages to equipment and/or injuries to personnel shall be determined pursuant to relevant provisions of the "Illinois Emergency Management Agency Act" (20 ILCS 3305/1, et seq.) and all other applicable statutes.

#### **G. REIMBURSEMENT FOR THE COST OF RESPONSE**

Responding agencies acting pursuant to this Agreement shall be reimbursed for all eligible costs incurred for responses approved by IEMA pursuant to this Agreement and in accordance with the "Illinois Emergency Management Agency Act" (20 ILCS 3305/1, et seq.) and other applicable statutes. Eligible costs are those incurred on or

after the date of a disaster event that is the subject of a State disaster declaration. Except for costs covered under Section F of this Agreement, responding agencies may be reimbursed, in whole or in part, for those costs incurred prior to receiving IEMA's approval. Such determination shall be at the sole discretion of IEMA in accordance with statutory authority.

#### H. ADVISORY COMMITTEE

The Director of IEMA may, at his or her discretion, appoint an Advisory Committee to assist in the implementation and refinement of this Agreement. The membership of such committee shall include a minimum of one (1) MABAS representative.

#### I. AMENDMENTS, RENEWAL, AND TERMINATION

This Agreement may only be amended upon the written agreement of the parties hereto. This Agreement may be renewed for an additional specific term upon the written agreement of the parties hereto. This Agreement may be terminated by either of the parties hereto upon 90 days written notice, as provided in Section J, following.

#### J. NOTICE

All notices or proposals for amendments hereto by either party shall be served personally or by certified or registered mail to the other party as set forth below:

IEMA: Chief of Operations

Ill. Emergency Management Agency  
110 East Adams Street  
Springfield, IL 62701-1109

MABAS: President

Mutual Aid Box Alarm System  
1608 Bloomingdale Road  
Glendale Heights, IL 60139

Executed and agreed to this 16<sup>th</sup> day of JANUARY, 2001.

Illinois Emergency Management Agency

By:

  
Michael Chamness, Director

Mutual Aid Box Alarm System

By:

  
Jay Reardon, President



## Illinois Department of Revenue

Office of Local Government Services  
Sales Tax Exemption Section, 3-520  
101 W. Jefferson Street  
Springfield, Illinois 62702  
217 782-8881

July 18, 2003

MUTUAL AID BOX ALARM SYSTEM EXECUTIVE BOARD  
EXECUTIVE BOARD OFFICE  
1608 BLOOMINGDALE ROAD  
GLENDALE HEIGHTS IL 60139

Statutory exemptions from the Retailers' Occupation Tax, the Service Occupation Tax (both state and local), the Use Tax, and the Service Use Tax in Illinois are available to governmental bodies purchasing tangible personal property at retail. Since your organization qualifies for this exemption, we have issued you the following tax exemption identification number:

E9941-2772-01

to

MUTUAL AID BOX ALARM SYSTEM EXECUTIVE BOARD

of

GLENDALE HEIGHTS, IL

This number does not, however, exempt your organization from Illinois Hotel Operators' Occupation Tax, Electricity Excise Tax, Electricity Distribution Tax, and Telecommunications Excise Tax.

To claim the sales tax exemption, you must provide this number to your suppliers when purchasing tangible personal property for governmental use. This exemption may not be used by officers, employees, or other persons to make purchases for their individual use.

Office of Local Government Services  
Illinois Department of Revenue



STATE OF WISCONSIN  
DEPARTMENT OF JUSTICE

JAMES E. DOYLE  
ATTORNEY GENERAL

Burnetta L. Bridge  
Deputy Attorney General

123 West Washington Avenue  
P.O. Box 7857  
Madison, WI 53707-7857

Alan Lee  
Assistant Attorney General  
608/266-0020  
lecam@doj.state.wi.us  
FAX 608/267-2223

December 22, 2000

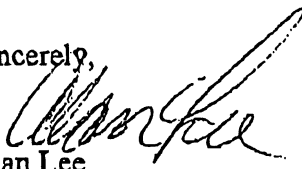
Chief Steven Krause  
Secretary/Treasurer  
Kenosha County Chief's & Captain's Association  
Post Office Box 114  
Somers, WI 53171

Dear Chief Krause:

Under Wis. Stat. § 66.30(5) the Attorney General must approve any agreement between a Wisconsin municipality and a municipality of another state. You have submitted an agreement to provide needed fire and rescue support to any of the municipalities in these counties should a disaster strike that would over tax their resources between the Municipalities of Kenosha and Walworth Counties in Wisconsin and Lake, McHenry, Boone, Winnebago and Cook Counties in Illinois. As required by Wis. Stat. § 66.30(5) I submitted the agreement to the Governor. Legal Counsel to Governor Thompson, Ladd Wiley, verbally approved the agreement and stated that the Governor had no comment on the substance of the mutual aid agreement. I have concluded that the proposed agreement meets the requirements of Wisconsin law and, therefore, approve the agreement.

Attorney General Doyle joins Governor Thompson in congratulating those responsible in the Municipalities of Kenosha and Walworth Counties in Wisconsin and Lake, McHenry, Boone, Winnebago and Cook Counties in Illinois for working cooperatively to reach such a mutually beneficial agreement.

Sincerely,

  
Alan Lee  
Assistant Attorney General  
State Bar #1014201

AL:cla

c: Ladd Wiley

lecam\mr\krause.doc

## **APPENDICE #2**

### **ADMINISTRATION AND DOCUMENTATION REQUIREMENTS**

#### **SECTION II**

-  **MABAS Inventory Spread Sheet**
-  **MABAS Inventory Questionnaire**
-  **MABAS Division Information Forms**
  -  **Statewide E-Net**
  -  **Division Board Members**
  -  **Division - Local Agency Members/Non-Members Roster**
-  **Primary-Secondary Dispatch Centers for Division**
-  **MABAS Executive Board By-Laws**
-  **MABAS Division Example - By-Laws**

MABAS Resource Inventory

|                  |                        | Type of Departments        |                               |                               | Personnel                           |                                           | Engine Companies              |           |          | Trucks & Aerial Equipment |          |         | Ambulances |         |         | Heavy Squads |         |         |       |     |
|------------------|------------------------|----------------------------|-------------------------------|-------------------------------|-------------------------------------|-------------------------------------------|-------------------------------|-----------|----------|---------------------------|----------|---------|------------|---------|---------|--------------|---------|---------|-------|-----|
|                  |                        | Number of Paid Departments |                               | Number of On-Call Departments | Number Paid firefighters & Officers | Number of On-Call firefighters & Officers | Total firefighters & Officers | Staffed   | Reserve  | Total                     | Staffed  | Reserve | Total      | Staffed | Reserve | Total        | Staffed | Reserve | Total |     |
| MABAS DIVISION   | Number of Departments: | Number of Paid Departments | Number of On-Call Departments | Number of Stations            | Number Paid firefighters & Officers | Number of On-Call firefighters & Officers | Total firefighters & Officers | Staffed   | Reserve  | Total                     | Staffed  | Reserve | Total      | Staffed | Reserve | Total        | Staffed | Reserve | Total |     |
| Division 1       | 17                     | 10                         | 7                             | 0                             | 45                                  | 1087                                      | 96                            | 1183      | 38       | 28                        | 66       | 16      | 9          | 25      | 38      | 23           | 61      | 2       | 4     | 6   |
| Division 2       | 9                      | 1                          | 0                             | 20                            | 201                                 | 281                                       | 482                           | 13        | 19       | 32                        | 6        | 2       | 8          | 13      | 9       | 22           | 2       | 1       | 3     |     |
| Division 3       | 17                     | 10                         | 6                             | 1                             | 35                                  | 787                                       | 148                           | 935       | 34       | 20                        | 54       | 16      | 4          | 20      | 30      | 15           | 45      | 8       | 2     | 10  |
| Division 4       | 27                     | 4                          | 18                            | 5                             | 48                                  | 586                                       | 617                           | 1203      | 62       | 20                        | 82       | 18      | 3          | 21      | 63      | 8            | 71      | 12      | 0     | 12  |
| Division 5       | 17                     | 0                          | 8                             | 9                             | 28                                  | 77                                        | 754                           | 831       | 39       | 2                         | 41       | 6       | 0          | 6       | 39      | 3            | 42      | 11      | 0     | 11  |
| Division 6       | 14                     | 1                          | 2                             | 11                            | 18                                  | 82                                        | 350                           | 432       | 31       | 1                         | 32       | 3       | 0          | 3       | 20      | 2            | 22      | 0       | 0     | 0   |
| Division 7       | 14                     | 1                          | 3                             | 10                            | 14                                  | 68                                        | 400                           | 468       | 15       | 17                        | 32       | 4       | 1          | 5       | 11      | 9            | 20      | 11      | 0     | 11  |
| Division 8       | 24                     | 3                          | 8                             | 13                            | 46                                  | 340                                       | 857                           | 1197      | 79       | 9                         | 88       | 15      | 0          | 15      | 20      | 4            | 24      | 21      | 0     | 21  |
| Division 9       | 1                      | 1                          | 0                             | 0                             | 100                                 | 4329                                      | 0                             | 4329      | 98       | 15                        | 113      | 59      | 11         | 70      | 59      | 18           | 77      | 4       | 0     | 4   |
| Division 10      | 18                     | 8                          | 10                            | 0                             | 36                                  | 483                                       | 358                           | 846       | 38       | 15                        | 53       | 15      | 0          | 15      | 32      | 14           | 46      | 7       | 1     | 8   |
| Division 11      | 7                      | 6                          | 1                             | 13                            | 276                                 | 50                                        | 326                           | 12        | 9        | 21                        | 6        | 2       | 8          | 12      | 6       | 18           | 0       | 0       | 0     | 0   |
| Division 12      | 17                     | 4                          | 10                            | 3                             | 17                                  | 474                                       | 311                           | 785       | 38       | 22                        | 60       | 19      | 3          | 22      | 31      | 14           | 45      | 12      | 0     | 12  |
| Division 13      | 16                     | 2                          | 5                             | 9                             | 30                                  | 246                                       | 391                           | 637       | 40       | 18                        | 58       | 8       | 1          | 9       | 24      | 6            | 30      | 5       | 0     | 5   |
| Division 14      | 6                      | 0                          | 4                             | 2                             | 10                                  | 31                                        | 245                           | 276       | 19       | 0                         | 19       | 3       | 0          | 3       | 13      | 0            | 13      | 6       | 0     | 6   |
| Division 15      | 24                     | 1                          | 12                            | 8                             | 36                                  | 200                                       | 480                           | 680       | 93       | 0                         | 93       | 22      | 0          | 22      | 65      | 0            | 65      | 15      | 2     | 17  |
| Division 16      | 3                      | 3                          | 0                             | 0                             | 17                                  | 375                                       | 0                             | 375       | 15       | 4                         | 19       | 6       | 1          | 7       | 12      | 6            | 18      | 3       | 0     | 3   |
| Division 17      | 15                     | 1                          | 14                            | 20                            | 48                                  | 300                                       | 348                           | 24        | 2        | 26                        | 1        | 1       | 2          | 8       | 2       | 10           | 0       | 0       | 0     | 0   |
| Division 18      | 10                     | 0                          | 2                             | 8                             | 15                                  | 22                                        | 410                           | 432       | 23       | 0                         | 23       | 2       | 0          | 2       | 16      | 0            | 16      | 4       | 0     | 4   |
| Division 19      | 12                     | 2                          | 10                            | 0                             | 26                                  | 323                                       | 298                           | 621       | 29       | 8                         | 37       | 13      | 1          | 14      | 32      | 4            | 36      | 6       | 0     | 6   |
| Division 20      | 18                     | 9                          | 8                             | 1                             | 28                                  | 614                                       | 156                           | 770       | 28       | 20                        | 48       | 14      | 1          | 15      | 27      | 11           | 38      | 4       | 1     | 5   |
| Division 21      | 14                     | 3                          | 6                             | 5                             | 21                                  | 333                                       | 358                           | 691       | 19       | 27                        | 46       | 8       | 2          | 10      | 23      | 12           | 35      | 1       | 5     | 6   |
| Division 22      | 10                     | 1                          | 3                             | 6                             | 13                                  | 81                                        | 243                           | 324       | 27       | 4                         | 31       | 6       | 0          | 6       | 17      | 0            | 17      | 4       | 0     | 4   |
| Division 23      | 22                     | 1                          | 21                            | 22                            | 10                                  | 459                                       | 469                           | 59        | 6        | 65                        | 4        | 0       | 4          | 19      | 0       | 19           | 5       | 0       | 5     | 0   |
| Division 24      | 19                     | 3                          | 10                            | 6                             | 37                                  | 265                                       | 450                           | 715       | 29       | 23                        | 52       | 15      | 2          | 17      | 18      | 4            | 22      | 5       | 0     | 5   |
| Division 25      | 21                     | 2                          | 4                             | 15                            | 26                                  | 79                                        | 521                           | 600       | 39       | 17                        | 56       | 8       | 0          | 8       | 32      | 1            | 33      | 9       | 0     | 9   |
| Division 26      | 19                     | 3                          | 1                             | 15                            | 25                                  | 98                                        | 489                           | 587       | 40       | 2                         | 42       | 7       | 0          | 7       | 14      | 1            | 15      | 6       | 0     | 6   |
| Division 27      | 17                     | 0                          | 7                             | 10                            | 30                                  | 240                                       | 351                           | 591       | 14       | 29                        | 43       | 5       | 7          | 12      | 19      | 21           | 10      | 1       | 4     | 5   |
| Division 28      | 15                     | 2                          | 2                             | 11                            | 29                                  | 150                                       | 369                           | 519       | 39       | 3                         | 49       | 4       | 2          | 6       | 0       | 0            | 5       | 0       | 5     | 0   |
| Division 29      | 7                      | 0                          | 1                             | 6                             | 7                                   | 5                                         | 235                           | 240       | 12       | 3                         | 15       | 1       | 0          | 1       | 10      | 1            | 11      | 5       | 0     | 5   |
| Division 30      | 13                     | 0                          | 3                             | 10                            | 16                                  | 54                                        | 265                           | 319       | 26       | 3                         | 29       | 2       | 0          | 2       | 16      | 2            | 18      | 11      | 0     | 11  |
| Division 31      | 11                     | 1                          | 0                             | 10                            | 17                                  | 48                                        | 235                           | 283       | 22       | 12                        | 34       | 1       | 0          | 1       | 4       | 3            | 7       | 3       | 0     | 3   |
| Division 32      | 44                     | 5                          | 5                             | 34                            | 55                                  | 125                                       | 900                           | 1025      | 112      | 0                         | 112      | 20      | 0          | 20      | n/a     | 0            | 34      | 0       | 34    | 0   |
| Division 33      | 9                      | 0                          | 0                             | 9                             | 10                                  | 0                                         | 226                           | 226       | 21       | 1                         | 22       | 0       | 0          | 0       | 10      | 0            | 10      | 0       | 0     | 0   |
| Division 34      | 11                     | 0                          | 1                             | 10                            | 11                                  | 1                                         | 274                           | 275       | 21       | 0                         | 21       | 1       | 0          | 1       | 0       | 0            | 0       | 0       | 0     | 0   |
| Division 35      | 19                     | 1                          | 6                             | 12                            | 37                                  | 97                                        | 463                           | 550       | 47       | 6                         | 53       | 5       | 0          | 5       | 0       | 0            | 0       | 0       | 0     | 0   |
| Division 36      | 8                      | 0                          | 1                             | 19                            | 20                                  | 1                                         | 328                           | 329       | 23       | 4                         | 27       | 3       | 0          | 3       | 3       | 0            | 3       | 15      | 0     | 15  |
| Division 37      | 19                     | 0                          | 0                             | 19                            | 19                                  | 0                                         | 501                           | 501       | 69       | 0                         | 69       | 2       | 0          | 2       | 0       | 0            | 0       | 0       | 0     | 0   |
| Division 38      | 8                      | 0                          | 1                             | 7                             | 8                                   | 16                                        | 137                           | 153       | 10       | 6                         | 16       | 1       | 0          | 1       | 8       | 4            | 12      | 4       | 0     | 4   |
| Division 39      | 9                      | 1                          | 0                             | 13                            | 14                                  | 20                                        | 255                           | 275       | 24       | 1                         | 25       | 3       | 0          | 3       | 6       | 1            | 7       | 2       | 0     | 2   |
| Division 40      | 5                      | 1                          | 0                             | 4                             | 12                                  | 61                                        | 132                           | 193       | 16       | 3                         | 19       | 2       | 0          | 2       | 2       | 0            | 2       | 0       | 0     | 0   |
| Division 41      | 21                     | 2                          | 0                             | 19                            | 28                                  | 138                                       | 446                           | 584       | 48       | 2                         | 50       | 6       | 2          | 8       | 11      | 2            | 13      | 17      | 0     | 17  |
| Division 42      | 20                     | 2                          | 2                             | 16                            | 26                                  | 105                                       | 380                           | 485       | 50       | 2                         | 50       | 5       | 1          | 6       | 9       | 2            | 11      | 4       | 0     | 4   |
| Division 43      |                        |                            |                               |                               |                                     |                                           |                               |           |          |                           |          |         |            |         |         |              |         |         |       |     |
| Division 44      |                        |                            |                               |                               |                                     |                                           |                               |           |          |                           |          |         |            |         |         |              |         |         |       |     |
| Division 45      | 11                     | 2                          | 5                             | 3                             | 21                                  | 71                                        | 171                           | 242       | 17       | 14                        | 31       | 4       | 0          | 4       | 4       | 3            | 7       | 2       | 0     | 2   |
| Division 46      |                        |                            |                               |                               |                                     |                                           |                               |           |          |                           |          |         |            |         |         |              |         |         |       |     |
| Division 47      |                        |                            |                               |                               |                                     |                                           |                               |           |          |                           |          |         |            |         |         |              |         |         |       |     |
| Illinois Totals  | 638                    | 97                         | 180                           | 375                           | 11,106.00                           | 12,647.00                                 | 114,690.00                    | 27,332.00 | 1,552.00 | 397.00                    | 1,954.00 | 365.00  | 56         | 421     | 790     | 211          | 971     | 266     | 20    | 286 |
| Division 101     | 15                     | 1                          | 3                             | 11                            | 24                                  | 165                                       | 449                           | 614       | 29       | 3                         | 32       | 7       | 1          | 8       | 23      | 2            | 25      | 3       | 0     | 3   |
| Division 102     | 4                      | 1                          | 1                             | 25                            | 24                                  | 303                                       | 545                           | 58        | 10       | 68                        | 6        | 3       | 9          | 20      | 4       | 24           | 1       | 0       | 1     | 0   |
| Division 103     | 1                      | 0                          | 0                             | 1                             | 1                                   | 29                                        | 0                             | 29        | 2        | 0                         | 2        | 0       | 0          | 0       | 2       | 0            | 2       | 0       | 0     | 0   |
| Division 104     | 11                     | 2                          | 3                             | 6                             | 19                                  | 159                                       | 278                           | 437       | 27       | 3                         | 30       | 6       | 0          | 6       | 12      | 5            | 7       | 0       | 0     | 0   |
| Wisconsin Totals | 27                     | 7                          | 7                             | 18                            | 69                                  | 595                                       | 1030                          | 1625      | 116      | 16                        | 132      | 19      | 4          | 23      | 57      | 11           | 58      | 4       | 0     | 4   |
| Grand Totals     | 665                    | 104                        | 187                           | 393                           | 1175                                | 13242                                     | 15720                         | 28957     | 1668     | 413                       | 2086     | 384     | 60         | 444     | 847     | 222          | 1029    | 270     | 20    | 290 |

MABAS Resource Inventory

|                  | Light Squad/ Utility |         |       |  | Tankers |         | Brush Trucks |  | Support Vehicles |     | Task Force Support |  | SRT Trailer                                                                                                                                                                                                               |  |
|------------------|----------------------|---------|-------|--|---------|---------|--------------|--|------------------|-----|--------------------|--|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|                  | Staffed              | Reserve | Total |  | Staffed | Reserve | Total        |  | Total            |     |                    |  |                                                                                                                                                                                                                           |  |
| MABAS DIVISION   |                      |         |       |  |         |         |              |  |                  |     |                    |  |                                                                                                                                                                                                                           |  |
| Division 1       | 6                    | 5       | 11    |  | 4       | 1       | 5            |  | 2                | 36  | Yes                |  | 1 Ice Rescue Boat, 9 Zodiacs, 4 Haz- Mat Trailers, 2 Haz. Mat Rigs<br>4 dive vehicles, 2 TRS Trailers, 2 Foam Trailers, 1 Powder based - Dry Chemical unit<br>1 HMMRT Trailer, 1 ESDA Van, 1 5000 ft. hose wagon, 2 boats |  |
| Division 2       | 2                    | 2       | 4     |  | 5       | 3       | 8            |  | 9                | 2   | Yes                |  | Haz mat, TRT, MASS Casualty, command, and dive vehicles                                                                                                                                                                   |  |
| Division 3       | 2                    | 3       | 5     |  | 1       | 0       | 1            |  | 0                | 65  | Yes                |  | 3 - Dive Vans, 14 Boats, 1 - Hovercraft, 3 - Haz- Mat Trucks, 3 Mass Casualty trs, side scan sonar,                                                                                                                       |  |
| Division 4       | 11                   | 4       | 15    |  | 13      | 3       | 16           |  | 20               | 87  | Yes                |  | ATV -1, Dive Boats - 8, Snowmobiles -2                                                                                                                                                                                    |  |
| Division 5       | 6                    | 1       | 7     |  | 26      | 1       | 27           |  | 10               | 35  | Yes                |  | 3- Boats, Haz- Mat Trailer, Mass. Casualty Trailer                                                                                                                                                                        |  |
| Division 6       | 6                    | 5       | 11    |  | 7       | 1       | 8            |  | 7                | 37  | Yes                |  | 3 - Command Units, Disaster Trailer                                                                                                                                                                                       |  |
| Division 7       | 0                    | 0       | 0     |  | 9       | 4       | 13           |  | 12               | 14  | Yes                |  |                                                                                                                                                                                                                           |  |
| Division 8       | 4                    | 0       | 4     |  | 39      | 0       | 39           |  | 23               |     |                    |  |                                                                                                                                                                                                                           |  |
| Division 9       | 0                    | 0       | 0     |  | 0       | 0       | 0            |  | 16               |     | Yes                |  | 1- Haz-mat Company, 5 - Command Vans, 3- Light Wagons, 2 Smoke Ejectors<br>1- Collapse Rescue, 3 - Deluge Trucks, 1 Snorkle                                                                                               |  |
| Division 10      | 6                    | 0       | 6     |  | 3       | 2       | 5            |  | 7                | 73  | Yes                |  | 5 haz-mat trailers, Communication/Command unit, 2 light gen., MCI trailer, De Con trailer                                                                                                                                 |  |
| Division 11      | 1                    |         | 1     |  |         |         | 0            |  |                  |     |                    |  |                                                                                                                                                                                                                           |  |
| Division 12      | 7                    | 1       | 8     |  | 5       | 0       | 5            |  |                  | 60  |                    |  | 1 - Dive Van, 3 - Haz. - Mat Trailers, 3 - T.R.S. Trailers, 1 - Airport Rescue , Numerous Boats<br>Division has seven associate members                                                                                   |  |
| Division 13      | 7                    | 0       | 7     |  | 10      | 0       | 10           |  | 13               | 42  | Yes                |  | 9 boats, above and below grade rescue trailer                                                                                                                                                                             |  |
| Division 14      | 4                    | 0       | 4     |  | 6       | 0       | 6            |  | 7                | 11  | Yes                |  | Foam Trailers                                                                                                                                                                                                             |  |
| Division 15      | 18                   | 4       | 22    |  | 33      | 0       | 33           |  | 26               | 35  | Yes                |  | 3-Haz. Mat units, 2 Specialized Rescue Units, 2- Foam Trailers, 2 dive & 1 MASS Trailer                                                                                                                                   |  |
| Division 16      | 2                    | 0       | 2     |  | 0       | 0       | 0            |  | 2                | 18  | Yes                |  | 2-Dive Rescue Units with Boats, 2 MASS Casualty Units,<br>1 Tech. Rescue Vehicle.                                                                                                                                         |  |
| Division 17      | 3                    |         | 3     |  | 23      |         | 23           |  |                  |     | Yes                |  | Command Unit, Haz Mat unit, 300 gals. Foam, SRT trailers                                                                                                                                                                  |  |
| Division 18      | 4                    | 0       | 4     |  | 15      | 0       | 15           |  | 17               | 10  | Yes                |  | 4 Cascade units, Boats, Haz-Mat Vehicle, TRS Vehicle, communications van, Photo unit,<br>Investigation unit, snorkel, light unit, dive team                                                                               |  |
| Division 19      | 4                    | 0       | 4     |  | 11      | 2       | 13           |  | 9                | 41  | Yes                |  | EMS Disaster Trailer, Haz-Mat Decon Trailer, 1 - Tech. Rescue Trailer,<br>2- Boats, 1- Air Cascade, Fire Investigation Vehicle                                                                                            |  |
| Division 20      | 5                    | 1       | 6     |  | 1       | 0       | 1            |  | 0                | 29  | Yes                |  | 2 - Boats, 1-Haz Mat and 1 SRT vehicle                                                                                                                                                                                    |  |
| Division 21      | 1                    | 5       | 6     |  |         |         | 0            |  |                  | 0   | Yes                |  | Pontiac-5000 gal. tanker, water rescue trailer w/3 boats and divers, 2 crash vehicles                                                                                                                                     |  |
| Division 22      | 3                    | 0       | 3     |  | 0       | 0       | 0            |  | 2                | 20  | Yes                |  | 2 - Command Vehicles, 2 - Dive Vehicles, 2 HAZ. MAT. Response vehicles                                                                                                                                                    |  |
| Division 23      | 16                   | 0       | 16    |  | 22      | 1       | 22           |  | 7                | 7   | Yes                |  | Dive Trailer                                                                                                                                                                                                              |  |
| Division 24      | 5                    | 0       | 5     |  | 2       | 0       | 2            |  | 3                | 37  | Yes                |  | 3,050 gal. Foam trailer, 2 haz. Mat trailers, 2 haz. Mat. Vehicles, ESDA van                                                                                                                                              |  |
| Division 25      | 18                   | 0       | 18    |  | 22      | 4       | 26           |  | 22               | 8   | Yes                |  | 3 Hazardous Materials units                                                                                                                                                                                               |  |
| Division 26      | 12                   | 0       | 12    |  | 20      | 0       | 20           |  | 4                | 11  | ?                  |  | Haz. Mat & Technical rescue teams                                                                                                                                                                                         |  |
| Division 27      | 0                    | 5       | 5     |  | 0       | 10      | 10           |  |                  | 18  |                    |  | Portable pumps, and generators                                                                                                                                                                                            |  |
| Division 28      | 6                    | 0       | 6     |  | 13      | 0       | 13           |  | 5                | 14  | Yes                |  | Sand bag stitcher, mobile cascade, 8 boats, portable generators.                                                                                                                                                          |  |
| Division 29      | 2                    | 0       | 2     |  | 16      | 0       | 16           |  | 12               | 1   | YES                |  | Hazardous Materials trailer                                                                                                                                                                                               |  |
| Division 30      | 8                    | 0       | 8     |  | 22      | 0       | 22           |  | 11               | 6   | Yes                |  | 300 gal. Class B Foam, 5 Crash foam trucks, 1 Haz. Mat truck, 1 Command/Communication van,<br>1 trench trailer, 2 air trucks, Dive Rescue Team                                                                            |  |
| Division 31      | 5                    | 1       | 6     |  | 13      | 2       | 15           |  | 6                | 1   | No                 |  | Command trailer                                                                                                                                                                                                           |  |
| Division 32      | 10                   | 0       | 10    |  | 22      | 0       | 22           |  | 10               | 30  | No                 |  |                                                                                                                                                                                                                           |  |
| Division 33      | 9                    | 0       | 9     |  | 13      | 0       | 13           |  | 4                | 2   | No                 |  |                                                                                                                                                                                                                           |  |
| Division 34      | 11                   | 0       | 11    |  | 6       | 0       | 6            |  |                  |     | No                 |  |                                                                                                                                                                                                                           |  |
| Division 35      | 21                   | 0       | 21    |  | 12      | 0       | 12           |  | 9                | 0   | Yes                |  |                                                                                                                                                                                                                           |  |
| Division 36      | 4                    | 0       | 4     |  | 5       | 0       | 5            |  | 7                | 2   | No                 |  | Air Boat, Haz. Mat. and confined space                                                                                                                                                                                    |  |
| Division 37      | 0                    | 0       | 0     |  | 7       | 0       | 7            |  | 7                | 23  |                    |  | ATV Pumper                                                                                                                                                                                                                |  |
| Division 38      | 4                    | 0       | 4     |  | 10      | 1       | 11           |  | 8                | 0   |                    |  | Hazardous Materials trailer                                                                                                                                                                                               |  |
| Division 39      | 6                    | 0       | 6     |  | 12      | 0       | 12           |  | 10               |     |                    |  | Haz. Mat Trailer, Confined Space Trailer                                                                                                                                                                                  |  |
| Division 40      | 2                    | 0       | 2     |  | 10      | 0       | 10           |  | 4                | 2   | NO                 |  | Mass Casualty trailer                                                                                                                                                                                                     |  |
| Division 41      | 19                   | 0       | 19    |  | 22      | 0       | 22           |  | 5                | 7   | Yes                |  | Hazardous Material and trench trailer                                                                                                                                                                                     |  |
| Division 42      | 12                   | 0       | 12    |  | 23      | 0       | 23           |  |                  |     | Yes                |  |                                                                                                                                                                                                                           |  |
| Division 43      |                      |         |       |  |         |         |              |  |                  |     |                    |  |                                                                                                                                                                                                                           |  |
| Division 44      |                      |         |       |  |         |         |              |  |                  |     |                    |  |                                                                                                                                                                                                                           |  |
| Division 45      | 7                    | 0       | 7     |  | 6       | 7       | 13           |  | 21               | 5   |                    |  | Haz. Mat., TRT, Command trailers, light unit                                                                                                                                                                              |  |
| Division 46      |                      |         |       |  |         |         |              |  |                  |     |                    |  |                                                                                                                                                                                                                           |  |
| Division 47      |                      |         |       |  |         |         |              |  |                  |     |                    |  |                                                                                                                                                                                                                           |  |
| Illinois Totals  | 272                  | 37      | 309   |  | 483     | 35      | 517          |  | 277              | 823 |                    |  |                                                                                                                                                                                                                           |  |
| Division 101     | 6                    | 0       | 6     |  | 13      | 0       | 13           |  | 14               | 18  | Yes                |  | 1 ARFF, 2 Dive trucks, 1 Mass Casualty trailer level B Haz. - Mat truck                                                                                                                                                   |  |
| Division 102     | 0                    | 4       | 4     |  | 11      | 1       | 12           |  | 8                | 14  | No                 |  | Command Unit, Haz Mat unit, Mass Casualty<br>extrication equipment                                                                                                                                                        |  |
| Division 103     | 2                    | 0       | 2     |  | 1       | 0       | 1            |  | 2                | 4   | No                 |  |                                                                                                                                                                                                                           |  |
| Division 104     | 13                   | 0       | 13    |  | 19      | 0       | 19           |  | 13               | 0   | No heavy Squad     |  |                                                                                                                                                                                                                           |  |
| Wisconsin Totals | 21                   | 4       | 25    |  | 44      | 1       | 45           |  | 37               | 36  |                    |  |                                                                                                                                                                                                                           |  |
| Totals           | 293                  | 41      | 334   |  | 527     | 36      | 562          |  | 314              | 859 |                    |  |                                                                                                                                                                                                                           |  |

## MABAS Resource Inventory

When complete, please fax to Chief Reardon, Northbrook Fire Department at (847) 272-3294. Please forward as soon as possible (March 2003).

1. MABAS Division \_\_\_\_\_ Completed by: \_\_\_\_\_ (print)  
Contact Phone No. \_\_\_\_\_

1A E-mail address for your division \_\_\_\_\_

1B I've reviewed the existing resource matrix and find all information correct as of October 2001. \_\_\_\_\_ (Also answer questions 12 and 13.  
(signature/date)

2. Number of fire departments/districts in your division? \_\_\_\_\_

3. Number of fire stations in your division? \_\_\_\_\_

4. Number of paid departments: \_\_\_\_\_ Combination: \_\_\_\_\_ On-Call: \_\_\_\_\_  
(should total the same as question #2)

5. Number of paid firefighters and officers\* \_\_\_\_\_  
Number of on-call firefighters and officers\* \_\_\_\_\_  
Total of above \_\_\_\_\_

\*(consider contract employees as paid staff; number of paramedics need not be broken out)

6. Number of engines: Staffed \_\_\_\_\_  
Reserve \_\_\_\_\_  
Total \_\_\_\_\_

7. Number of truck/aerial units: Staffed \_\_\_\_\_  
Reserve \_\_\_\_\_  
Total \_\_\_\_\_

8. Number of ambulances: Staffed \_\_\_\_\_  
Reserve \_\_\_\_\_  
Total \_\_\_\_\_

9. Number of heavy squads: Staffed \_\_\_\_\_  
Reserve \_\_\_\_\_  
Total \_\_\_\_\_

10. Number of light squads/utility:    Staffed \_\_\_\_\_  
                                                         Reserve \_\_\_\_\_  
                                                         Total        \_\_\_\_\_

11. Number of tankers:                    Staffed \_\_\_\_\_  
                                                         Reserve \_\_\_\_\_  
                                                         Total        \_\_\_\_\_

12. Number of Brush Trucks            Staffed \_\_\_\_\_  
                                                         Reserve \_\_\_\_\_  
                                                         Total        \_\_\_\_\_

13. Can your division support a request for a task force (2 engines, 1 truck, 1 heavy squad, 2 ambulances, & 1 chief)?    €YES    €NO

14. Number of support vehicles:        \_\_\_\_\_

15. Miscellaneous units/vehicles worthy of remarks: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

16. General remarks/comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## MABAS DIVISION DATA SHEET

|                                                                                                                                                                                                                                                                                                                                                                                                                                        |                             |                         |                   |                    |                     |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-------------------------|-------------------|--------------------|---------------------|
| <p>MABAS Division # _____</p> <p>County(s) Division resides within - _____</p> <p>Predominant County is: _____</p> <p>Other Counties: _____</p>                                                                                                                                                                                                                                                                                        | <p>Date Completed _____</p> |                         |                   |                    |                     |
| <b>DIVISIONAL<br/>LEADERSHIP INFORMATION</b>                                                                                                                                                                                                                                                                                                                                                                                           |                             |                         |                   |                    |                     |
| <p>President Name: _____</p> <p>Title / Rank: _____</p> <p>Term of Office: _____</p> <p>Department Affiliation: _____</p> <p>Mailing Address: _____</p> <p>City, Zip Code: _____</p> <p>E-Mail Address: _____</p> <table style="width: 100%;"><tr><td style="width: 50%;">Telephone Number: _____</td><td style="width: 50%;">Fax Number: _____</td></tr><tr><td>Cell Number: _____</td><td>Pager Number: _____</td></tr></table>      |                             | Telephone Number: _____ | Fax Number: _____ | Cell Number: _____ | Pager Number: _____ |
| Telephone Number: _____                                                                                                                                                                                                                                                                                                                                                                                                                | Fax Number: _____           |                         |                   |                    |                     |
| Cell Number: _____                                                                                                                                                                                                                                                                                                                                                                                                                     | Pager Number: _____         |                         |                   |                    |                     |
| <p>Vice President Name: _____</p> <p>Title / Rank: _____</p> <p>Term of Office: _____</p> <p>Department Affiliation: _____</p> <p>Mailing Address: _____</p> <p>City, Zip Code: _____</p> <p>E-Mail Address: _____</p> <table style="width: 100%;"><tr><td style="width: 50%;">Telephone Number: _____</td><td style="width: 50%;">Fax Number: _____</td></tr><tr><td>Cell Number: _____</td><td>Pager Number: _____</td></tr></table> |                             | Telephone Number: _____ | Fax Number: _____ | Cell Number: _____ | Pager Number: _____ |
| Telephone Number: _____                                                                                                                                                                                                                                                                                                                                                                                                                | Fax Number: _____           |                         |                   |                    |                     |
| Cell Number: _____                                                                                                                                                                                                                                                                                                                                                                                                                     | Pager Number: _____         |                         |                   |                    |                     |
| <p>Secretary Name: _____</p> <p>Title / Rank: _____</p> <p>Term of Office: _____</p> <p>Department Affiliation: _____</p> <p>Mailing Address: _____</p> <p>City, Zip Code: _____</p> <p>E-Mail Address: _____</p> <table style="width: 100%;"><tr><td style="width: 50%;">Telephone Number: _____</td><td style="width: 50%;">Fax Number: _____</td></tr><tr><td>Cell Number: _____</td><td>Pager Number: _____</td></tr></table>      |                             | Telephone Number: _____ | Fax Number: _____ | Cell Number: _____ | Pager Number: _____ |
| Telephone Number: _____                                                                                                                                                                                                                                                                                                                                                                                                                | Fax Number: _____           |                         |                   |                    |                     |
| Cell Number: _____                                                                                                                                                                                                                                                                                                                                                                                                                     | Pager Number: _____         |                         |                   |                    |                     |
| <p>Treasurer Name: _____</p> <p>Title / Rank: _____</p> <p>Term of Office: _____</p> <p>Department Affiliation: _____</p> <p>Mailing Address: _____</p> <p>City, Zip Code: _____</p> <p>E-Mail Address: _____</p> <table style="width: 100%;"><tr><td style="width: 50%;">Telephone Number: _____</td><td style="width: 50%;">Fax Number: _____</td></tr><tr><td>Cell Number: _____</td><td>Pager Number: _____</td></tr></table>      |                             | Telephone Number: _____ | Fax Number: _____ | Cell Number: _____ | Pager Number: _____ |
| Telephone Number: _____                                                                                                                                                                                                                                                                                                                                                                                                                | Fax Number: _____           |                         |                   |                    |                     |
| Cell Number: _____                                                                                                                                                                                                                                                                                                                                                                                                                     | Pager Number: _____         |                         |                   |                    |                     |

List a primary e-mail address where all official, emergency notices and information can be forwarded. Once received, the primary e-mail address owner will be responsible to forward the information to your county fire agencies regardless of their MABAS affiliation.

Primary E-Mail Address(s): \_\_\_\_\_  
\_\_\_\_\_

List other e-mail addresses (secondary e-mail list) where your division wants the non-confidential or non-sensitive information sent (primary recipients receive all information, and secondary will receive all except the sensitive or confidential communications). If more room is needed, provide an attachment.

|       |       |
|-------|-------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

**Divisional Membership:**

List the names and four (4) letter MABAS identifier for departments/districts who have submitted executed MABAS Contracts and Policy Board Ordinances/Resolutions, and are members of your MABAS Division.

Department Name:

Four (4) Letter Identifier:

|       |       |
|-------|-------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

(Use attached letter if needed)

List departments/districts within your county coverage area, which have not become members of your MABAS Division or any other adjoining MABAS Division:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Dispatch Centers For Your Division**

List the following information for your MABAS Divisions Primary and Secondary Dispatch Centers:

**Primary:**

Agency Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, Zip Code: \_\_\_\_\_

Contact or Center Supervisor Name(s): \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

- 24 Hour Direct Telephone Line Into Dispatch Center (for emergency information only):  
\_\_\_\_\_

- 24 Hour Fax to Dispatch Center (for emergency information only):  
\_\_\_\_\_

E-Mail Address (Preferably into Dispatch Center):  
\_\_\_\_\_  
\_\_\_\_\_

**Secondary (Backup Center):**

Agency Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, Zip Code: \_\_\_\_\_

Contact or Center Supervisor Name(s): \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

- 24 Hour Direct Telephone Line Into Dispatch Center (for emergency information only):  
\_\_\_\_\_

- 24 Hour Fax to Dispatch Center (for emergency information only):  
\_\_\_\_\_

E-Mail Address (Preferably into Dispatch Center):  
\_\_\_\_\_  
\_\_\_\_\_

**MUTUAL AID BOX ALARM SYSTEM  
EXECUTIVE BOARD BY-LAWS**

Article I      Name: Mutual Aid Box Alarm System Executive Board

Article II      Purpose:

To coordinate working relations between all MABAS Divisions and encourage and help new areas to form divisions.

Article III      Membership:

Each division shall be represented by one member who shall be designated by their respective division.

Article IV      Officers and Elections:

The MABAS Executive Board shall elect a President and Vice President who shall serve a two year term. Election shall be held at the first meeting of the year on even numbered years. Officers may serve consecutive terms. The President may appoint any committee necessary to conduct business for the Executive Board.

Article V      Duties of Officers:

President:              Schedule Meetings  
                              Make up Meeting Agenda  
                              Preside over Meetings  
                              Establish Committees

Vice President:        Handle Duties of President when he is absent.

Article VI      Executive Secretary:

The President shall appoint an Executive Secretary who shall serve at the discretion of the Board. The Executive Secretary is not required to be a member of the Executive Board to be selected.

Article VII      Duties of the Executive Secretary:

- A.      He shall be the Recording Secretary of the Board.
- B.      Take minutes of all meetings.
- C.      Keep a history of MABAS
- D.      Have physical custody of all MABAS minutes, contracts, and documents.
- E.      Attend all MABAS Executive Board meetings.
- F.      Send minutes of all meetings to all Executive Board members.
  
- G.      Provide notification and agenda to Executive Board members for all

scheduled meetings.

H. Any other task agreed upon mutually with the Executive Board.

#### Article VIII

##### Meeting Schedule and Agenda:

The Executive Board shall meet at such times and dates as established by the Executive Board. In no case shall the Executive Board meet not less than quarterly.

The agenda for Executive Board meetings are as follows:

1. Call to Order
2. Approval of Minutes of prior meeting
3. Communication and Correspondence
4. Committee Reports
5. Old Business
6. New Business
7. Division Reports
8. Adjourn

#### Article IX

##### Dues and Eligibility Criteria:

Actions of the Executive Board require a vote of approval of more than 50% of the Divisions of MABAS. There shall be no annual dues. Assessments as needed are made by a vote of the members of the Executive Board. The Executive Board issues approval of eligibility or termination upon recommendation from a Division. The Executive Board has the power to indemnify itself through insurance or bonds as it deems necessary for the good of the organization.

#### Article X

##### Guidelines:

Executive Board shall set up procedures to be recommended to all divisions including but not limited to:

1. Use of standard box cards
2. Use of abbreviations
3. Use of radio and testing procedures
4. List of definitions
5. Training procedures
6. Incident Command procedures
7. Communication procedures

Article XI

Booklet:

An information booklet shall be compiled by the Executive Board, containing all pertinent information needed in the operation of a MABAS division. This booklet shall be updated by the Executive Board as often as it is deemed necessary.

Article XII

Amendments:

A quorum of the Executive Board is necessary for any amendment of the By-Laws. The By-Laws or any section or provision thereof, may be amended, rescinded or expanded by approval of two-thirds (2/3) vote of the members of the Divisions of MABAS. A written proxy constitutes being present at a meeting.

MABAS-BY-LAWS

BY-LAWS  
MUTUAL AID BOX ALARM SYSTEM  
DIVISION III

**Article I - Purpose**

- A. To coordinate working relations between all Fire Departments within M.A.B.A.S. Division III, and with the M.A.B.A.S. Executive Board, for the effective and efficient provision of mutual aid.

**Article II - Participation**

- A. Each city, village, fire protection district, or other unit of local government within Division III which provides fire protection and emergency medical services is eligible for participation.
- B. Participation shall be contingent upon the adoption of an ordinance authorizing membership in M.A.B. A. S. , the execution of the M.A.B.A.S. contract, and the payment of such sums and under such conditions as set forth in these By-laws which shall be established by a majority vote of the participating members of M.A.B.A.S. Division III. New participants shall be admitted upon the recommendation of a majority vote of the members of M.A.B.A.S. Division III.
- C. Current members:

Deerfield-Bannockburn Fire Protection District  
Evanston Fire Department  
Glencoe Fire Department  
Glenview Fire Department  
Glenview Naval Air Station Fire Department  
Highland Park Fire Department  
Highwood Fire Department  
Lincolnwood Fire Department  
Morton Grove Fire Department  
Niles Fire Department  
Northbrook Fire Department  
Northfield Fire Department  
North Maine Fire Protection District  
Park Ridge Fire Department  
Skokie Fire Department  
Wilmette Fire Department  
Winnetka Fire Department

Adopted: May 29, 1991

Revised: October 27, 1993

### Article III - Organization

#### A. Membership

Membership shall consist of the Fire Chief from each local government approved for participation.

#### B. Meetings

1. Six meetings to be held annually, approximately two months apart. Additional meetings to be called by the President or by a majority vote of the M.A.B.A.S. Division III Fire Chiefs.
2. Where not otherwise specified in these By-laws, "Roberts Rules of Order" shall govern the conduct of business at all M.A.B.A.S. Division III meetings.

#### C. Voting

A quorum shall be a majority of the members of the M.A.B.A.S. Division III Fire Chiefs. Each member department shall have only one vote which can only be cast by the Fire Chief, or his alternate, if an alternate has been designated in accordance with Article III, Section D (7).

#### D. Duties of Members

1. Establish operational guidelines for M.A.B.A.S. Division III.
2. Approve new members by majority vote.
3. Adopt the annual budget for M.A.B.A.S. Division III.
4. Authorize any officer or agent to enter into any contract or execute and deliver any instrument within the purpose of M.A.B.A.S. Division III in the name of and on behalf of M.A.B.A.S. Division III.
5. Select an audit committee on an annual basis to review the records relating to the collection and disbursement of all MABAS DIVISION III funds.
6. Authorize any officer or agent to sign checks or other orders for payment of money, notes or other evidence of indebtedness issued in the name of M.A.B.A.S. Division III.
7. Each Chief may designate in writing one or more alternates who may represent the member Department in the absence of the Fire Chief. Said designation must be filed with an Officer of the Division prior to recognition.

Adopted: May 29, 1991

Revised: October 27, 1993

8. A President, a Secretary, and a Treasurer shall be elected from among the Chiefs at the July meeting, and such President, Secretary, and Treasurer shall serve a term of two years. Elections shall be held in odd years. The persons occupying the positions of President, Secretary, and Treasurer automatically vacate those positions upon resignation, death or if no longer serving as Fire Chief of a member department.

E. Duties of President

1. Shall administer the affairs of M.A.B.A.S Division III.
2. Represent the Division on the M.A.B.A.S. Executive Board.
3. May sign any instrument authorized by the membership to be executed.
4. Shall preside as Chairman at all meetings of the Division and perform all duties incidental to the role of President.

F. Duties of Secretary

1. Shall keep full minutes of the proceedings at all Division meetings.
2. Shall maintain all the records and correspondence of the Division and deliver same to his successor within ten days of leaving office.

G. Duties of Treasurer

1. Shall be responsible for the custody of all the assets of the Division.
2. All monies of the Division shall be deposited by the Treasurer in a chartered bank, approved by the Division III Chiefs.
3. Shall supervise the collection and disbursement of all funds and shall disburse such funds in accordance with the Division III By-laws.

**Article IV - Property and Equipment**

- A. All property and equipment acquired by Division III shall be owned in common by the members of Division III unless otherwise determined in writing by the parties. Said equipment may be borrowed by any member subject to the equipment loan policies of the Division. All installation, maintenance and repair orders for Division III equipment shall be directed through Division III. Any member may at any time loan property or equipment to Division III for use by its members. Such property or equipment shall continue to be owned and insured by the loaning party.
- B. The purchase or acquisition of real property by or in the name of M.A.B.A.S. Division III shall require the approval of a majority of the Division III Chiefs.

Adopted: May 29, 1991

Revised: October 27, 1993

- C. Upon resignation from M.A.B.A.S. Division III, expulsion or dissolution of the unit of local government, a Member shall forfeit all right, title and interest to any or all property owned jointly by M.A.B.A.S. Division III members.

#### Article V - Finances

- A. The fiscal year for the Division begins each January 1 and ends each December 31.
- B. Annual dues will be collected from each member department in an amount which will be established each fiscal year by a vote of the membership.

#### Article VI - Operational Guidelines

- A. Procedures as set forth in "M.A.B.A.S. Division III Operating Guidelines".
- B. The Mutual Aid Box Alarm System, General Operating Procedures, as revised May 1990, shall become part and parcel of these By-laws.

#### Article VII - Committees

- A. The following standing committees are established, each of which will be chaired by a Fire Chief appointed by the President, with the consent and approval of the membership:
1. Hazardous Materials
  2. Mass Casualty/Emergency Medical Services
  3. Safety
  4. By-laws
  5. Underwater Rescue and Recovery
  6. Operating Guidelines
  7. Budget/Finance/Audit
  8. Training
  9. Special Rescue Team
- B. Ad hoc committees will be established on the request of a majority of the members, with a chairman and committee members appointed by the President with the consent and approval of the membership.

Adopted: May 29, 1991

Revised: October 27, 1993

- C. Upon resignation from M.A.B.A.S. Division III, expulsion or dissolution of the unit of local government, a Member shall forfeit all right, title and interest to any or all property owned jointly by M.A.B.A.S. Division III members.

#### Article V - Finances

- A. The fiscal year for the Division begins each January 1 and ends each December 31.
- B. Annual dues will be collected from each member department in an amount which will be established each fiscal year by a vote of the membership.

#### Article VI - Operational Guidelines

- A. Procedures as set forth in "M.A.B.A.S. Division III Operating Guidelines".
- B. The Mutual Aid Box Alarm System, General Operating Procedures, as revised May 1990, shall become part and parcel of these By-laws.

#### Article VII - Committees

- A. The following standing committees are established, each of which will be chaired by a Fire Chief appointed by the President, with the consent and approval of the membership:
1. Hazardous Materials
  2. Mass Casualty/Emergency Medical Services
  3. Safety
  4. By-laws
  5. Underwater Rescue and Recovery
  6. Operating Guidelines
  7. Budget/Finance/Audit
  8. Training
  9. Special Rescue Team
- B. Ad hoc committees will be established on the request of a majority of the members, with a chairman and committee members appointed by the President with the consent and approval of the membership.

Adopted: May 29, 1991

Revised: October 27, 1993

## Article VIII - Expulsion, Withdrawal

### A. Voluntary Withdrawal

Any member may terminate its participation in the Division at any time, provided that the member wishing to terminate its participation shall give written notice to the Board of the Division specifying the date of termination, such notice to be given at least 90 calendar days prior to the specified date of termination of participation. The written notice provided herein shall be given by personal delivery, registered mail or certified mail to an officer of the Division.

### B. Expulsion of Members

By a vote of two-thirds (2/3) of the entire membership of MABAS Division III, any member may be expelled. Such expulsion, which shall take effect ninety (90) days after the required vote, may be carried out for one or more of the following reasons:

1. Failure to make any payments due M.A.B.A.S.
2. Reduction or elimination of fire suppression or emergency medical capabilities to a point which places an unwarranted burden on one or more members of MABAS Division III.
3. Failure to carry out the obligations of a member which impairs the ability of M.A.B.A.S. Division III to carry out its purpose or powers. No member may be expelled except after notice from Division III of the alleged failure, along with a reasonable opportunity of not less than thirty (30) days to cure the alleged failure. The member may request a hearing before the membership before a decision is made as to whether the expulsion shall take place. The President shall set the date for a hearing which shall not be less than fifteen (15) days after the expiration of the time to cure has passed. A decision by the Division to expel a member after notice and hearing and failure to cure the alleged defect shall be final.

## Article IX - Amendments

- A. These By-laws may be amended by the agreement of a majority of the M.A.B.A.S. Division III Fire Chiefs, provided the amendment has been recommended by a majority of the M.A.B.A.S. Division III Chiefs and submitted in writing to all members. Approved amendments may be adopted at any meeting of the M.A.B.A.S. Division III Chiefs.

## Article X - Effective Date

- A. Approved and adopted: May 29, 1991
- B. Revised: October 27, 1993

## **APPENDICE #3**

### **OWNING A MABAS FRANCHISE**

#### **SECTION III**

-  **Key Standards and Rules**
-  **Communications Advocacy Statements**

**Adopted By MABAS 8-31-02**

|                                                                                      |
|--------------------------------------------------------------------------------------|
| <p style="text-align: center;"><b>Key</b><br/><b>MABAS Rules &amp; Standards</b></p> |
|--------------------------------------------------------------------------------------|

- ☑ Have representative(s) at all MABAS Executive Board meetings.
- ☑ Have the MABAS dispatch and fireground frequency in all applicable radios (base, mobile, portable).
- ☑ Send vehicles which are NFPA compliant.
- ☑ Use an Incident Command system on all incidents.
- ☑ Responding units to a MABAS alarm must comply with staffing minimums.
- ☑ Establish a staging area for all MABAS incidents with a staging officer.
- ☑ Avoid Incident Commander overload on MABAS incidents. Assign an assistant (Plans Officer) ASAP and early on.
- ☑ Have primary and secondary MABAS dispatch centers in place and ready to go.
- ☑ Construct basic MABAS box cards for each department. Consider a task force card for your division.
- ☑ Understand the Statewide Mutual Aid Plan and know how to access it.
- ☑ Remember, the MABAS Executive Board is a coordinating, facilitating and standardization body. Control and compliance is and will remain at the division level.
- ☑ Definition Page Compliance
- ☑ No self dispatching – no freelancing.

**Mutual Aid Box Alarm System  
Special Communications Committee**

**ADVOCACY STATEMENT #1**  
**VHF Interoperability**

**1.0 PURPOSE**

- 1.1 To encourage all MABAS members and other Fire Departments to obtain base station, mobile and portable radio communications capability on interagency radio frequencies for use during times of serious emergencies or disasters.
- 1.2 Amendment 1 - To add four additional 12.5 kHz "narrow-band" frequencies to the list of fire service interoperability channels identified in Statement #1 approved by the MABAS Executive Board on October 16, 2002.

**2.0 SCOPE**

This policy applies to all MABAS member agencies. It is encouraged that all fire departments and related emergency response organizations throughout Illinois adopt the procedures set forth herein.

**3.0 BACKGROUND**

- 3.1 Fire departments rely heavily on two-way radios to communicate between companies, departments, and other disciplines at emergency and disaster scenes. Fire Departments utilize radio frequencies in the VHF-Low, VHF-High, UHF and 800 MHz frequency bands for day-to-day operations. Newer technologies include the use of analog and digital transmissions and trunking technologies using incompatible protocols.

While these systems may meet the routine needs of individual departments, experience has shown that lack of interoperability between companies operating at an emergency scene can lead to serious and potentially life threatening consequences.

The FCC's national radio frequency band plan specifies four VHF-High Band radio frequencies for fire service interoperability and fireground operations. There are also five analog public safety mutual aid frequencies in the 800 MHz band plan. The state of Illinois has identified the frequency of 155.055

MHz (IREACH) as a statewide, interdisciplinary, coordination channel for use by police, fire, EMS, public works, highway and other governmental agencies.

Departments that utilize frequencies other than VHF-High Band for primary operations have developed various systems to communicate with MABAS departments at mutual aid calls. These systems include cross-band mobile repeaters and console patches to VHF base stations. These systems have many limitations, have tendencies to cause harmful interference, limit operating areas, may violate FCC rules, and could jeopardize the safety of personnel at emergency scenes.

NFPA standard 1221, **Standard for the Installation, Maintenance, and Use of Emergency Communications Systems**, Section 6-3.1.3 and 6-3.1.4 recommend that, "A simplex radio channel shall be provided for on-scene tactical communications" and "Communications system design shall be such that a portable radio is capable of operating properly within the dispatch area without the use of mobile radio frequency (RF) amplifiers".

MABAS and the Illinois Emergency Management Agency (IEMA) have entered into an agreement to provide disaster response statewide. The potential exists for fire and EMS units to be operating for extended periods of time several hundred miles from their local jurisdiction or other distant jurisdictions may be operating in a stricken community during a disaster. Common mutual aid operations and fireground frequencies that will function statewide are essential.

- 3.2 The Federal Communications Commission (FCC) has designated four 12.5 kHz "narrow band" frequencies, three of which are for inter-system operation. As fire departments migrate to newer "narrow-band" two-way radio equipment, the four additional VHF fire frequencies could be integrated into MABAS's overall communications plan.

Future fire service communications could dictate an alternate base to mobile frequency. To address this need, one of the new frequencies will be designated for base and mobile licensing.

#### **4.0 POLICY/PROCEDURE**

The MABAS Special Communications Committee hereby makes the following recommendations for both member and non-member Fire Departments:

- 4.1 The following analog simplex radio frequencies are hereby identified for fire service and public safety interoperability:

| <b>Frequency</b> | <b>Name</b>      | <b>Purpose</b>                   |
|------------------|------------------|----------------------------------|
| 154.265 MHz      | IFERN*           | Mutual Aid base/mobile dispatch  |
| 153.830 MHz      | Red Fireground   | Fireground Operations            |
| 154.280 MHz      | White Fireground | Fireground Operations            |
| 154.295 MHz      | Blue Fireground  | Fireground Operations            |
| 153.8375 MHz     | Gold Fireground  | Fireground Operations            |
| 154.2725 MHz     | Black Fireground | Fireground Operations            |
| 154.2875 MHz     | Gray Fireground  | Fireground Operations            |
| 154.3025 MHz     | IFERN2           | Alternate Mutual Aid Base/Mobile |
| 155.055 MHz      | IREACH           | Interdisciplinary Coordination   |

\*IFERN (Interagency Fire Emergency Radio Network)  
replaces the old NIFERN moniker.

- 4.2 All fire service apparatus that has the potential to respond mutual aid to a department that uses a different dispatch radio band or technology, or that may respond as part of an IEMA/MABAS disaster response, should have at least one mobile and one portable radio capable of functioning on the frequencies identified in Section 1.
- 4.3 All fire department command vehicles should have radio capability on the five VHF-High Band frequencies identified in Section 1.
- 4.4 All fire department dispatch centers statewide should have base station transmit and receive capabilities on the IFERN frequency of 154.265 MHz. MABAS members should have capability to receive and decode the MABAS alert tones.
- 4.5 Fire Departments that lack current FCC authorizations for the frequencies identified in Section 1 should immediately apply for proper frequency coordination and authorizations through the IMSA/IAFC frequency coordinator and FCC respectively.
- 4.6 MABAS Divisions are encouraged to apply for FCC authorizations on these frequencies.
- 4.6 The use of trunking technology, in-band or cross-band repeaters, or console based cross-band patches is strongly discouraged for tactical fireground operations.
- 4.7 In accordance with Illinois Department of Public Health rules, all ambulances shall have VHF-High band capabilities on the statewide MERCI frequency of 155.340 MHz utilizing a transmit CTCSS (PL) tone of 210.7 Hz (M2).

## 5.0 CONCLUSION

Interoperability between various fire departments and other public safety and governmental agencies at major emergencies or disasters is essential for organized and safe coordination of personnel and resources.

Approved by the MABAS Executive Board on 10/16/2002.

Amendment 1 - Approved by the MABAS Executive Board on 04/24/2003.

MABAS Interoperability Statement

Mutual Aid Box Alarm System  
Special Communications Committee

**ADVOCACY STATEMENT #2**  
Radio Licenses

**1.0 PURPOSE**

To encourage all MABAS members and other Fire Departments to obtain current FCC Radio Station Authorizations (licenses) for all stations and frequencies frequently used for routine or emergency radio communications.

**2.0 SCOPE**

This policy applies to all MABAS member agencies. It is encouraged that all fire departments and related emergency response organizations throughout Illinois adopt the procedures set forth herein.

**3.0 BACKGROUND**

Fire departments rely on the use of two-way radio communications for alerting personnel of emergency calls, coordinating emergency scene activities and communications with dispatch and mutual aid departments. Experience has shown that many departments are in violation of FCC regulations for various reasons including, but not limited to:

- Operating stations, both fixed and mobile, on frequencies for which they are not licensed.
- Operating stations utilizing radio licenses that have expired.
- Operating stations utilizing antenna heights or output power levels that exceed those authorized by the FCC.
- Operating base radio stations on mobile only frequencies such as the national fireground frequency of 153.830 MHz.
- Improperly using licensed fireground or mutual aid frequencies for routine call dispatch.

## **4.0 POLICY/PROCEDURE**

The MABAS Special Communications Committee hereby makes the following recommendations for both member and non-member Fire Departments:

- 4.1 Each Fire Chief should ensure that a complete audit of radio operations and FCC Authorizations is conducted within their Department to determine that all stations and frequencies routinely utilized by their Department are properly licensed.
- 4.2 The above audit should include a review by a qualified radio service technician that all base and mobile units are operating within the technical specifications of their FCC Authorization(s).
- 4.3 Fire Departments that lack current FCC Authorizations consistent with their operations should immediately apply for proper frequency coordination and authorizations through the IMSA/IAFC frequency coordinator and FCC respectively. Information concerning licensing procedures and frequency coordinators can be found at the FCC website [www.fcc.gov](http://www.fcc.gov).
- 4.4 Fire Departments utilizing fireground or mutual aid frequencies for routine dispatch operations in violation of FCC rules should cease improper activity on those frequencies as soon as possible and revert to other appropriate and licensed frequencies or immediately apply for proper frequencies through the IMSA/IAFC frequency coordinator and the FCC.

## **5.0 CONCLUSION**

The FCC has the authority to cease radio operations, levy monetary fines and seize radio equipment, even public safety radio equipment, which is being operated in violation of their rules. The MABAS Special Radio Committee encourages all fire departments to operate within the parameters of their FCC Radio Station Authorization(s). Departments that lack appropriate FCC Radio Station Authorizations are encouraged to coordinate and obtain proper licenses as soon as possible.

Approved by the MABAS Executive Board on 10/16/2002.

Mutual Aid Box Alarm System  
Special Communications Committee

**ADVOCACY STATEMENT #3**  
Transmit Power Limitation

**1.0 PURPOSE**

To encourage all MABAS member and other Fire Departments to voluntarily limit radio transmit power on fireground operations frequencies.

**2.0 SCOPE**

This policy applies to all MABAS member agencies. It is encouraged that all fire departments and related emergency response organizations throughout Illinois adopt the procedures set forth herein.

**3.0 BACKGROUND**

Many fire department mobile radios have the ability to transmit at radio frequency power levels up to 110 watts. High transmit power levels may be desirable or necessary for communications with dispatch, hospitals or other mobile units at great distances. These higher power levels are not generally necessary for operations at fireground and other emergency incident scenes that cover very small geographic areas. In fact, for example, base station or high power mobile operations could cause harmful interference to low power portable radios operating on the interior of a working structure fire.

Use of lower power levels on fireground frequencies also allows the reuse of those frequencies at incidents in neighboring jurisdictions without causing harmful interference.

Many newer radios have the ability to program various output power levels by frequency or mode. Fire departments have also installed secondary low power "fireground" radios into staff and command vehicles for use on fireground frequencies at emergency scenes.

#### **4.0 POLICY/PROCEDURE**

The MABAS Special Communications Committee hereby makes the following recommendations for both member and non-member Fire Departments:

- 4.1 Operations on fireground frequencies should be limited to ten (10) watts.
- 4.2 The use of base radios, including low power portable radios utilizing fixed (base station) antennas is strongly discouraged.
- 4.3 Fire departments are encouraged to inventory their mobile radio equipment and, if possible, modify these units for low power operation on all fireground radio frequencies.

#### **5.0 CONCLUSION**

The elimination of high power transmissions, and transmissions from fixed antenna sites on fireground frequencies will improve the safety of operations at fires and other emergencies. Low power fireground transmissions will also facilitate the reuse of fireground frequencies at multiple incidents without unnecessary interference.

Approved by the MABAS Executive Board on 10/16/2002.

MABAS Transmit Power Limitation

# Mutual Aid Box Alarm System Special Communications Committee

## **ADVOCACY STATEMENT #4** MABAS Alerting/Coverage

### **1.0 PURPOSE**

To specify recommended paging tone formats and coverage areas for the MABAS radio alerting system.

### **2.0 SCOPE**

This policy applies to all MABAS member divisions and their dispatch centers.

### **3.0 BACKGROUND**

MABAS has used a standard two-tone sequential radio alerting system since the early 1970s. This system is simply comprised of paging encoders at MABAS Division dispatch centers that transmit specific paging tones on the IFERN (154.265 MHz) frequency and radio receivers that decode and alert when the proper tone code is received.

Paging encoders have variable encoding formats. Some receivers fail to properly decode when shortened paging tone formats are used.

MABAS Divisions can cover large geographical areas and may dispatch alarms that include departments in adjacent Divisions. Improperly positioned, or under designed, base radios may fail to effectively cover geographic areas where alerting is necessary.

### **4.0 POLICY/PROCEDURE**

The MABAS Special Communications Committee hereby makes the following recommendations for both primary and back-up MABAS Division Dispatch Centers:

- 4.1 Paging encoders should be programmed for a two-tone sequential paging format using the timing for Tone A of 1.5 seconds with the

timing for Tone B of 3.5 seconds with no delay between tones. Tone A is 1082.0 Hz and Tone B is 701.0 Hz.

- 4.2 MABAS Divisions are encouraged to conduct tests with member departments, and departments they dispatch from neighboring Divisions, to ensure the transmit signal is adequate to open alert radios. An acceptable engineering standard is to provide 95% mobile coverage throughout the desired coverage area. If deficiencies are found, the base radio system should be re-engineered and application for license modifications, if necessary, be processed so that both primary and back-up dispatch centers effectively cover their service areas.

## **5.0 CONCLUSION**

Transmission of alerting signals using proper tones, timing formats and signal strengths will ensure that all agencies due on a specific alarm are properly notified of a MABAS box alarm event.

Approved by the MABAS Executive Board on 10/16/2002.

MABAS Alerting/Coverage

Mutual Aid Box Alarm System  
Special Communications Committee

**ADVOCACY STATEMENT #5**  
Medical Helicopters

**1.0 PURPOSE**

To recommend the use of MERCI or IREACH radio frequencies for medical helicopter landing zones.

**2.0 SCOPE**

This policy applies to all MABAS member agencies. It is encouraged that all fire departments and related emergency response organizations throughout Illinois adopt the procedures set forth herein.

**3.0 BACKGROUND**

Fire Departments frequently request medical evacuation helicopters to the scenes of accidents and other emergencies. It has become the "norm" for these helicopters to use the IFERN (154.265 MHz) frequency for landing zone coordination with the requesting fire department.

Experience has shown that the use of IFERN by medical helicopters is less than desirable. Helicopters landing at scenes where MABAS Box Alarm incidents are in progress can disrupt necessary communications with the MABAS Division, other responding units, staging, etc. Likewise, other incident related radio traffic can interfere with safety related transmissions between the landing zone sector and the medical helicopter.

Radio communications from medical helicopters while in flight can cover great geographic areas due to their antenna height. Helicopters responding to an incident in one jurisdiction can cause, or receive, harmful interference to/from an in-progress MABAS box alarm in another jurisdiction.

## **4.0 POLICY/PROCEDURE**

The MABAS Special Communications Committee hereby makes the following recommendations for communications between fire department units and medical evacuation helicopters:

- 4.1 The use of IFERN (154.265 MHz) or RED, WHITE or BLUE fireground frequencies for medical evacuation helicopter landing zones is an inappropriate use of the frequency and is strongly discouraged.
- 4.2 The use of existing VHF-MERCI or IREACH frequencies is more appropriate for landing zone or ambulance to helicopter communications.
- 4.3 For areas that use MERCI 340 (155.340 MHz) as their primary ambulance to hospital frequency, MERCI 400 (155.400 MHz) for communications with medical helicopters should be considered. (Areas south of North Avenue in the Chicago metropolitan area.)
- 4.4 For areas that use MERCI 400 (155.400 MHz) as their primary ambulance to hospital frequency, MERCI 340 (155.340 MHz) for communications with medical helicopters should be the frequency of choice. (Areas north of North Avenue in the Chicago metropolitan area.)
- 4.5 Departments should consult with their EMS System to determine if the use of Tone Coded Squelch (PL) is desired to allow monitoring of landing zone activities by Medical Control.
- 4.6 Departments without EMS responsibilities, or departments where use of existing VHF-MERCI frequencies is undesirable for helicopter use, IREACH (155.055 MHz) should be the frequency of choice for landing zone communications.

## **5.0 CONCLUSION**

Proper use of available radio frequencies can eliminate harmful interference between MABAS incidents and medical helicopters. Nothing in this statement is intended to discourage the use of other licensed frequencies not specified herein for use during helicopter landing zone situations.

Approved by the MABAS Executive Board on 10/16/2002

**Mutual Aid Box Alarm System  
Special Communications Committee**

**ADVOCACY STATEMENT #6**  
**CTCSS Tones**

**1.0 PURPOSE**

To implement the use of Carrier Tone Coded Squelch Systems (CTCSS), also commonly known as "Private Line™" or "PL™" on the IFERN and fireground frequencies.

**2.0 SCOPE**

This policy applies to all MABAS member agencies. It is encouraged that all fire departments and related emergency response organizations throughout Illinois adopt the procedures set forth herein.

**3.0 BACKGROUND**

When the MABAS organization was formed in the early 1970's, radio communications were primitive as compared to the systems and equipment in use today. Many radios were not capable of CTCSS and those that were CTCSS equipped were limited to a single tone frequency. Since numerous CTCSS tones were already in use throughout the Chicago metropolitan area, a single CTCSS tone for MABAS was not practical and carrier squelch mode was selected.

Radio spectrum has become increasingly congested, especially in the large metropolitan areas. This congestion includes the public safety radio frequency spectrum. Many base stations that monitor the IFERN frequency in carrier squelch mode are subjected to adjacent channel interference and frequency mixes. Adjacent states utilize the IFERN frequency for other purposes, which also cause unwanted interference. The result is radio volumes are muted, limiting the effectiveness of the frequency.

In the command unit environment, where multiple radios are being used in close proximity to one another, there is often unwanted noise received and sounded through the radio speakers. While mostly annoying, this problem can be masked by the use of different CTCSS tones on the various frequencies being used.

Most radio communications equipment in use today by the fire service is capable of multiple CTCSS tones, selected on a mode specific basis. Older equipment can also be inexpensively modified to transmit CTCSS tones.

## 4.0 POLICY/PROCEDURE

The MABAS Special Communications Committee hereby makes the following recommendations for both member and non-member Fire Departments:

- 4.1 All IFERN base station radios should be programmed or modified for transmit and receive CTCSS utilizing a tone frequency of 210.7 Hz (M2).
- 4.2 All fire service mobile/portable radios should be programmed or modified for transmit CTCSS utilizing the following tones:

|                  |              |            |
|------------------|--------------|------------|
| IFERN            | 154.265 mHz  | 210.7 (M2) |
| RED Fireground   | 153.830 mHz  | 69.3 (WZ)  |
| WHITE Fireground | 154.280 mHz  | 74.4 (WA)  |
| BLUE Fireground  | 154.295 mHz  | 85.4 (YA)  |
| GOLD Fireground  | 153.8375 mHz | 91.5 (ZZ)  |
| BLACK Fireground | 154.2725 mHz | 94.8 (ZA)  |
| GRAY Fireground  | 154.2875 mHz | 136.5 (4Z) |
| IFERN2           | 154.3025 mHz | 67.0 (XZ)  |

- 4.3 All MABAS Divisions and fire departments should be prepared to implement the use of CTCSS on the IFERN frequency with an absolute application date of January 1, 2006.
- 4.4 All base and communications/command van users should monitor the frequencies in the carrier squelch mode prior to transmitting as required by FCC regulations.

## 5.0 CONCLUSION

Adding CTCSS to base station receivers should control unwanted co-channel and adjacent channel interference.

Approved by the MABAS Executive Board on 04/24/2003.

MABAS CTCSS Statement

# Mutual Aid Box Alarm System Special Communications Committee

## **ADVOCACY STATEMENT #7** Statewide Radio License

### **1.0 PURPOSE**

To permit the sharing of the MABAS statewide radio license, XXXXYYY, for the IFERN and IFERN2 dispatch frequencies and the Red, White, Blue, Gold, Black & Gray fireground frequencies with MABAS member departments operating under the signed MABAS agreement and their affiliated emergency response entities.

### **2.0 SCOPE**

This policy applies to all MABAS member agencies. It is encouraged that all fire departments and related emergency response organizations throughout Illinois adopt the procedures set forth herein.

### **3.0 BACKGROUND**

The Mutual Aid Box Alarm System (MABAS), an intergovernmental agency, has been granted an authorization by the Federal Communications Commission to operate mobile and temporary fixed base stations throughout the State of Illinois on the eight (8) "MABAS" frequencies. This authorization was obtained to ensure fire service interoperability throughout Illinois at emergency incidents and disaster scenes.

### **4.0 POLICY/PROCEDURE**

In accordance with Part 90, Subpart H, Section 179 of the Federal Communications Commission's rules and regulations, *Shared Use of Radio Stations*, the MABAS Executive Board hereby authorizes the shared use by member MABAS departments and their affiliated emergency response organizations, that qualify for public safety licensure, frequencies authorized by the Federal Communications Commission (FCC) on call sign XXXXYYY provided that all of the following conditions are met:

- 4.1 The use of the identified MABAS frequencies will be restricted to emergency scene communications and official training activities. Use of the frequencies for non-emergency activities is prohibited.
- 4.2 Member departments using the MABAS authorization agree to abide by all applicable FCC rules and regulations.
- 4.3 Member departments using the MABAS authorization agree to abide by all relevant MABAS Communications Advocacy Statements.
- 4.4 Member departments using the MABAS authorization agree to limit transmit power to a maximum of ten (10) watts on the Red, White, Blue, Gold, Black & Gray fireground frequencies.
- 4.5 Member departments must only program IFERN 2 and Gold, Black and Gray fireground frequencies using narrowband emissions.

## 5.0 CONCLUSION

The FCC has the authority to cease radio operations, levy monetary fines and seize radio equipment, even public safety radio equipment, which is being operated in violation of their rules. Neither the Mutual Aid Box Alarm System or the MABAS Executive Board will accept responsibility for operations by member or non-member entities on the eight (8) MABAS frequencies that are in conflict with FCC rules or are in conflict with this advocacy statement, MABAS rules and regulations or any other local, state or federal law. Any sanctions imposed by the Federal Communications Commission, including fines, costs and attorney's fees incurred by MABAS due to a member or non-member entity's improper use of the MABAS frequencies shall be the responsibility of the offending party.

Approved by the MABAS Executive Board on \_\_\_\_\_.

Effective: \_\_\_\_\_ (date of FCC approval)

## **APPENDICE #4**

### **SECTION VI**

-  **Typical Box Card Description and Format**
-  **Blank Template - MABAS Box Card**

### **SECTION VII**

-  **Types of Box Cards (Examples)**
  -  **CFD Historical Box Cards**
  -  **Structure Fire**
  -  **EMS Ambulance Card**
  -  **Tanker Box Card**
  -  **Brush Fire Box Card**
  -  **Task Force Card**
  -  **EMS Quantity - Ambulance Card**

1 FIRE DEPARTMENT  
MABAS Division 2

|                     |                       |                         |
|---------------------|-----------------------|-------------------------|
| BOX NO.<br><u>3</u> | LOCATION:<br><u>4</u> | ALARM TYPE:<br><u>5</u> |
|---------------------|-----------------------|-------------------------|

7 RESPONSE TO SCENE

| ALARM  | ENGINE   | TRUCK    | SQUAD    | AMB.     | CHIEF    | MISC. INFO. |
|--------|----------|----------|----------|----------|----------|-------------|
| BOX    | <u>8</u> | <u>8</u> | <u>8</u> | <u>8</u> | <u>8</u> | <u>9</u>    |
| SECOND |          |          |          |          |          |             |
| THIRD  |          |          |          |          |          |             |
| FOURTH |          |          |          |          |          |             |
| FIFTH  |          |          |          |          |          |             |

10 CHANGE OF QUARTER

| ALARM  | ENGINE   | CHIEF    | STATION & LOCATION |
|--------|----------|----------|--------------------|
| BOX    | <u>8</u> | <u>8</u> |                    |
| SECOND |          |          |                    |
| THIRD  |          |          |                    |
| FOURTH |          |          |                    |
| FIFTH  |          |          |                    |

Special: 13

EFFECTIVE DATE: 12

AUTHORIZED BY: 11

Reference: "Getting Started Manual" Section VI, B, 1 through 13

\_\_\_\_\_ FIRE DEPARTMENT  
**MABAS Division** \_\_\_\_\_

|                |                  |                    |
|----------------|------------------|--------------------|
| <b>BOX NO.</b> | <b>LOCATION:</b> | <b>ALARM TYPE:</b> |
|----------------|------------------|--------------------|

**RESPONSE TO SCENE**

| ALARM  | ENGINE | TRUCK | SQUAD | AMB. | CHIEF | MISC. INFO. |
|--------|--------|-------|-------|------|-------|-------------|
| BOX    |        |       |       |      |       |             |
| SECOND |        |       |       |      |       |             |
| THIRD  |        |       |       |      |       |             |
| FOURTH |        |       |       |      |       |             |
| FIFTH  |        |       |       |      |       |             |

**CHANGE OF QUARTER**

| ALARM  | ENGINE | CHIEF | STATION & LOCATION |
|--------|--------|-------|--------------------|
| BOX    |        |       |                    |
| SECOND |        |       |                    |
| THIRD  |        |       |                    |
| FOURTH |        |       |                    |
| FIFTH  |        |       |                    |

Special:

**EFFECTIVE DATE:**

**AUTHORIZED BY:**

\_\_\_\_\_ FIRE DEPARTMENT

MABAS Division \_\_\_\_\_

|         |           |             |
|---------|-----------|-------------|
| BOX NO. | LOCATION: | ALARM TYPE: |
|---------|-----------|-------------|

RESPONSE TO SCENE

| ALARM  | ENGINE | TRUCK | SQUAD | AMB. | CHIEF | MISC. INFO. |
|--------|--------|-------|-------|------|-------|-------------|
| BOX    |        |       |       |      |       |             |
| SECOND |        |       |       |      |       |             |
| THIRD  |        |       |       |      |       |             |
| FOURTH |        |       |       |      |       |             |
| FIFTH  |        |       |       |      |       |             |

CHANGE OF QUARTER

| ALARM  | ENGINE | CHIEF | STATION & LOCATION |
|--------|--------|-------|--------------------|
| BOX    |        |       |                    |
| SECOND |        |       |                    |
| THIRD  |        |       |                    |
| FOURTH |        |       |                    |
| FIFTH  |        |       |                    |

Special:

EFFECTIVE DATE:

AUTHORIZED BY:

**6265****Lawrence & Elston Aves.****4800-N.  
4435-W.**

| ENGINES |  |    |    |    |     | TRUCKS |    | SQUADS |  | H.P. | W.T. | Ambulance | Div. Mar. | BATT. CHIEF |    |    |
|---------|--|----|----|----|-----|--------|----|--------|--|------|------|-----------|-----------|-------------|----|----|
|         |  |    | 69 | 89 | 108 | 124    | 23 | 56     |  | 11   |      |           |           | 6           | 22 | 30 |
|         |  |    | 70 | 71 | 110 | 128    |    | 38     |  | 4    | 7    |           | 7         |             |    | 20 |
|         |  |    | 43 | 79 | 94  | 114    |    | 58     |  | 6    |      |           |           |             |    | 27 |
|         |  | 20 | 22 | 57 | 91  | 106    |    |        |  |      |      |           |           |             |    |    |
|         |  | 44 | 76 | 78 | 83  | 112    |    |        |  |      |      |           |           |             |    |    |

**COMPANIES TO CHANGE LOCATION**

| Alarms | ENGINES |        |        |        |         |  | TRUCKS |        |  | BATT. CHIEF |
|--------|---------|--------|--------|--------|---------|--|--------|--------|--|-------------|
| Second |         | 20-124 | 43- 69 | 56- 89 | 117-108 |  | 43- 38 | 46- 23 |  | 23-22       |
| Third  |         | 22-110 | 57- 69 | 98- 70 | 113- 94 |  |        | 44- 58 |  | 3-27        |
| Fourth |         | 12-106 | 17-110 | 44-124 | 109- 91 |  |        |        |  |             |
| Fifth  |         |        | 21-112 | 42- 83 | 105-124 |  |        |        |  |             |

APRIL, 1957

**2362****57 ST. & WENTWORTH AVE.****5700 S  
200 W**

| ENGINES |  |    |    |    |    | TRUCKS |    | SQ | H.P. | SNORKEL |  | Ambu-<br>lance | Div.<br>Mar. | BATT. CHIEF |    |
|---------|--|----|----|----|----|--------|----|----|------|---------|--|----------------|--------------|-------------|----|
|         |  |    | 50 | 51 | 61 | 84     | 30 | 51 | 3    | 5       |  |                | 5            | 11          | 12 |
|         |  |    | 54 | 60 | 63 | 122    | 18 | 37 | 9    | 3       |  |                | 4            |             | 16 |
|         |  |    | 16 | 48 | 64 | 116    |    | 20 | 8    |         |  |                |              |             | 10 |
|         |  | 19 | 45 | 52 | 59 | 101    |    |    |      |         |  |                |              |             |    |
|         |  | 29 | 47 | 49 | 53 | 123    |    |    |      |         |  |                |              |             |    |

**CHANGE OF QUARTERS****MARCH 1962**

| BOX ALARM |        | 2-11    |        |        | 3-11    |        | 4-11    |         | 5-11 |
|-----------|--------|---------|--------|--------|---------|--------|---------|---------|------|
| ENGINES   | TRUCKS | ENGINES | TRUCKS | MISC.  | ENGINES | TRUCKS | ENGINES | ENGINES |      |
| 49-61     | 31-30  | 25-84   | 14-18  | 827-61 | 11-48   | 40-20  | 4-104   | 5-61    |      |
|           |        | 75-54   |        |        | 36-116  |        | 8-45    | 26-53   |      |
|           |        | 87-63   |        |        |         |        | 14-19   |         |      |
|           | CHIEFS | 104-60  | CHIEFS |        |         | CHIEFS | 28-101  |         |      |
|           |        | 129-122 | 8-16   |        |         | 6-10   | 34-59   |         |      |
|           |        |         | 29-12  |        |         |        | 99-52   |         |      |

**25539****Our Lady of the Angels  
3820 W. IOWA ST.****900-N.  
3820-W.**

| ENGINES |    |    |     |     | TRUCKS |    |  | AMB | DIV | BATT. CHF. |    |
|---------|----|----|-----|-----|--------|----|--|-----|-----|------------|----|
|         | 44 | 76 | 85  | 95  | 35     | 36 |  |     | 6   | 18         | 23 |
|         | 26 | 57 | 67  | 117 | 26     | 46 |  | 10  |     |            | 24 |
|         | 24 | 43 | 68  | 77  |        | 7  |  |     |     |            |    |
|         | 30 | 35 | 91  | 113 |        |    |  |     |     |            |    |
|         | 14 | 20 | 103 | 107 |        |    |  |     |     |            |    |

**CHANGE OF QUARTERS****SEPTEMBER, 1971**

| 2-11    |        | 3-11    |        | 4-11    |         | 5-11 |
|---------|--------|---------|--------|---------|---------|------|
| ENGINES | TRUCKS | ENGINES | TRUCKS | ENGINES | ENGINES |      |
| 20-57   | 14-35  | 5-24    | 13-36  | 34-113  | 18-14   |      |
| 96-117  | 54-26  | 28-77   |        | 89-91   | 22-57   |      |
| 98-85   |        | 94-68   |        | 112-35  | 104-103 |      |
| 99-95   | CHIEFS | 106-43  | CHIEFS |         | 123-107 |      |
|         | 3-18   |         |        |         |         |      |
|         | 30-24  |         |        |         |         |      |

# NORTHBROOK FIRE DEPARTMENT

|                                   |                                                                         |                                   |
|-----------------------------------|-------------------------------------------------------------------------|-----------------------------------|
| <b>BOX NO.</b><br><br><b>3320</b> | <b>LOCATION:</b><br><b>1115, 1116, 1117, 1118, 1119,</b><br><b>1127</b> | <b>ALARM TYPE:</b><br><b>FIRE</b> |
|-----------------------------------|-------------------------------------------------------------------------|-----------------------------------|

## RESPONSE TO SCENE

| ALARM<br>CODE 4 | ENGINE                          | TRUCK        | SQUAD | AMB.         | CHIEF                | MISC. INFO.                                                                |
|-----------------|---------------------------------|--------------|-------|--------------|----------------------|----------------------------------------------------------------------------|
|                 | NBRK<br>NBRK<br>HIPK            | NBRK<br>DEER | NBRK* | NBRK<br>NBRK | BC11<br>1100<br>1101 | LOCAL RECALL*<br>NBRK<br>INVESTIGATOR                                      |
| BOX             | LINC<br>NFLD                    | GLNV<br>PRHT | GCOE  | NBRK         | GCOE<br>WINN         | 1105, 1103<br>NBRK PHOTO<br>CANTEEN or M.E.S.S.                            |
| SECOND          | HIWD-11<br>WINN                 | NBRK*        | MTGR  |              | DEER<br>HIPK         | 1104 – Mechanic<br>All Personnel Recall*<br>COMMAND VAN,<br>NBRK BLDG DEPT |
| THIRD           | NILE-11<br>BFGR<br>PKRG<br>LKFR | MTPR         | SKOK  |              | GLNV<br>NFLD         |                                                                            |
| FOURTH          | WHEL-11<br>EVAN<br>LBVL<br>AHTS |              |       |              | WHEL<br>WILM         |                                                                            |
| FIFTH           | MUND-11<br>LNWD<br>PALT<br>ROLM |              |       |              | NMAN<br>BFGR         |                                                                            |

## CHANGE OF QUARTER

| ALARM  | ENGINE                        | CHIEF   | STATION & LOCATION                                                                                                |
|--------|-------------------------------|---------|-------------------------------------------------------------------------------------------------------------------|
| BOX    | NMAN-10<br>HIWD-11<br>WILM-12 |         | #10 650 HUEHL RD - NORTH OF DUNDEE<br>#11 740 DUNDEE RD - WEST OF SKOKIE<br>#12 1840 SHERMER RD - NORTH OF TECHNY |
| SECOND | NILE-11                       | MTGR-11 |                                                                                                                   |
| THIRD  | WHEL-11                       |         |                                                                                                                   |
| FOURTH | MUND-11                       |         |                                                                                                                   |
| FIFTH  | KNWD-11                       |         |                                                                                                                   |

Special: Truck to the scene as requested by IC DESP

\* NBRK units manned with call-back personnel, fill in with next available unit as needed.

EFFECTIVE DATE: 10/03/02

AUTHORIZED BY:

DRAFT

# NORTHBROOK FIRE DEPARTMENT

|                                   |                                                                                                                                         |                                       |
|-----------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|
| <b>BOX NO.</b><br><br><b>3029</b> | <b>LOCATION:</b><br><b>1136, 1137, 1138, 1139, 1147,</b><br><b>1148, 1149, 1157, 1158, 1159,</b><br><b>1169, 1179, 1189, 1198, 1199</b> | <b>ALARM TYPE:</b><br><br><b>FIRE</b> |
|-----------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|

## RESPONSE TO SCENE

| ALARM<br>CODE 4 | ENGINE                          | TRUCK        | SQUAD | AMB.         | CHIEF                | MISC. INFO.                                                                |
|-----------------|---------------------------------|--------------|-------|--------------|----------------------|----------------------------------------------------------------------------|
|                 | NBRK<br>NBRK<br>GCOE            | NBRK<br>NFLD | NBRK* | NBRK<br>NBRK | 1102<br>1100<br>1101 | LOCAL RECALL*<br>NBRK<br>INVESTIGATOR                                      |
| BOX             | WHEL<br>WINN                    | GLNV<br>HIPK | PRHT  | NBRK         | NFLD<br>WINN         | 1105, 1103<br>NBRK PHOTO<br>CANTEEN or M.E.S.S.                            |
| SECOND          | HIWD-11<br>DEER                 | NBRK*        | MTGR  |              | GLNV<br>GCOE         | 1104 – Mechanic<br>All Personnel Recall*<br>COMMAND VAN,<br>NBRK BLDG DEPT |
| THIRD           | NILE-11<br>BFGR<br>LINC<br>LNWD | MTPR         | SKOK  |              | HIPK<br>WILM         |                                                                            |
| FOURTH          | EVAN-11<br>LBLV<br>PKRG<br>AHTS |              |       |              | NILE<br>MTGR         |                                                                            |
| FIFTH           | MUND-11<br>LKFR<br>PALT<br>ROLM |              |       |              | NMAN<br>SKOK         |                                                                            |

## CHANGE OF QUARTER

| ALARM<br>BOX | ENGINE                        | CHIEF   | STATION & LOCATION                                                                                                |
|--------------|-------------------------------|---------|-------------------------------------------------------------------------------------------------------------------|
|              | NMAN-10<br>HIWD-11<br>WILM-12 |         | #10 650 HUEHL RD - NORTH OF DUNDEE<br>#11 740 DUNDEE RD - WEST OF SKOKIE<br>#12 1840 SHERMER RD - NORTH OF TECHNY |
| SECOND       | NILE-11                       | DEER-11 |                                                                                                                   |
| THIRD        | EVAN-11                       |         |                                                                                                                   |
| FOURTH       | MUND-11                       |         |                                                                                                                   |
| FIFTH        | KNWD-11                       |         |                                                                                                                   |

Special: Truck to the scene as requested by IC DESP

\* NBRK units manned with call-back personnel, fill in with next available unit as needed.

EFFECTIVE DATE: 10/03/02

AUTHORIZED BY:

DRAFT

# NORTHBROOK FIRE DEPARTMENT

|                            |                                                      |                                  |
|----------------------------|------------------------------------------------------|----------------------------------|
| <b>BOX NO.</b><br><b>1</b> | <b>LOCATION:</b><br><b>ENTIRE TOWN - LIFE SAFETY</b> | <b>ALARM TYPE:</b><br><b>AMB</b> |
|----------------------------|------------------------------------------------------|----------------------------------|

## RESPONSE TO SCENE

| ALARM<br>CODE 4 | ENGINE<br>NBRK<br>NBRK<br>@ | TRUCK<br>NBRK<br><br>@ | SQUAD<br>NBRK* | AMB.<br>NBRK<br>NBRK                 | CHIEF<br>BC11<br>1100<br>1101 | MISC. INFO.<br>LOCAL RECALL*<br>@ AUTOMATIC<br>MUTUAL AID<br>COMPANY                       |
|-----------------|-----------------------------|------------------------|----------------|--------------------------------------|-------------------------------|--------------------------------------------------------------------------------------------|
| BOX             |                             | GLNV<br>OR<br>NFLD     | GCOE           | NBRK<br>HIPK<br>WHEL<br>GLNV         | WILM<br>DEER                  | 1105, 1103<br>NBRK PHOTO<br>Communication Bus                                              |
| SECOND          |                             |                        | MTGR           | WINN<br>DEER<br>NFLD<br>LINC         | WINN<br>GLNV                  | Mass Causality Trailer<br>STAND-BY: Flight-<br>For-Life Helicopter<br>All Personnel Recall |
| THIRD           |                             |                        |                | GCOE<br>BFGR<br>NILE<br>LKFR<br>MTPR | HIWD                          | 1104 - Mechanic<br>CANTEEN or M.E.S.S.                                                     |
| FOURTH          |                             |                        |                | LNWD<br>AHTS<br>SKOK<br>PKRG<br>WILM |                               |                                                                                            |
| FIFTH           |                             |                        |                | EVAN<br>PALT<br>DESP<br>KNWD<br>MUND | LINC to<br>RED<br>Center      | *Consider activation<br>of "Disaster" State<br>Wide Task Force.<br>(IEMA / SEOC)           |

## CHANGE OF QUARTER

| ALARM  | ENGINE                        | CHIEF   | STATION & LOCATION                                                                                                |
|--------|-------------------------------|---------|-------------------------------------------------------------------------------------------------------------------|
| BOX    | NMAN-10<br>HIWD-11<br>PRHT-12 |         | #10 650 HUEHL RD - NORTH OF DUNDEE<br>#11 740 DUNDEE RD - WEST OF SKOKIE<br>#12 1840 SHERMER RD - NORTH OF TECHNY |
| SECOND |                               | WHEL-11 |                                                                                                                   |

Note: @ Automatic mutual aid company for code 4 alarms.  
 \* NBRK units may be manned with callback personnel.

EFFECTIVE DATE: 07/30/03

AUTHORIZED BY:

DRAFT

**MCHENRY**
**MABAS Division 5**
**BRUSH TRUCK**

|             |                           |                 |                 |
|-------------|---------------------------|-----------------|-----------------|
| Box Number: | <b>5-1261</b>             | Revision Date:  | <b>9/1/2003</b> |
| Location:   | <b>SOUTH OF ROUTE 120</b> | Effective Date: | <b>1/1/2004</b> |

**UNITS TO THE SCENE**

| Level | ENGINE    | TANKER | BRUSH TRUCKS | SQUAD     | MICU      | CHIEF     | SPECIAL     |
|-------|-----------|--------|--------------|-----------|-----------|-----------|-------------|
| Still | MCHY MCHY | MCHY   | MCHY MCHY    | MCHY MCHY | MCHY MCHY | MCHY MCHY |             |
| Box   |           |        | NUND CRLK    |           |           |           | ESDA S.A.C. |
| 2nd   |           |        | WNLK CARY    |           |           | WSTK      |             |
| 3rd   |           | WAUC   | SPGR FXLK    |           |           | CRLK      |             |
| 4th   |           |        | ALGN FRGR    |           |           |           |             |
| 5th   |           |        | HUNT HEBR    |           |           |           |             |

**RESPONSE INSTRUCTIONS:**

ESDA McHenry County ESDA due to respond with Mobile Command Unit on the Box Alarm under Special Equipment.  
S.A.C. Salvation Army Canteen due to respond on the Box Alarm under Special Equipment.

**CHANGE OF QUARTER UNITS**

| Level | ENGINE                   | TANKER | BRUSH TRUCK | SQUAD | MICU                     | CHIEF         | SPECIAL |
|-------|--------------------------|--------|-------------|-------|--------------------------|---------------|---------|
| Box   | RICH RDLK<br>Sta 1 Sta 2 |        |             |       | WSTK GRLK<br>Sta 1 Sta 2 | FXLK<br>Sta 1 |         |

**CHANGE OF QUARTERS INSTRUCTIONS:**

RICH with an Engine, WSTK with an MICU, and FXLK with a Chief to Sta # 1 for COQ on the Box Alarm.  
RDLK with an Engine, GRLK with an MICU to Sta # 2 for COQ on the Box Alarm.

Station #1 3610 W Elm St Station #2 3710 Wilmont Rd Station #3 809 W Rand Rd

|      |              |              |      |                 |              |        |                    |
|------|--------------|--------------|------|-----------------|--------------|--------|--------------------|
| MCHY | MCHENRY      | 815/363-2130 | CARY | CARY            | 847/639-2341 | ESDA   | MCHENRY COUNTY     |
| HEBR | HEBRON       |              | FRGR | FOX RIVER GROVE |              |        | 815/338-6400       |
| RICH | RICHMOND     | 815/338-2141 | WSTK | WOODSTOCK       | 815/338-2131 | A.R.C. | AMERICAN RED CROSS |
| WNLK | WONDER LAKE  |              | ALGN | ALGONQUIN       | 847/658-2714 |        | 312/729-6100       |
| SPGR | SPRING GROVE |              | RDLK | ROUND LAKE      | 847/270-9111 | S.A.C. | SALVATION ARMY     |
| HUNT | HUNTLEY      |              | WAUC | WAUCONDA        | 847/526-2121 |        | 800/564-9044       |
| NUND | NUNDA RURAL  | 815/455-2313 | FXLK | FOX LAKE        | 847/587-3100 |        |                    |
| CRLK | CRYSTAL LAKE |              | GRLK | GRAYSLAKE       | 847/223-2341 |        |                    |

## CARY

## MABAS Division 5

## TANKER

|             |                     |                 |          |
|-------------|---------------------|-----------------|----------|
| Box Number: | 5-287               | Revision Date:  | 9/1/2003 |
| Location:   | NORTHEAST OF RTE 14 | Effective Date: | 1/1/2004 |

## UNITS TO THE SCENE

| Level | TANKER                      | ENGINE    | TRUCK | SQUAD | MICU | CHIEF | SPECIAL     |
|-------|-----------------------------|-----------|-------|-------|------|-------|-------------|
| Still | CARY FRGR NUND<br>A.A. A.A. | CARY CARY | CARY  | CARY  | CARY | CARY  |             |
| Box   | CRLK WAUC                   |           |       | MCHY  | LKZU | FRGR  | FRGR<br>RIT |
| 2nd   | ALGN MCHY                   | CRLK      | ALGN  |       |      | NUND  | S.A.C.      |
| 3rd   | BARN WSTK                   | HUNT      |       | EDUN  |      | WAUC  | ESDA        |
| 4th   | FXLK PALR                   |           |       |       |      | LKZU  |             |
| 5th   | LGRV SPGR                   |           |       |       |      |       |             |

## RESPONSE INSTRUCTIONS: A.A. = AUTO AID

FRGR to provide Rapid Intervention Team on the Box Alarm under Special Equipment.

S.A.C. Salvation Army Canteen due to respond on the 2nd Alarm under Special Equipment.

ESDA McHenry County ESDA due to respond with Mobile Command Unit on the 3rd Alarm under Special Equipment.

## CHANGE OF QUARTER UNITS

| Level | TANKER | ENGINE        | TRUCK | SQUAD | MICU          | CHIEF         | SPECIAL |
|-------|--------|---------------|-------|-------|---------------|---------------|---------|
| Box   |        | CVIL<br>Sta 1 |       |       | WDUN<br>Sta 1 | CRLK<br>Sta 1 |         |

## CHANGE OF QUARTERS INSTRUCTIONS:

ALL CHANGE COMPANIES DUE TO STATION #1 400 CARY-ALGONQUIN RD. (1 Block South of Highway 14)

CVIL with an Engine, WDUN with an Ambulance, CRLK with a Chief to Sta #1 for COQ on the Box Alarm.

Station #1 400 Cary-Algonquin Rd Station #2 2015 Crystal Lake Rd

|      |                 |              |      |                 |              |        |                    |
|------|-----------------|--------------|------|-----------------|--------------|--------|--------------------|
| CARY | CARY            | 847/639-2341 | ALGN | ALGONQUIN       | 847/658-2714 | ESDA   | MCHENRY COUNTY     |
| FRGR | FOX RIVER GROVE |              | PALR | PALATINE RURAL  | 847/392-3545 |        | 815/338-6400       |
| BARN | BARRINGTON      | 847/381-2141 | LKZU | LAKE ZURICH     | 847/438-2349 | A.R.C. | AMERICAN RED CROSS |
| WAUC | WAUCONDA        |              | WSTK | WOODSTOCK       | 815/338-2131 |        | 312/729-6100       |
| LGRV | LONG GROVE      | 847/526-2121 | CVIL | CARPENTERSVILLE |              | S.A.C. | SALVATION ARMY     |
| CRLK | CRYSTAL LAKE    |              | EDUN | EAST DUNDEE     | 847/428-8784 |        | 800/564-9044       |
| NUND | NUNDA RURAL     | 815/455-2313 | WDUN | WEST DUNDEE     |              |        |                    |
| HUNT | HUNTLEY         |              | FXLK | FOX LAKE        | 847/587-3100 |        |                    |
| SPGR | SPRING GROVE    | 815/338-2141 | MCHY | MCHENRY         | 815/363-2130 |        |                    |

# MABAS Division III

## Task Force Incoming Response

(From Other Divisions to Division III)

|                                                                      |                                                                                     |                                                                                                                                                                                     |
|----------------------------------------------------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Box Type:</b><br><b>TASK FORCE</b><br>(Incoming to<br>Division 3) | <b>Location:</b> All Division III areas and<br>departments for incoming assistance. | <b>Task Force Definition:</b> Comprised<br>of various departments from a single<br>division. A composite package<br>includes 2 Engines, 1 Truck, 1 Hvy.<br>Squad, 3 Ambbs, 1 Chief. |
|----------------------------------------------------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

### Incoming Task Force Assistance Radio Designator "Task Force \_\_\_\_" (division number)

| Alarm      | MABAS<br>Div.                         | Div. Phone   | Engine | Truck | Squad | Ambulance | Chief |
|------------|---------------------------------------|--------------|--------|-------|-------|-----------|-------|
| Still      | Per existing response plans/districts |              |        |       |       |           |       |
| Box        | Div. 1                                | 847-398-1130 | 2      | 1     | 1     | 3         | 1     |
|            | Div. 4                                | 847-234-2121 | 2      | 1     | 1     | 3         | 1     |
| Second     | Div. 5                                | 815-455-2313 | 2      | 1     | 1     | 3         | 1     |
|            | Div. 9                                | 312-347-1313 | 2      | 1     | 1     | 3         | 1     |
| Third      | Div. 12                               | 630-627-6911 | 2      | 1     | 1     | 3         | 1     |
|            | Div. 21                               | 708-499-7721 | 2      | 1     | 1     | 3         | 1     |
| Fourth     | Div. 2                                | 847-428-8784 | 2      | 1     | 1     | 3         | 1     |
|            | Div. 20                               | 630-832-2417 | 2      | 1     | 1     | 3         | 1     |
| Fifth<br>* | Div. 10                               | 630-323-2171 | 2      | 1     | 1     | 3         | 1     |
|            | Div. 11                               | 708-386-2131 | 2      | 1     | 1     | 3         | 1     |
| Totals     | 10 Task Forces                        |              | 20     | 10    | 10    | 30        | 10    |

\* Fill-In Divisions: 16, 22, 24, 8, 15, 19

\* Incoming task forces should convoy to a Division 3 staging area in a single composite package.

Effective Date: \_\_\_\_\_

Authorized By: \_\_\_\_\_

3/14/01

Brown/C/MABAS/Div 3 Task Force Bx Cd

# MABAS Division III

## Task Force Outgoing Response

### (to other divisions from Division III)

|                                                                                       |                                                                                                                                                           |                                                                                                                                                                                          |
|---------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Box Type:</b><br><b>TASK FORCE</b><br>"Outgoing"<br>requests to other<br>divisions | <b>Location:</b> See north, south, west<br>designators. This card is in support of other<br>divisions requests for a task force from<br>MABAS Division 3. | <b>Task Force Definition:</b> Comprised<br>of various departments from<br>Division 3 as a single composite<br>package including 2 Engines, 1<br>Truck, 1 Hvy. Squad, 3 Ambs, 1<br>Chief. |
|---------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

### Outgoing Task Force Assistance Radio Designator "Task Force III"

| Response<br>to MABAS<br>Divisions         | Engine                  | Truck      | Squad        | Ambulance                                 | Chief         |
|-------------------------------------------|-------------------------|------------|--------------|-------------------------------------------|---------------|
| <u>North</u><br>Div. 4, 5, 8,<br>101      | Deerfield<br>Northfield | Northbrook | Morton Grove | Glenview<br>Highwood<br>Glencoe           | Highland Park |
| <u>South</u><br>Div. 9, 10,<br>11, 14, 15 | Evanston<br>Wilmette    | Glenview   | Skokie       | Lincolnwood<br>Park Ridge<br>Morton Grove | Niles         |
| <u>West</u><br>Div. 1, 2, 12,<br>13, 20,  | Park Ridge<br>Niles     | Winnetka   | Northbrook   | Glenview<br>Lincolnwood<br>Northfield     | North Maine   |

#### Staging Areas (\*)

**NORTH – Lake Cook & Tri-State Tollway**

**SOUTH – Edens & Touhy**

**WEST – Dempster & Tri-State Tollway**

\* Task force units should be directed to the staging area and convoy to requesting division's staging area as a single composite package.

Effective Date: \_\_\_\_\_

Authorized By: \_\_\_\_\_

4/19/02

Brown/C/MABAS/Div 3 Task Force Bx Cd outgoing

# MABAS DIVISION IV INTERDIVISION OR IEMA STATEWIDE DISASTER TASKFORCE

| MABAS BOX<br>CARD NUMBER                      | LOCATION                         | TYPE                  |
|-----------------------------------------------|----------------------------------|-----------------------|
| INTERDIVISION &<br>IEMA STATEWIDE<br>DISASTER | MABAS DIVISIONS<br><br>STATEWIDE | DISASTER<br>TASKFORCE |

## RESPONSE TO THE SCENE

| MABAS<br>DIVISIONS                                                                                                   | ENGINE               | TRUCK | SQUAD | MICU                 | CHIEF |
|----------------------------------------------------------------------------------------------------------------------|----------------------|-------|-------|----------------------|-------|
| <b>South Divisions</b><br><br>1, 3, 7, 9, 10, 11, 12, 14, 15,<br>16, 19, 20, 21, 22, 23, 24<br><br>IEMA Region<br>1E | KNWD<br>LKFR<br>NCHI | GURN  | MUND  | BFGR<br>LINC<br>CTYD | MUND  |
| <b>North Divisions</b><br><br>101, 102<br><br>IEMA Region<br>II, III                                                 | KNWD<br>NWPT<br>LKBL | WAUK  | LKVL  | ZION<br>GRLK<br>RDLK | RDLK  |
| <b>West Divisions</b><br><br>2, 5, 6, 8, 13, 17, 18, 25<br><br>IEMA Region<br>1W                                     | BNBK<br>WAUC<br>WHBR | LKZU  | FXLK  | BARN<br>LGRV<br>LBVL | WAUC  |

**\*Taskforce assembly areas are as follows:**

South Divisions, IEMA Region 1E – Mundelein Fire Station #1, 1000 N. Midlothian, Mundelein, IL  
 North Divisions, IEMA Region II or III – Gurnee Fire Station #2, 6581 Dada Drive, Gurnee, IL  
 West Divisions, IEMA Region 1 W – Wauconda Fire Station #1, 109 W. Liberty, Wauconda, IL

Effective: February 6, 2002

---

Randy C. Justus, President  
 MABAS Division IV

# CHICAGO FIRE DEPARTMENT MABAS Division IX

|                |                               |                                               |
|----------------|-------------------------------|-----------------------------------------------|
| <b>Box No.</b> | <b>Location:</b><br>City-Wide | <b>Alarm Type:</b><br>Fire – MABAS Task Force |
|----------------|-------------------------------|-----------------------------------------------|

## RESPONSE TO STAGING AREA(S)

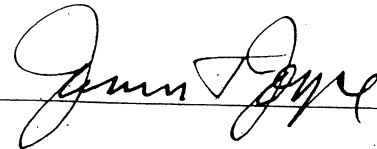
| Alarm           | MABAS Division                        | Engine | Truck | Squad | Ambulance | Chief | Misc. |
|-----------------|---------------------------------------|--------|-------|-------|-----------|-------|-------|
| Still           | Per existing response plans/districts |        |       |       |           |       |       |
| Box             | Div 3                                 | 2      | 1     | 1     | 3         | 1     |       |
|                 | Div 21                                | 2      | 1     | 1     | 3         | 1     |       |
| Second          | Div 10                                | 2      | 1     | 1     | 3         | 1     |       |
|                 | Div 11                                | 2      | 1     | 1     | 3         | 1     |       |
| Third           | Div 1                                 | 2      | 1     | 1     | 3         | 1     |       |
|                 | Div 12                                | 2      | 1     | 1     | 3         | 1     |       |
| Fourth          | Div 16                                | 2      | 1     | 1     | 3         | 1     |       |
|                 | Div 20                                | 2      | 1     | 1     | 3         | 1     |       |
| Fifth           | Div 4                                 | 2      | 1     | 1     | 3         | 1     |       |
|                 | Div 22                                | 2      | 1     | 1     | 3         | 1     |       |
| <b>Specials</b> |                                       |        |       |       |           |       |       |
| Sixth           | Div 2                                 | 2      | 1     | 1     | 2         | 1     |       |
|                 | Div 5                                 | 2      | 1     | 1     | 2         | 1     |       |
| Seventh         | Div 19                                | 2      | 1     | 1     | 2         | 1     |       |
|                 | Div 24                                | 2      | 1     | 1     | 2         | 1     |       |
| Eighth          | Div 7                                 | 2      | 1     | 1     | 2         | 1     |       |
|                 | Div 15                                | 2      | 1     | 1     | 2         | 1     |       |
| Ninth           | Div 6                                 | 2      | 1     | 1     | 2         | 1     |       |
|                 | Div 8                                 | 2      | 1     | 1     | 2         | 1     |       |
| Tenth           | Div 13                                | 2      | 1     | 1     | 2         | 1     |       |
|                 | Div 23                                | 2      | 1     | 1     | 2         | 1     |       |

Dispatcher Note: Identify and announce staging area at each alarm level, ALS units preferred.

Effective Date: 7/2/02

8/22/00

Brown/C/MABAS/CHGO FD Task Force Bx Cd

Authorized By: 

# CHICAGO FIRE DEPARTMENT MABAS Division IX

|                |                                                                     |                                      |
|----------------|---------------------------------------------------------------------|--------------------------------------|
| <b>Box No.</b> | <b>Location:</b><br><b>City-Wide (excludes O'Hare &amp; Midway)</b> | <b>Alarm Type:</b><br><b>EMS-Amb</b> |
|----------------|---------------------------------------------------------------------|--------------------------------------|

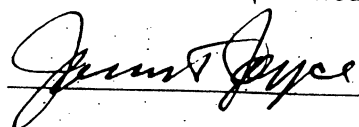
## RESPONSE TO STAGING AREA(S)

| Alarm           | Ambulance                                                   |                                                              |                                                              | Chief          | Misc. Info. |
|-----------------|-------------------------------------------------------------|--------------------------------------------------------------|--------------------------------------------------------------|----------------|-------------|
| Still           | Per existing response plans/districts                       |                                                              |                                                              |                |             |
| Box             | Div. 1 DESP<br>Div. 3 EVAN<br>Div. 4 LKZU                   | Div. 11 OKPK<br>Div. 12 OKBK<br>Div. 16 LIWD<br>Div. 20 RSMT | Div. 21 EVPK<br>Div. 22 ALSP<br>Div. 24 CALC                 | PKRI (Div. 3)  |             |
| Second          | Div. 1 MTPR<br>Div. 3 NBRK<br>Div. 3 LNWD<br>Div. 4 LBVL    | Div. 10 PLVW<br>Div. 11 CICR<br>Div. 12 LOMB<br>Div. 20 SHPK | Div. 21 OKLN<br>Div. 22 BLUE<br>Div. 24 OKFR                 | FRPK (Div. 20) |             |
| Third           | Div. 1 ROLM<br>Div. 3 GLVW<br>Div. 3 SKOK<br>Div. 4 WAUK    | Div. 10 HINS<br>Div. 11 BERW<br>Div. 20 RVGR                 | Div. 21 BRBK<br>Div. 22 PAHT<br>Div. 24 HMWD                 | SCHM (Div. 1)  |             |
| Fourth          | Div. 1 AHTS<br>Div. 1 EGRV<br>Div. 3 MTGV<br>Div. 3 WINN    | Div. 4 LINC<br>Div. 11 RFOR<br>Div. 12 ADSN<br>Div. 20 NOPK  | Div. 21 BRID<br>Div. 22 CALP                                 | NOPA (Div. 21) |             |
| Fifth           | Div. 1 SCHM<br>Div. 3 HIWD<br>Div. 3 NILE<br>Div. 10 BRFK   | Div. 11 STIK<br>Div. 16 DGRV<br>Div. 19 MOKE                 | Div. 20 BLWD<br>Div. 20 ELPK<br>Div. 21 BEPK                 | LIWD (Div. 16) |             |
| <b>Specials</b> |                                                             |                                                              |                                                              |                |             |
| Sixth           | Div. 1 HFES<br>Div. 1 ITAS<br>Div. 2 STRM                   | Div. 3 NFLD<br>Div. 3 WILM<br>Div. 4 MUND                    | Div. 10 BOLB<br>Div. 10 DAWD<br>Div. 12 GSDE<br>Div. 16 NAPR |                |             |
| Seventh         | Div. 10 LGPK<br>Div. 19 FKFT<br>Div. 19 ORLD                | Div. 20 BERK<br>Div. 20 HLSD<br>Div. 21 CEST<br>Div. 21 HMTN | Div. 22 MRPK<br>Div. 24 FLOS<br>Div. 24 HAZC                 |                |             |
| Eighth          | Div. 1 BFGR<br>Div. 1 BLMD<br>Div. 1 WHEL                   | Div. 2 ELGN<br>Div. 2 EDUN<br>Div. 2 HAPK                    | Div. 3 DEER<br>Div. 3 GCOE<br>Div. 3 HIPK<br>Div. 24 MATT    |                |             |
| Ninth           | Div. 1 PALT<br>Div. 1 WOOD<br>Div. 3 PRHT                   | Div. 10 WSPR<br>Div. 10 LGRG<br>Div. 10 RIVS                 | Div. 11 FOPK<br>Div. 12 CRST<br>Div. 12 VLPK<br>Div. 20 BENV |                |             |
| Tenth           | Div. 3 NMAN<br>Div. 19 NRIV<br>Div. 19 PAOS<br>Div. 20 MAWD | Div. 20 MLPK<br>Div. 20 BRDV<br>Div. 21 JUST<br>Div. 21 RBPK | Div. 21 SUMT<br>Div. 22 POSN                                 |                |             |

Dispatcher Note: Identify and announce staging area at each alarm level, ALS units preferred.

Effective Date: 7/2/02  
7/1/02

Brown/C/MABAS/CHGO FD Amb Box Card

Authorized By: 

## **APPENDICE #5**

### **COMPLEX MABAS ALARM INCIDENTS**

#### **SECTION VIII**

 **Reception Site Documentation Form (In/Out Processing)**



**IEMA/MABAS/ITTF  
Statewide Mutual Aid**

Resource Accountability Form # \_\_\_\_\_

|                                    |                       |          |                      |       |                               |
|------------------------------------|-----------------------|----------|----------------------|-------|-------------------------------|
| Event Location:                    |                       |          |                      |       |                               |
| Event Date:                        |                       |          | In Processing Time:  |       |                               |
|                                    |                       |          | Out Processing Time: |       |                               |
| <b>Reporting Resource Category</b> |                       |          |                      |       |                               |
| MABAS Division #                   |                       |          |                      |       |                               |
| Non-MABAS County of Origin         |                       |          |                      |       |                               |
| CART Agency – Color                |                       |          |                      |       |                               |
|                                    |                       |          |                      |       |                               |
| <b>Type Resource</b>               |                       |          |                      |       |                               |
| Check                              |                       | Staffing |                      | Check | No.                           |
|                                    | Task Force/Staffing   |          |                      |       | Brush Trucks/Staffing         |
|                                    | Engine/Staffing       |          |                      |       | Water Tankers/Staffing        |
|                                    | Ladder Truck/Staffing |          |                      |       | Mark Kits/How Many            |
|                                    | Ambulances/Staffing   |          |                      |       | Paramedic Assistance/How Many |
|                                    | HazMat Team/Staffing  |          |                      |       | Manpower Assistance/How Many  |
|                                    | TRT Team/Staffing     |          |                      |       | Administrative Support        |
| Other:                             |                       |          | Other:               |       |                               |

|                                                                        |
|------------------------------------------------------------------------|
| <b>Specific Departments/Agencies Providing Resource (list by name)</b> |
|                                                                        |
|                                                                        |
|                                                                        |
|                                                                        |

\_\_\_\_\_  
**PRINT** Name/Rank of Individual In Charge of Resource

\_\_\_\_\_  
**SIGNATURE**

White: Reception Site Officer  
 Pink: Out Processing Desk  
 Yellow: Signatory

## **APPENDICE #6**

**(NON SPECIFIC SECTION)**

 **Getting Started Checklist for New MABAS Divisions**

**MABAS Division  
"Getting Started"  
Checklist  
January 2004**

| <b>Reference</b> | <b>Task and Topic</b>                                                                                                                                                                                                                                                                   | <b>Assigned to:</b> | <b>Projected<br/>Completion<br/>Date</b> | <b>Closed<br/>Date</b> |
|------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|------------------------------------------|------------------------|
|                  | Conduct exploratory meeting with your area Fire Chiefs to determine interest in MABAS.                                                                                                                                                                                                  |                     |                                          |                        |
|                  | If indicated, contact MABAS Executive Board to schedule an orientation team for your area. Provide single point of contact and give to MABAS Secretary.                                                                                                                                 |                     |                                          |                        |
|                  | Obtain materials and information disc of by-laws, contract, ordinances, resolutions associated with MABAS - Circulate and review same.                                                                                                                                                  |                     |                                          |                        |
|                  | Find out when next MABAS Executive Board Meeting is scheduled and attend as a visiting guest.                                                                                                                                                                                           |                     |                                          |                        |
|                  | Schedule informational meeting with various trustees from interested departments, districts and municipalities for informal discussion regarding MABAS Membership for your area.                                                                                                        |                     |                                          |                        |
|                  | Prepare for your local Board's Agenda various MABAS Board Resolutions, Ordinances and Contracts to be approved and signed for approval by policy makers.                                                                                                                                |                     |                                          |                        |
|                  | Notify MABAS Executive Board Secretary of desire to become a MABAS Division, including: <ul style="list-style-type: none"> <li>- Number of charter members agencies.</li> <li>- Number of jurisdictions with approved and signed ordinances/resolutions, contract for MABAS.</li> </ul> |                     |                                          |                        |
|                  | Seek and obtain vote of approval as member of MABAS by Executive Board.                                                                                                                                                                                                                 |                     |                                          |                        |
|                  | Submit signed contract and resolutions to MABAS Executive Board Secretary.                                                                                                                                                                                                              |                     |                                          |                        |
|                  | Review "Getting Started" PowerPoint with your MABAS Division Members and refer back as needed. Use the "Getting Started" manual as your roadmap.                                                                                                                                        |                     |                                          |                        |

| <b>Reference</b> | <b>Task and Topic</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>Assigned to:</b> | <b>Projected Completion Date</b> | <b>Closed Date</b> |
|------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|----------------------------------|--------------------|
|                  | Receive blank inventory resource questionnaire and complete same regarding your MABAS Division resources.                                                                                                                                                                                                                                                                                                                                                                                      |                     |                                  |                    |
|                  | Have MABAS Division Partner assigned to assist and guide.                                                                                                                                                                                                                                                                                                                                                                                                                                      |                     |                                  |                    |
|                  | Review drafts of by-laws from other MABAS divisions and have subcommittee adopt a set of by-laws for your division.                                                                                                                                                                                                                                                                                                                                                                            |                     |                                  |                    |
|                  | Elect Executive Board Members for your MABAS Division, in accordance with your division's by-laws.                                                                                                                                                                                                                                                                                                                                                                                             |                     |                                  |                    |
|                  | Forward Executive Board Members information form (appendice) from your division to MABAS Executive Board Secretary. Confirm they are on mailing lists and rosters (include names, titles, departments, mailing addresses, phone, fax, e-mail addresses).                                                                                                                                                                                                                                       |                     |                                  |                    |
|                  | Forward e-mail addresses for primary recipient and secondary recipients within your division. Forward e-mail addresses to MABAS Executive Board President and Secretary.                                                                                                                                                                                                                                                                                                                       |                     |                                  |                    |
|                  | Determine four (4) letter identifiers for departments in your division and on box cards. Send draft of four letter identifiers to MABAS Executive Board Secretary to assure no duplication and gain approval.                                                                                                                                                                                                                                                                                  |                     |                                  |                    |
|                  | Upon approval of four (4) letter identifier, forward final list of identifiers with their corresponding fire departments to MABAS Executive Board Secretary and your division's departments/districts.                                                                                                                                                                                                                                                                                         |                     |                                  |                    |
|                  | <p>Identify your division's primary and secondary MABAS Division's Dispatch Center. Include a plan to achieve:</p> <ul style="list-style-type: none"> <li>➤ Install IFERN with correct encoder, tones, PL, etc. at primary and secondary dispatch centers.</li> <li>➤ Coordinate installation of IFERN frequency at all other dispatch centers in your division.</li> <li>➤ Install IFERN receivers as appropriate to receive MABAS extra alarm incidents as needed over the radio.</li> </ul> |                     |                                  |                    |

| <b>Reference</b> | <b>Task and Topic</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <b>Assigned to:</b> | <b>Projected Completion Date</b> | <b>Closed Date</b> |
|------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|----------------------------------|--------------------|
|                  | Forward names, addresses, phone numbers (24 hour direct into dispatch center) fax numbers, e-mails of your primary and secondary MABAS Dispatch Centers to MABAS Executive Board Secretary and President.                                                                                                                                                                                                                                                                                                                                                    |                     |                                  |                    |
|                  | Establish a committee to plan, coordinate and implement installation of IFERN frequency and MABAS fireground frequencies in all departments mobile and portable equipment.                                                                                                                                                                                                                                                                                                                                                                                   |                     |                                  |                    |
|                  | Establish local dispatch protocols and procedures for MABAS alarm activation, and response for member departments in your division. Ask for training help for your dispatchers at your primary/secondary centers.                                                                                                                                                                                                                                                                                                                                            |                     |                                  |                    |
|                  | Train <b><i>all</i></b> firefighters in your MABAS Member fire departments about MABAS, your division's response procedures to a MABAS incident.                                                                                                                                                                                                                                                                                                                                                                                                             |                     |                                  |                    |
|                  | Develop and write SOPs (procedures) for response operations during and on the scene of a MABAS extra alarm. Include at a minimum:<br><ul style="list-style-type: none"> <li>➤ No self-dispatching or on-scene freelancing</li> <li>➤ Use of ICS and Unified Command</li> <li>➤ Use of staging</li> <li>➤ Use of accountability and non-negotiable safety standards</li> <li>➤ Proper minimum equipment staffing for MABAS response of apparatus</li> <li>➤ Radio procedures and plain talk (no ten codes)</li> <li>➤ Other as needed or suggested</li> </ul> |                     |                                  |                    |
|                  | Train <b><i>all</i></b> firefighters in all MABAS departments regarding response and operational procedure guidelines at and during a MABAS extra alarm. Stress they will be enforced.                                                                                                                                                                                                                                                                                                                                                                       |                     |                                  |                    |
|                  | Conduct a review session with all Fire Chiefs in you MABAS Division, to review box card types for departments and/or division's. Have an open dialogue and have Chiefs identify which type cards each department will consider using.                                                                                                                                                                                                                                                                                                                        |                     |                                  |                    |

| <b>Reference</b> | <b>Task and Topic</b>                                                                                                                                                                                                                                                                     | <b>Assigned to:</b> | <b>Projected Completion Date</b> | <b>Closed Date</b> |
|------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|----------------------------------|--------------------|
|                  | Conduct a training session in the correct process to complete draft, box card templates and procedure to adopt same.                                                                                                                                                                      |                     |                                  |                    |
|                  | Adopt a deadline which is agreeable to all your MABAS Division Chiefs, as to when each department will have their box cards completed, ready as drafts, and ready to be sent out for thirty (30) day draft review.                                                                        |                     |                                  |                    |
|                  | Your Division Executive Board should coordinate box card development, review, draft approval and adoption for box cards, which have been determined as "Division" versus department box cards (such as Task Force Cards, Interdivisional cards, bulk or large scale EMS ambulance cards). |                     |                                  |                    |
|                  | Upon completion of draft card review process (30 days) sign and date cards to be adopted and send them out to all departments listed on cards adopted.                                                                                                                                    |                     |                                  |                    |
|                  | Forward sets of adopted cards to your primary and secondary MABAS Dispatch Centers staff. Sit down and review with dispatch centers as needed. Make sure dispatchers receive training on use of all adopted MABAS cards.                                                                  |                     |                                  |                    |
|                  | Review and train all officers in your MABAS Division departments in proper procedure to request an extra alarm and strike out an extra alarm. Do a tabletop and include your dispatchers.                                                                                                 |                     |                                  |                    |
|                  | Review and train (tabletop) complex MABAS scenes reviewing ICs, Unified and Area Command concepts with all MABAS Division department Chief Officers.                                                                                                                                      |                     |                                  |                    |
|                  | Schedule, establish objectives and conduct actual radio and field MABAS drills and exercises. Follow tips and notification requirements in "Getting Started" manual.                                                                                                                      |                     |                                  |                    |
|                  | Have critiques following exercise. Note areas needing work or corrective actions, task the corrective actions to people, retrain and educate, re-exercise/drill/assess previously noted corrective actions to see if they are fixed.                                                      |                     |                                  |                    |

| <b>Reference</b> | <b>Task and Topic</b>                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>Assigned to:</b> | <b>Projected Completion Date</b> | <b>Closed Date</b> |
|------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|----------------------------------|--------------------|
|                  | Occasionally have collective meetings with MABAS Division's around your Division. Seek areas of shared mutual benefit.                                                                                                                                                                                                                                                                                                                           |                     |                                  |                    |
|                  | Review Statewide Plan from time-to-time and its differences in procedure to a routine MABAS extra alarm activation.                                                                                                                                                                                                                                                                                                                              |                     |                                  |                    |
|                  | Come to MABAS Executive Board Meetings (quarterly), hear what's going on - raise issues, offer better ways to do things, bring back what you heard and gained to your local MABAS Division departments.                                                                                                                                                                                                                                          |                     |                                  |                    |
|                  | Keep the MABAS Executive Board Secretary and President, aware when things change within your division.<br>➤ New Division Officers<br>➤ Change in mailing or e-mail addresses<br>➤ Phone number changes                                                                                                                                                                                                                                           |                     |                                  |                    |
|                  | Whenever your division gets a new member department into your division, you must forward signed contracts and ordinances/resolutions to the MABAS Executive Board Secretary and train/review this checklist, "Getting Started" manual with your new fire department MABAS Member. Provide a letter documenting the date when your division voted approval of their division's membership. Attach to signed contract, resolutions and ordinances. |                     |                                  |                    |

## **APPENDICE #7**

### **MABAS DIVISION ROSTER**

-  **Division Departments**
-  **Division 4 Letter Identifiers**
-  **Division Board Members**
-  **Division Primary / Secondary Dispatch Centers**

# ***MABAS Members***

## ***Primary Division #0***

## ***County***

ATKN Atkinson Fire Department  
BRIM Brimfield Fire Protection District  
CALD Caledonia Fire Department  
CMBG Cambridge Fire Department  
MADC City of Madison Fire  
CMCH Comanche Fire Department  
CGVN Cottage Grove Fire Department  
CAMD Curtis Ambulance Service  
DRGV Deer Grove Fire Department  
ELMW Elmwood Fire Protection District  
FARM Farmington Fire District  
FHCA Fitch/Rona EMS  
FICH Fitchburg Fire Department  
FORR Forreston Fire Department  
FAFD Fort Atkinson Fire Department  
GNSO Geneseo Fire Department  
GLDN Golden Fire Protection District  
ILNI Illini Medic  
JFFN Jefferson Fire Department  
KSVL Kansasville Fire Department  
LKML Lake Mills Fire Department  
LCLR Le Claire Fire Department  
MNLS Manlius  
MCFD McFarland Fire Department  
MONA Monona Fire Department  
PALA Palmyra Fire Department  
PEOR Peoria Fire Department  
PTBN Port Byron  
PNTN Princeton

Henry

Ogle

Henry

Bureau

Rock Island

*Thursday, November 20, 2003*

*Page 1 of 29*

RAFD Racine Fire Department  
 ROCH Rochester Fire Department  
 RYBS Ryan Brothers Ambulance  
 STGH Stoughton Fire/EMS  
 TMBR Timber-Hollis Fire Protection District  
 TBLG Town of Blooming Grove  
 TMED Town of Madison  
 WLNT Walnut  
 WTFD Waterford Fire Department  
 WTRD Waterford Rescue  
 WANT Watertown Fire Department  
 WDLK Wind Lake Fire Department  
 WYNT Wyand

Bureau

Ogle

***Primary Division #1***

AHTS Arlington Heights Fire Department  
 BLND Bloomingdale Fire Protection District  
 DESP Des Plaines Fire Department  
 EGRT Elk Grove Township Fire Department  
 EGRV Elk Grove Village Fire Department  
 HFES Hoffman Estates Fire Department  
 MTPR Mount Prospect Fire Department  
 PALT Palatine Fire Department  
 PALR Palatine Rural Fire Protection District  
 ROLM Rolling Meadows Fire Department  
 SCHM Schaumburg Fire Department  
 STRM Streamwood Fire Department  
 WHEL Wheeling Fire Department

***County***

Northwestern Cook  
 DuPage  
 Northwestern Cook  
 Northwestern Cook  
 Northwestern Cook  
 Northwestern Cook  
 Northwestern Cook  
 Northwestern Cook  
 Northwestern Cook  
 Northwestern Cook  
 Northwestern Cook  
 Northwestern Cook

***Primary Division #2***

ALGN Algonquin/Lake in the Hills Fire Protection Dist.  
 CVIL Carpentersville Fire Department  
 EDUN East Dundee Fire Protection District  
 ELGN Elgin Fire Department

***County***

Kane  
 Kane  
 Kane  
 Kane

*Thursday, November 20, 2003*

*Page 2 of 29*

Kane  
Kane  
Kane  
Kane  
Kane  
Kane

## County

Lake  
North Cook  
North Cook  
North Cook  
Lake  
Lake  
North Cook  
North Cook  
North Cook  
North Cook  
North Cook  
North Cook  
Northwestern Cook  
Northwestern Cook  
North Cook  
North Cook  
North Cook

## County

Lake  
Lake  
North Lake  
Northwestern Cook,  
Lake  
Lake  
Northwestern Cook,  
Lake

|      |                                                   |      |
|------|---------------------------------------------------|------|
| CTYD | Countryside Fire Protection District              | Lake |
| FXLK | Fox Lake Fire Department                          | Lake |
| GRLK | Grayslake Fire Protection District                | Lake |
| NTCN | Great Lakes Fire Department                       | Lake |
| RDLK | Greater Round Lake Fire Protection District       | Lake |
| GURN | Gurnee Fire Department                            | Lake |
| KNWD | Knollwood Fire Department                         | Lake |
| LKBL | Lake Bluff Fire Department                        | Lake |
| LCFD | Lake County Fire Dept. -Specialized Response Team | Lake |
| LKFR | Lake Forest Fire Department                       | Lake |
| LKVL | Lake Villa Fire Department                        | Lake |
| LKZU | Lake Zurich Fire & Rescue Department              | Lake |
| LBVL | Libertyville Fire Department                      | Lake |
| LINC | Lincolnshire-Riverwoods Fire Department           | Lake |
| LGRV | Long Grove Fire Protection District               | Lake |
| MUND | Mundelein Fire Department (Back Up Dispatch)      | Lake |
| NWPT | Newport Township Fire Department                  | Lake |
| NCHI | North Chicago Fire Department                     | Lake |
| WAUC | Wauconda Fire Department                          | Lake |
| WAUK | Waukegan Fire Department                          | Lake |
| WHBR | Winthrop Harbor Fire Department                   | Lake |
| ZION | Zion Fire Department                              | Lake |

***Primary Division #5***

***County***

|      |                                                          |         |
|------|----------------------------------------------------------|---------|
| CARY | Cary Fire Protection District                            | McHenry |
| CRLK | Crystal Lake Fire Department (Primary Dispatch)          |         |
| FRGR | Fox River Grove Fire Protection District                 |         |
| HARV | Harvard Fire Department                                  |         |
| HEBR | Hebron Fire Department                                   |         |
| HUNT | Huntley Fire Protection District                         |         |
| MRGO | Marengo Fire Protection District<br>Marengo Rescue Squad |         |
| MCHY | McHenry Township Fire Protection District                |         |
| NUND | Nunda Rural Fire Department                              |         |

RICH Richmond Township Fire Department  
SPGR Spring Grove Fire Protection District  
UNON Union Fire Department  
WNLK Wonder Lake Fire Protection District  
WSTK Woodstock Fire/Rescue District

***Primary Division #6***

***County***

CORT Cortland Fire Protection District  
DKLB DeKalb Fire Department  
GENK Genoa-Kingston Fire Protection District  
GENK Genoa-Kingston Rescue Squad  
HINK Hinckley Fire Protection District  
KIRK Kirkland Fire Protection District  
LFPD Lee Fire Protection District  
LLND Leland Fire Protection District  
MLTA Malta Fire Protection District  
ROCH Rochelle Fire Department  
SHBN Shabbona Fire Protection District  
SMNK Somonauk Fire Protection District  
SYCM Sycamore Fire Department  
WTMN Waterman Fire Protection District

DeKalb

DeKalb

DeKalb

***Primary Division #7***

***County***

AROM Aroma Fire Protection District  
BOUR Bourbonnais Fire Protection District  
BDLY Bradley Fire Department  
CHBN Chebanse Township Fire Department  
ESSX Essex Fire Protection District  
GRAN Grant Park Fire Department  
KCTY Kankakee Fire Department  
KTWP Kankakee Township Fire Protection District  
LIME Limestone Fire Protection District  
MANT Manteno Fire Protection District  
MOME Momence Fire Protection District

Kankakee

Otto Township Fire Department  
 PAPI Papineau Fire Protection District  
 PEMB Pembroke Fire Protection District  
 PILT Pilot Township Fire Protection District  
 REDD Reddick Community Fire Protection District  
 SALI Salina Township Fire Protection District  
 STAN St. Anne Fire Protection District

***Primary Division #8***

***County***

Winnebago

BELV Belvidere Fire Department  
 BLHK Blackhawk Fire Protection District  
 BOES Boone County Emergency Management Agency  
 BO-1 Boone County Fire Protection District #1  
 BO-2 Boone County Fire Protection District #2  
 BO-3 Boone County Fire Protection District #3  
 BYRN Byron Fire Protection District  
 CHVY Cherry Valley Fire Protection District  
 GRAP Greater Rockford Airport  
 HARL Harlem-Roscoe Fire Protection District  
 LEAF Leaf River Fire Department  
 LVPK Loves Park Fire Department  
 MCTR Monroe Center Fire Protection District  
 NEWM New Milford Fire Protection District  
 NRPK North Park Fire Protection District  
 NWST Northwest Fire Protection District  
 PECT Pecatonica Fire Protection District  
 SEWD Pecatonica Fire Protection District Seward FD  
 RKFD Rockford Fire Department  
 RCTN Rockton Fire Protection District  
 SBEL South Beloit Fire Protection District  
 STIL Stillman Fire Protection District  
 WSUB West Suburban Fire Protection District  
 WBUR Win-Bur-Sew Fire Protection District  
 DURN Winnebago County Fire Protection District #1

SHIR Winnebago County Fire Protection District-Shirland  
SERT Winnebago County Sheriff's Emerg. Response Team

Winnebago

***Primary Division #9***

***County***

CHGO City of Chicago Fire Department

Central Cook

***Primary Division #10***

***County***

ARGN Argonne Fire Department  
BOLB Bolingbrook Fire Department  
BRKF Brookfield Fire Department  
CLHL Clarendon Hills Fire Department  
DAWD Darien/Woodridge Fire Protection District  
FRVW Forest View Fire Department  
HINS Hinsdale Fire Department  
LGRG LaGrange Fire Department  
LGPK LaGrange Park Fire Department  
LEMT Lemont Fire Department  
LYNS Lyons Fire Department  
MCOK McCook Fire Department  
PLVW Pleasantview Fire Protection District  
RIVS Riverside Fire Department  
ROME Romeoville Fire Department  
TRIS Tri-State Fire Protection District  
WSPR Western Springs Fire Department  
WSTM Westmont Fire Department

Western Cook

***Primary Division #11***

***County***

BERW Berwyn Fire Department  
CICR Cicero Fire Department  
FOPK Forest Park Fire Department  
NRIV North Riverside Fire Department  
OKPK Oak Park Fire Department  
RFOR River Forest Fire Department  
STIK Stickney Fire Department

West Central Cook

***Primary Division #12******County***

ADSN Addison Fire Protection District  
BART Bartlett Fire Protection District  
CRST Carol Stream Fire Protection District  
ELMH Elmhurst Fire Department  
GLYN Glen Ellyn Volunteer Fire Company  
GSDE Glenside Fire Protection District  
HAPK Hanover Park Fire Department  
ITAS Itasca Fire Protection District  
LOMB Lombard Fire Department  
OKBK Oak Brook Fire Department  
OBTR Oakbrook Terrace Fire Protection District  
ROSE Roselle Fire Department  
VLPK Villa Park Fire Department  
WARN Warrenville Fire Department  
WEGO West Chicago Fire Department  
WEAT Wheaton Fire Department  
WFLD Winfield Fire Department  
WOOD Wood Dale Fire Protection District No. 1  
YRKC York Center Fire Protection District

DuPage

DuPage

***Primary Division #13******County***

AURA Aurora Fire Department  
BATV Batavia Fire Department  
BGRK Big Rock Fire Protection District  
BURL Burlington Fire Protection District  
ELBN Elburn Fire Protection District  
FERM Fermilab Fire Department  
GENV Geneva Fire Department  
KAVL Kaneville Fire Protection District  
MPPK Maple Park & Countryside Fire Protect District  
MVIL Moecherville Fire Department  
MONT Montgomery Fire Department

Kane

Kane

NAUR North Aurora & Countryside Fire Protection District  
 SOPK South Park Fire Department  
 STCH St. Charles Fire Department  
 SURG Sugar Grove Fire Protection District

***Primary Division #14***

***County***

Bristol/Kendall Fire Protection District  
 LSBN Lisbon Fire Protection District  
 LFOX Little Rock Fox Fire Protection District  
 NEWK Newark Fire Protection District  
 OSWG Oswego Fire Protection District  
 PLAT Platville Fire Protection District  
 SAND Sandwich Fire Protection District

Kendall

***Primary Division #15***

***County***

BRAC Braceville Fire Department  
 BRAD Braidwood Fire Department  
 CHNO Channahon Fire Department  
 COAL Coal City Fire Protection District  
 CUST Custer Fire Protection District  
 EJOL East Joliet Fire Department  
 GARD Gardner Fire Department  
 JOLT Joliet Fire Department  
 LOCK Lockport Fire Department  
 MAZN Mazon Fire Protection District  
 MINO Minooka Fire Protection District  
 MORS Morris Fire Protection District  
 PLFD Plainfield Fire Department  
 ROCK Rockdale Fire Protection District  
 SNCA Seneca Fire Protection District  
 SWIL South Wilmington Fire Protection District  
 TROY Troy Fire Department  
 VENA Verona-Kinsman Fire Protection District  
 WEMA Will County EMA

Grundy

Will

Grundy

Will

Grundy

Grundy, Kendall, Will

Will

Will

Will

*Thursday, November 20, 2003*

*Page 9 of 29*

WMIN Wilmington Fire Department

***Primary Division #16***

DGRV Downers Grove Fire Department  
LIWD Lisle-Woodridge Fire Protection District  
NAPR Naperville Fire Department

***County***

DuPage  
DuPage

***Primary Division #17***

CEDR Cedarville Fire Protection District  
DAKO Dakota Fire Department  
DAVA Davis Fire Protection District  
FRPT Freeport Fire Department  
FRUR Freeport Rural Fire Protection District  
GRNV German Valley Fire Protection District  
KENT Kent Fire Protection District  
LENA Lena Fire Protection District  
MCON McConnell Fire Protection District  
ORVL Orangeville Fire Protection District  
PERL Pearl City Fire Protection District  
RCTY Rock City Fire Department

***County***

Stephenson

***Primary Division #18***

CRES Creston Fire Department  
DIXR Dixon Rural Fire Protection District  
FLAG Flagg Center Fire Department  
HILL Hillcrest Fire Department  
LSRK Lynn-Scott-Rock Fire Protection District  
MTMR Mount Morris Fire Protection District  
OGON Oregon Fire Department  
POLO Polo Fire Department  
STEW Seward Fire Department

***County***

Ogle

Ogle

***Primary Division #19***

ELWD Elwood Fire Protection District

***County***

Will

FKFT Frankfort Fire Protection District  
HOME Homer Township Fire Protection District  
MANH Manhattan Fire Department  
MOKE Mokena Fire Protection District  
NLNX New Lenox Fire Protection District  
NWHO Northwest Homer Fire Protection District  
ORLD Orland Fire Protection District  
PAOS Palos Fire Protection District  
PAHT Palos Heights Fire Protection District  
PEOT Peotone Fire Protection District

***Primary Division #20***

BLWD Bellwood Fire Department  
BENV Bensenville Fire Department  
BERK Berkley Fire Department  
BRDV Broadview Fire Department  
ELPK Elmwood Park Fire Department  
FRPK Franklin Park Fire Department  
HLSD Hillside Fire Department  
LEYD Leyden Fire Protection District  
MAWD Maywood Fire Department  
MLPK Melrose Park Fire Department  
NTLK Northlake Fire Protection District  
NOPK Norwood Park Fire Protection District  
RVGR River Grove Fire Department  
RSMT Rosemont Fire Department  
SHPK Schiller Park Fire Department  
STPK Stone Park Fire Department  
WECH Westchester Fire Department

***Primary Division #21***

BFPK Bedford Park Fire Department  
BRID Bridgeview Fire Department  
BRBK Burbank Fire Department

***County***

Western Cook

Western Cook

***County***

Southwestern Cook

CEST Central Stickney Fire Protection District  
CHRG Chicago Ridge Fire Department  
EVPK Evergreen Park Fire Department  
HMTN Hometown Fire Protection District  
JUST Justice Fire Department  
NOPA North Palos Fire Protection District  
OKLN Oak Lawn Fire Department  
RBPk Roberts Park Fire Protection District  
SUMT Summit Fire Department  
WILS Willow Springs Fire & Rescue  
WORT Worth Fire Department

***Primary Division #22***

***County***

ALSP Alsip Fire Department  
BLUE Blue Island Fire Department  
CALP Calumet Park Fire Department  
Crestwood Fire Department  
DXMR Dixmoor Fire Department  
GRNM Garden Homes Fire Protection District  
MRPK Merrionette Park Fire Department  
MIDL Midlothian Fire Department  
POSN Posen Fire Department  
ROBB Robbins Fire Department

South Cook

***Primary Division #23***

***County***

CBRY Cabery Fire Protection District  
CAMP Campus/Emington Fire Protection District  
CHAT Chatsworth Fire Protection District  
CHEN Chenoa Fire Department  
CORN Cornell Fire Protection District  
CULM Cullom Fire Protection District  
DANA Dana Fire Protection District  
DUFY Duffy E.M.S.  
DEMS Dwight Emergency Medical Center

Livingston

DWHT Dwight Fire Protection District  
 EMIN Emington Station  
 FAIR Fairbury Fire Protection District  
 FLAN Flanigan-Graymont Fire Protection District  
 FRST Forrest-Strawn Fire Protection District  
 GRID Gridley Fire Protection District  
 KEMP Kempton Fire Protection District  
 LONG Long Point Fire Protection District  
 ODEL Odell Fire Protection District  
 PIPE Piper City Fire Protection District  
 PONT Pontiac Fire Department (City & Rural)  
 READ Reading Township Fire Protection District  
 REDD Reddick Fire Protection District  
 SAUN Saunemin Fire Protection District  
 SELC Southeast Liv. County Ambulance Service

***Primary Division #24***

***County***

|                                                          |            |
|----------------------------------------------------------|------------|
| BURN Burnham Fire Department                             | South Cook |
| CALC Calumet City Fire Department                        |            |
| Country Club Hills FPD                                   | Cook       |
| DOLT Dolton Fire Department                              | Cook       |
| EAHC East Hazelcrest Fire Department                     | Cook       |
| FLOS Flossmoor Fire Department                           | Cook       |
| GLWD Glenwood Fire Department                            | Cook       |
| HARY Harvey Fire Department                              | Cook       |
| HAZC Hazel Crest Department of Fire, Rescue & Inspection | Cook       |
| HWDA Homewood Acres Fire Department                      | Cook       |
| HMWD Homewood Fire Department                            | Cook       |
| LANS Lansing Fire Department                             |            |
| LYWD Lynwood Fire Department                             | Cook       |
| MARK Markham Fire Department                             | Cook       |
| MATT Matteson Fire Department                            |            |
| MUNS Munster Fire Department                             |            |
| OKFR Oak Forest Fire Department                          | Cook       |

PHNX Phoenix Fire Department  
RVDL Riverdale Fire Department  
SOHD South Holland Fire Department  
THOR Thorton Volunteer Fire Department  
TINL Tinley Park Voluneer Fire Department

Cook  
Cook  
Cook  
Cook  
Cook

***Primary Division #25***

***County***

LaSalle

ALTW Allen Township Fire Protection District  
CDPT Cedar Point Volunteer Fire Department  
EARL Earlville Fire Protection District  
GRRG Grand Ridge Fire Department  
LSLL LaSalle Fire Department  
LEON Leonore Fire Department  
LOST Lostant Fire Protection District  
MRSL Marseilles Fire Protection District  
MEND Mendota Fire Department  
MTGR Mendota/Troy Grove Rural Fire Protection District  
NAPL Naplate Fire Department  
OGLB Oglesby Fire Department  
OTWA Ottawa Fire Department  
PERU Peru Fire Department  
PRIN Princeton Fire Department  
SERN Serena Fire Protection District  
SHER Sheridan Fire Protection District  
SPRV Spring Valley Fire Department  
STRE Streator Fire Department  
TONI Tonica Fire Department  
UTCA Utica Fire Protection District

***Primary Division #26***

***County***

Douglas

ARCO Arcola Fire Protection District  
ARTH Arthur Fire Department  
ATWD Atwood Fire Protection District  
CABO Cabot Corporation

CAMA Camargo Fire Protection District  
       City of Tuscola  
 CMFD Cooks Mill Fire Protection District  
 EQUI Equistar  
 HIND Hindsboro Fire Protection District  
       Longview Fire Protection District  
       Mattoon, City of  
       Murdock Fire Protection District  
       Newman Fire Protection District  
 OAKL Oakland Fire Protection District  
       Paris, City of  
       Pars Community Fire Protection District  
 PSTM Pesotum Fire Protection District  
 VGFD Villa Grove Fire Protection District

Coles

Edgar

Edgar

***Primary Division #27***

***County***

BEEC Beecher Fire Department  
 CHHT Chicago Heights Fire Department  
 CRET Crete Fire Department  
 CRTP Crete Township Fire Protection District  
 FDHT Ford Heights Fire Department  
 MONE Monee Fire Department  
 OLGD Olympia Gardens Fire Department  
 PKFR Park Forest Fire Department  
 RHPK Richton Park Fire Department  
 skvg Sauk Village Fire Department  
 SCHT South Chicago Heights Fire Department  
 STES Steger Estates Fire Department  
 STEG Steger Fire Department  
 UNIV University Park Fire Department

South Cook & Will

***Primary Division #28***

***County***

ALRT Allerton Fire Protection District  
 ARRW Arrow Ambulance

Champaign

BEMT Bement Fire Protection District  
 BDVL Bondville Fire Corporation  
 CARL Carroll Fire Protection District  
 CLEM Champaign County ESDA  
 CHAM Champaign Fire Department  
 CRNB Cornbelt Fire Protection District  
 ESPR Eastern Prairie Fire Protection District  
 EDSC Edge Scott Fire Protection District  
 FMCF FMC Fire Protection District  
 GIFF Gifford Fire Protection District  
 HOMR Homer Fire Protection District  
 IVDL Ivesdale Fire Protection District  
 LDLW Ludlow Fire Protection District  
 MPFD Mid-Piatt Fire Protection District  
 NRIT Northern Piatt Fire Protection District  
 OGDN Ogden - Royal Fire Protection District  
 PXTN Paxton Fire Protection District  
 PHLO Philo Fire Protection District  
 PROA Pro Ambulance  
 RANT Rantoul Fire Department  
 RAYO Royal-Ogden Fire Protection District  
 SADO Sadorus Fire Protection District  
 SANG Sangamin Valley Fire District  
 SAVO Savoy Fire Department  
 SEYM Seymour Fire Corporation  
 SIDN Sidney Fire Protection District  
 SJST St. Joseph-Stanton Fire District  
 THOM Thomasboro Fire Protection District  
 TOLO Tolono Fire Protection District  
 URBA Urbana Fire & Rescue Services  
 WILA Willard Airport Fire Department

***Primary Division #29***

CDWK Chadwick Fire Department

***County***

Carroll

LNRK Lanark Fire Department  
MLGV Milledgeville Fire Department  
MCRL Mt. Carroll Fire Department  
SAVN Savanna Fire Department  
SHAN Shannon Fire Protection District  
TOMS Thomson Fire Department

***Primary Division #30***

***County***

ALBY Albany Fire Department  
CEMS CGH EMS  
CLTA Coleta Fire Department  
CDVA Cordova Fire Protection District  
ERIE Erie Fire Department  
FLTN Fulton Fire Department  
HOOP Hoopole Fire Department  
LYND Lyndon Fire Department  
MEMS Morrison Ambulance  
MORR Morrison Fire Department  
PTWN Prophetstown Fire Department  
RKFL Rock Falls Fire Department  
STER Sterling Fire Department  
TAMP Tampico Fire Department  
Whiteside County Sheriff's Department

Whiteside

Whiteside

***Primary Division #31***

***County***

ABGD Abingdon Fire Protection District  
ALTA Altona Fire Protection District  
CTFD Clover Township Fire Protection District  
GBGF Galesburg Fire Department  
GALV Galva Fire Protection District  
MAQN Maquon Fire Protection District  
RIOF Rio Fire Protection District  
NWFD Rivoli Fire Protection District  
VICO Victoria-Copley Fire Protection District

Knox

WILF Williamsfield Fire Protection District

***Primary Division #32***

***County***

St. Clair

ALOR Alorton Fire Department  
BELL Belleville Fire Department  
BROK Brooklyn Fire Prot. Dist.  
CAHO Cahokia Fire Dept.  
CMPJ Camp Jackson Fire Dept.  
CASY Caseyville Fire Dept.  
CHUR Church Road Fire Dept.  
COLL Collinsville Fire Dept.  
COLB Columbia Fire Dept.  
DUPO Dupo Fire Department  
ESTL E. St. Louis Fire Dept.  
ESID Eastside Fire Dept.  
ETHY Ethyl Fire Department  
FARM Fairmont City Fire Dept.  
Fairview Fire Department  
FAYT Fayetteville Fire Dept  
FREE Freeburg Fire Dept  
FRVI French Village Fire Dept.  
FARV FV Heights - Caseyville Twp Fire Dist.  
GOLD Golden Garden Fire Dept.  
HECK Hecker Fire Dept.  
HOHT Hollywood Hts. Fire Dept.  
LEBA Lebanon-Emerald Mound Fire  
LENZ Lenzburg Fire Dept.  
Madison Fire Dept  
MARI Marissa Fire Department  
MASC Mascoutah Fire Dept  
MAYS Mayestown  
MIAM Mid-America Airport  
MIDW Midway Fire Dept.  
MILS Millstadt Fire Department

*Thursday, November 20, 2003*

*Page 18 of 29*

NEWA New Athens Fire Dept.  
 NEWB New Baden Fire Dept.  
 NOWT Northwest Fire Dept.  
 OFAL O'Fallon Fire Dept.  
 PRDP Prairie DuPont Fire Dept  
 SAUG Sauget Village Fire Dept.  
 SAFB Scott AFB Fire Dept  
 SIGH Signal Hill Fire Dept  
 SMIT Smithton Fire Dept.  
 SOLT Solutia  
 SCES St. Clair County ESDA  
 STLB St. Libory Fire Dept.  
 STLO St. Louis City Fire Department  
 SPAR State Park Fire Dept  
 SUGC Sugar Creek - Trenton  
 SWAN Swansea Fire Dept  
 TILD Tilden Fire Dist.  
     Trenton Fire Dept  
 VALM Valmeyer  
 VLHL Villa Hills Fire Dept.  
 WAPK Washington Park Fire Dept.  
 WATL Waterloo Fire Dept

***Primary Division #33***

Benson Fire Department  
 CONG Congerville Fire Department  
 DEER Deer Creek Fire Department  
 ELPA El Paso Fire Department  
 EURK Eureka Fire Department  
 GERM Germantown Fire Department  
 GOOD Goodfield Fire Department  
 META Metamora Fire Department  
 MINK Minonk Fire Department  
 ROAN Roanoke Fire Department

***County***

Woodford

SEFD Secor Fire Department  
SPBA Springbay Fire Department  
WASH Washburn Fire Department  
WAFD Washington Fire Department

***Primary Division #34***

Coulterville Community Fire Prot. District  
Evansville Fire Department  
Sparta Fire Department  
Steelville Fire Department  
Tilden Fire Protection District

***County***

Randolph

***Primary Division #35***

AHFD Alhambra  
ALFD Alton Fire Department  
Alton Memorial  
AVEC  
BEFD Bethalto  
Brighton  
Collinsville  
Cottage Hills  
Dorsey  
EAFD East Alton Fire Department  
Edwardsville  
FBFD Fosterburg Fire Protection District  
Glen Carbon  
GFPD Godfrey Fire Protection District  
Granite City  
Grantfork  
Hamel  
HAFD Hartford Fire Department  
HIFD Highland  
HPFD Highland-Pierron  
Holiday Shores

***County***

LifeStar  
 LLFD Long Lake Fire Protection District  
 Madison  
 MRFD Marine  
 Maryville  
 Meadowbrook  
 Mitchell  
 New Douglas  
 Olin  
 OLFD Olive  
 OLFD Olive Fire Protection District  
 Phillips  
 Prairetown  
 Premcor  
 RHFD Rosewood Heights Fire Protection District  
 ROFD Roxana Fire Department  
 SRFD South Roxana Fire Department  
 SJFD St. Jacob  
 St. Regional  
 State Park  
 SFPD Staunton Fire Protection District  
 Troy  
 Twin Rivers  
 Venice  
 WRFD Wood River Fire Department  
 WOFD Worden

***Primary Division #36***

AKPR Akron-Princeville FPD  
 BTVL Bartonville Village Fire Department  
 CHLI Chillicothe City Fire Department  
 CHLI Chillicothe Community Fire Department  
 DNLP Dunlap Community Fire Protection District  
 LMST Limestone Fire Protection District

***County***

Peoria

LGTR Logan-Trivoli Fire Protection District  
PHTS Peoria Heights Village Fire Department  
TUSC Tuscarora FPD  
WPEO West Peoria Fire Protection District

***Primary Division #37***

***County***

ASKM Ashkum Fire Protection District  
BEAV Beaver Fire Protection District  
BVRV Beaverville Fire Protection District  
BUCK Buckley Fire Department  
CHBN Chebanse Twp Fire Department  
CSPK Cissna Park Fire Department  
CNCD Concord Fire Department  
CRIR Crescent-Iroquois Fire Department  
DNFR Danforth Fire Department  
GLMN Gillman Fire Department  
IRFD Iroquois-Ford Fire Department  
LODA Loda Fire Department  
MRTN Martinton Fire Department  
MILF Milford Fire Department  
ONRG Onarga Fire Department  
PAPN Papineau Fire Department  
SLDN Sheldon Fire Department  
SKLD Stockland Fire Department  
WATS Watseka Fire Department  
WLGT Wellington-Greer Fire Department  
WDLD Woodland Fire Department

***Primary Division #38***

***County***

ADVNA Advance EMS of Dixon  
AMBY Amboy Fire Protection District  
ASTN Ashton Fire Protection District  
COMP Compton Fire Protection District  
DIXC Dixon City Fire Department

Lee  
Lee  
Lee

FRGV Franklin Grove Fire Protection District  
HARM Harmon Fire Protection District  
PWPW Paw Paw Fire Protection District  
SUBL Sublette Fire Protection District  
WBRO West Brooklyn Fire Protection District

Lee  
Lee  
Lee  
Lee  
Lee

***Primary Division #39***

***County***

ANWN Annawan Fire Department  
Barstow Fire Protection District  
Carbon Cliff Fire Protection District  
Colona Fire Department  
Kewanee Fire Department  
Orion Fire Protection District  
Osco Community Fire Protection District  
Silvis Fire Department  
Viola (Green Twp. Fire Protection District)

Henry  
Henry  
Rock Island  
  
Henry  
Henry  
Henry  
Henry  
Henry

***Primary Division #40***

***County***

BCFD Bismarck Community FPD  
BFPD Bluegrass Fire Protection District  
CATL Catlin Fire Protection District  
DANV Danville Fire Department  
LAFF Lynch Area Fire Protection District

Vermilion

***Primary Division #41***

***County***

ANCH Anchor Fire Department - Octavia FPD  
BELF Bellflower Fire Protection District  
BLOM Bloomington Fire Department  
BLTF Bloomington Township Fire Protection District  
CARF Carlock Fire Protection District  
COLF Colfax Fire Department - Octavia FPD  
COOK Cooksville Fire Dept. - Octavia FPD  
CROF Cropsey Fire Department - Octavia FPD  
DALE Daletop Fire Protection District

McClean  
McClean  
McClean  
McClean  
McClean  
  
  
McClean

|      |                                                |         |
|------|------------------------------------------------|---------|
| DANF | Danvers Fire Protection District               | McClean |
| DOWF | Downs Community Fire Protection District       | McClean |
|      | Farmer City Community Fire Protection District | DeWitt  |
| HEYF | Heyworth Fire Department - Randolph Township   | McClean |
| HUDF | Hudson Fire Department                         | McClean |
| LERF | Leroy Community Fire Protection District       | McClean |
| LEXF | Lexington Fire Protection District             | McClean |
| MCLF | Mt. Hope Funks Grove FPD                       | McClean |
| NRML | Normal Fire Department                         | McClean |
| SAYF | Saybrook-Arrowsmith FPD                        | McClean |
| STAF | Stanford Fire Department - Allin Township      | McClean |
| TOWF | Towanda Fire Protection District               | McClean |

***Primary Division #42***

***County***

|      |                                            |          |
|------|--------------------------------------------|----------|
| ARTN | Armington Fire Protection District         | Tazewell |
| CINC | Cincinnati Fire Protection District        | Tazewell |
| CRCR | Creve Coeur Fire Department                | Tazewell |
| DRCK | Deer Creek Fire Protection District        | Tazewell |
| DLVN | Delavan Fire Protection District           | Tazewell |
| EPEO | East Peoria Fire Department                | Tazewell |
| FRMN | Forman Fire Protection District            | Tazewell |
| GVLY | Green Valley Fire Protection District      | Tazewell |
|      | Havana Fire Department                     | Mason    |
| HPDL | Hopedale Fire Protection District          | Tazewell |
| MACK | Mackinaw Fire Department                   | Tazewell |
| MQHT | Marquette Heights Fire Department          | Tazewell |
| MINR | Minier Fire Department                     | Tazewell |
| MRTN | Morton Fire Department                     | Tazewell |
| NPKN | North Pekin Fire Department                | Tazewell |
| NTAZ | Northern Tazewell Fire Protection District | Tazewell |
| PEKN | Pekin Fire Department                      | Tazewell |
| SHVL | Schaeferville Fire Department              | Tazewell |
| SPKN | South Pekin Fire Department                | Tazewell |
| TRMT | Tremont Fire Protection District           | Tazewell |

WSHN Washington Fire Department

Tazewell

***Primary Division #43***

***County***

EMFD East Moline Fire Department

Rock Island

MOLN Moline Fire Department

Rock Island

RIFD Rock Island Fire Department

Rock Island

***Primary Division #44***

***County***

BROW Browning Fire Department

Schuyler

CPFD Camp Point Fire Protection District

Adams

CEAD Central Adams Fire Protection

Adams

CLAY Clayton Fire Protection District

GLDN Golden Fire Protection District

Adams

GRGS Griggsville Fire Department

Pike

LIBT Liberty Fire Department

Adams

MEDN Mendon Fire Department

Adams

MRDS Meredosia Fire Protection District

Morgan

MTST Mt. Sterling Fire Department/Brown County FPD

Brown

RVFD Rushville , City of/Schuyler Co. FPD

Schuyler

SCHY Schuyler County Emergency Services

Schuyler

TRTW Tri-Township Fire District

Adams

***Primary Division #45***

***County***

CBFD Carbondale Township Fire Department

Williamson

CART Carterville Fire Department

Perry

DuQuoin Fire Department

Williamson

Energy Fire Department

HRRN Herrin Fire Department

Williamson

LKEG Lake Egypt Fire Protection District

Williamson

MTFD Makanda Township Fire Department

Jackson

MARN Marion Fire Department

MRBO Murphysboro

Jackson

West Frankfort Fire Department

Franklin

WCFD Williamson County Fire Protection Distirct

Williamson

***Primary Division #46***

AROR Argenta/Oreana Fire Protection District  
BMFD Blue Mound Fire Protection District  
DECT Decatur Fire Department  
HRST Harristown Fire Protection District  
HKPT Hickory Point Fire Protection District  
LCFF Long Creek Fire Department  
MARO Maroa Countryside Fire Protection District  
MZFD Mt. Zion Fire Protection District  
NNTC Niantic Fire Protection District  
SMFD South Macon Fire Department  
SWFD South Wheatland Fire Protection District  
WRNG Warrensburg Fire Protection District

***County***

Macon  
Macon County  
Macon  
Macon  
Macon  
Macon County  
Macon  
Macon  
Macon  
  
Macon  
Macon

***Primary Division #47***

ASHL Ashlely Community Fire Protection District  
BECK Beckemeyer-Wade Twp. Fire Protection District  
CRLI Carlyle Fire Protection District  
CENT Centralia Fire Department  
CFPD Centralia Fire Protection District  
CLCL Clin-Clair Volunteer Fire Protection District (Albers)  
Effingham Fire Department  
HUEY Huey Ferrin Boulder Fire Protection District  
KELL Kell Community Fire Protection District  
KINM Kinmundy-Alma Fire Protection District  
MLGR Mulberry Grove Fire Protection District  
NASH Nashville Community Fire Protection District  
ODIN Odin Fire Protection District  
ORCH Orchardville Fire Protection District  
PATK Patoka Fire Protection District  
SALM Salem Fire Protection District  
SNDV Sandoval Fire Protection District  
VAND Vandalia, City of

***County***

Clinton  
Clinton  
Marion  
Marion  
Clinton  
Effingham  
Clinton  
Marion  
Marion  
  
Washington  
Marion  
Wayne  
Marion  
Marion  
Marion

WAYN Wayne Fire Protection District

***Primary Division #48***

Mechanicsburg Fire Department  
Rochester Fire Protection District  
Sherman Fire Protection District  
Springfield Fire Department  
Taylorville Fire Department

***County***

Sangamon  
Christian

***Primary Division #49***

Taylorville Fire Protection District

***County***

Christian

***Primary Division #101***

BRST Bristol Fire & Rescue Department  
KNFD Kenosha Fire & Rescue Department  
PARS Paris Fire & Rescue Department  
PLPR Pleasant Prairie Fire & Rescue Dept.  
RNDL Randall Fire Department  
SLMR Salem Rescue Squad  
SLMF Salem Fire Department  
SCLR Scout Leaders Rescue Squad  
SLVF Silver Lake Fire Department  
SLVR Silver Lake Rescue Squad  
SOMR Somers Fire & Rescue Department  
TRVR Trevor Fire Department  
TWNL Twin Lakes Fire & Rescue Dept.  
WTLD Wheatland Fire Department  
WILT Wilmot Fire Department

***County***

Kenosha

***Primary Division #102***

BURC City of Burlington Fire Department  
Kansasville Volunteer Fire Department  
MTPL Mount Pleasant Fire Department  
RAYM Raymond Fire Department

***County***

Racine

*Thursday, November 20, 2003*

*Page 27 of 29*

STVT Sturtevant Fire & Rescue  
TICH Tichigan Fire Department  
UNGR Union Grove/Yorkville Fire Department

***Primary Division #103***

***County***

BLFD Bloomfield Fire Department  
DVFD City of Delevan Fire Department  
DARI Darien Fire Department  
ESTR East Troy Fire Department  
ELKH Elkhorn Fire Department  
FONT Fontana Fire Department  
LGFD Lake Geneva Fire Department  
LLFD Lauderdale LaGrange Fire Department  
LINN Linn Township Fire Department  
SHAR Sharon Fire Department  
Sheldon District Fire Department  
BURT Town of Burlington Fire Department  
TDFD Town of Delevan  
TRCR Troy Center Fire Department  
Village of Genoa City  
WALW Walworth Fire Department  
WWFD Whitewater Fire Department  
WLBY Williams Bay Fire Department

Walworth

Iroquois

***Primary Division #104***

***County***

AMRF Amr of Ft. Atkinson  
BELT City of Beloit Fire Department  
CLIN Clinton Fire Department  
EDGE Edgerton Fire Protection District  
EVAS Evansville Fire Department  
FTVL Footville Fire Department  
JANE Janesville Fire Department  
MILT Milton Fire Department  
ORFD Orfordville Fire Department

Jefferson

RCAA Rock County Airport Authority  
TBEL Town of Beloit Fire Department  
TURT Turtle Township Fire Department

***Primary Division #201***

Clay Fire Territory-IN  
Harris Fire-IN

***County***

St. Joseph  
St. Joseph

***Primary Division #997***

ALBN Albany Fire Department (WI)  
ARGY Argyle Fire Department  
BELE Belleville Fire Department  
BLAN Blanchardville Fire Department  
BROD Brodhead Fire Department  
BKLN Brooklyn Fire Department  
BRWN Browntown Fire Department  
JUDA Juda Fire Department  
MONR Monroe Fire Department  
MNTI Monticello Fire Department  
NGFD New Glarus Fire Department  
SWAY South Wayne Fire Department  
WODF Woodford Fire Department

***County***

Green  
Green County  
Green County  
Green County  
Green  
Green  
Green County  
Green County  
Green County  
Green County  
Green County  
Green County  
Green County  
Green County

***Primary Division #998***

Lincoln Fire Department

***County***

Logan

***Primary Division #999***

Carthage Fire Department  
East Dubuque Fire Department  
Hutton Fire Protection District  
Litchfield Fire Department  
Stockton Fire Department

***County***

Hancock  
Jo Davies  
Coles  
Montgomery  
Jo Davies

**MABAS Division 1**  
**Executive Board**

**MABAS President**

Chief Norm Malcolm  
Palatine Fire Department  
39 E. Colfax Street  
Palatine IL 60067-

***Business Phone*** (847) 202-6340  
***Fax Number*** (847) 202-6320

**MABAS Vice-President**

***Fax Number***

**MABAS Secretary**

Bob Gorbid  
Hoffman Estates Fire Department  
1900 Hassell Road  
Hoffman Estates IL 60195-

***Business Phone*** (847) 882-2138  
***Fax Number*** (847) 882-2139

\*\*\*\*\*  
\*\*\*\*\*

**Primary Dispatch Center**

Northwest Central Dispatch System  
1975 East Davis Street  
Arlington Heights IL 60005-  
**Director**  
Douglas Edmonds

***Business Phone*** (847) 398-1130  
***Fax Number*** (847) 398-2498

**Secondary Dispatch Center**

Regional Emergency Dispatch Center  
1842 Shermer Road  
Northbrook IL 60062  
**Director**  
James Clausen

***Business Phone*** (847) 724-5700  
***Fax Number*** (847) 498-5968

**MABAS Division 2**  
**Executive Board**

**MABAS President**

Chief John Schuldt  
Carpentersville Fire Department  
1200 L.W. Besinger Drive  
Carpentersville IL 60110-

**Business Phone** (847) 426-2131  
**Fax Number** (847) 426-3853  
**E-Mail Address** jaschuldt@vil.carpentersv.il.us

**MABAS Vice-President**

B/C Warren Olsen  
Hoffman Estates Fire Department  
1900 Hassell Road  
Hoffman Estates IL 60195-

**Business Phone** (847) 882-2138  
**Fax Number** (847) 882-2139  
**E-Mail Address** weo315@aol.com

**MABAS Secretary**

Capt. Rick Paul (Gold Shift)  
Carpentersville Fire Department  
1200 L.W. Besinger Drive  
Carpentersville IL 60110-

**Business Phone** (847) 426-2914  
**Fax Number** (847) 426-3853

\*\*\*\*\*  
\*\*\*\*\*

**Primary Dispatch Center**

Quad-Com Dispatch  
505 Elm Ridge Road  
Carpentersville IL 60110-2063

**Business Phone** (847) 428-8784  
**Fax Number** (847) 428-3721

**Director**

Steve Cordes

**MABAS Division 3**  
**Executive Board**

**MABAS President**

Chief Mikel N. Milks  
Glencoe Department of Public Safety  
325 Hazel Avenue  
Glencoe IL 60022-  
r\_czerwinski@mortongroveil.org

**Business Phone** (847) 835-4112  
**Fax Number** (847) 965-7711  
**Direct Line** (847) 470-5234  
**E-Mail Address**

**MABAS Vice-President**

**Fax Number**

**MABAS Secretary**

Chief Ron Pieri  
Highwood Fire Department  
428 Green Bay Road  
Highwood IL 60040-

**Business Phone** (847) 432-7622  
**Fax Number** (847) 432-7521  
**E-Mail Address** hiwdchief@aol.com

**MABAS Treasurer**

Chief Dan Bonkowski  
Glenview Fire Department  
1815 Glenview Road  
Glenview IL 60025-

**Business Phone** (847) 657-6785  
**Fax Number** (847) 724-2174  
**E-Mail Address** dbonkowski@glenview.il.us

\*\*\*\*\*  
\*\*\*\*\*

**Primary Dispatch Center**

Regional Emergency Dispatch Center  
1815 Glenview Road  
Glenview IL 60025-  
**Director**  
Jim Clausen

**Business Phone** (847) 724-5700  
**Fax Number** (847) 724-0138

**Secondary Dispatch Center**

Northwest Central Dispatch  
1975 E. Davis Street  
Arlington Heights IL 60005  
**Director**  
Douglas Edmonds

**Business Phone** (847) 398-1130  
**Fax Number** (847) 398-2498

**MABAS Division 4**  
**Executive Board**

**MABAS President**

Chief Randy Justus  
Mundelein Fire Department  
1000 N. Midlothian Road  
Mundelein

IL 60060-

**Business Phone** (847) 949-3260

**Fax Number** (847) 949-0410

**E-Mail Address** rjustus@mundelein.org

**MABAS Vice-President**

**Fax Number**

**MABAS Secretary**

Chief Robert Zamor  
Libertyville Fire Department  
1511 N. Milwaukee Avenue  
Libertyville

IL 60048-

**Business Phone** (847) 918-2061

**Fax Number** (847) 362-8829

**Business Phone** (847) 362-5664

**E-Mail Address** bzamor@libertyville.com

\*\*\*\*\*  
\*\*\*\*\*

**Primary Dispatch Center**

Lake Forest Fire Department  
255 West Deerpath  
Lake Forest

IL 60045-

**Business Phone** (847) 615-5254

**Fax Number** (847) 615-4382

**Secondary Dispatch Center**

Mundelein Fire Department  
1000 N. Midlothian Road  
Mundelein

IL 60060

**Business Phone** (847) 566-6121

**Fax Number** (847) 949-0410

**MABAS Division 5**  
**Executive Board**

**MABAS President**

Chief Jeff Macko  
Cary Fire Protection District  
400 Cary/Algonquin Road  
Cary IL 60013-

**Business Phone** (847) 639-2121  
**Fax Number** (847) 639-4175  
**E-Mail Address** caryfire@mc.net

**MABAS Vice-President**

A/C Jim Kreher  
Fox River Grove Fire Protection District  
411 Algonquin Road  
Fox River Grove IL 60021-

**Business Phone** (847) 639-9232  
**Fax Number** (847) 639-3336  
**E-Mail Address** jkreher@ameritech.net

**MABAS Secretary**

Director Barry Valentine  
McHenry County ESDA  
2200 N. Seminary  
Woodstock IL 60098-

**Business Phone** (815) 338-6400  
**Fax Number** (815) 338-6371  
**E-Mail Address** blvalent@co.mchenry.il.us

\*\*\*\*\*  
\*\*\*\*\*

**Primary Dispatch Center**

Crystal Lake Fire Department  
121 Woodstock Street  
Crystal Lake IL 60014-

**Business Phone** (815) 356-3640  
**Fax Number** (815) 477-2568

**Secondary Dispatch Center**

McHenry County Sheriffs Police & ESDA  
2200 N. Seminary  
Woodstock IL 60098

**Business Phone** (815) 334-4710  
**Business Phone** (815) 338-6400  
**Fax Number** (815) 338-6371

**MABAS Division 6**  
**Executive Board**

**MABAS President**

Chief Bill Riddle  
Sycamore Fire Department  
535 DeKalb Avenue  
Sycamore IL 60178-

**Business Phone** (815) 895-4514  
**Fax Number** (815) 899-7066  
**Home Phone** (815) 895-4510  
**E-Mail Address** briddle@cityofsycamore.com

**MABAS Vice-President**

A/C Rich Kossak  
Somonauk Fire Protection District  
145 W. DeKalb Avenue  
Somonauk IL 60552-

**Business Phone** (815) 498-2218  
**Fax Number** (815) 498-2984

**MABAS Secretary**

Lt. James Zarek  
DeKalb Fire Department  
700 Pine  
DeKalb IL 60115-

**Business Phone** (815) 748-8460  
**Home Phone** (815) 758-3418  
**Fax Number** (815) 748-8497  
**E-Mail Address** Zmanff@aol.com

\*\*\*\*\*  
\*\*\*\*\*

**Primary Dispatch Center**

DeKalb County Sheriff's Police  
150 North Main Street  
Sycamore IL 60178-

**Business Phone** (815) 895-2155  
**Fax Number** (815) 895-7275

**Director**

Al Newby

**Secondary Dispatch Center**

City of DeKalb Police Department  
200 South Fourth Street  
DeKalb IL 60115

**Business Phone** (815) 748-8400  
**Fax Number** (815) 748-2055

**Director**

Comm. Coord. Brent Tillman

**E-Mail** btillman@cityofdekalb.com

**MABAS Division 7**  
**Executive Board**

**MABAS President**

Chief Maurice O'Keefe  
Manteno Fire Protection District  
13 S. Walnut  
Manteno IL 60950-

***Business Phone*** (815) 468-6619  
***Fax Number*** (815) 468-7743

**MABAS Vice-President**

***Fax Number***

**MABAS Secretary**

**MABAS Treasurer**

**MABAS Representative**

Chief Richard L. Kameran  
City of Kankakee Fire Department  
385 East Oak Street  
Kankakee IL 60901-

***Business Phone*** (815) 933-0452  
***Fax Number*** (815) 933-0456

**MABAS Representative**

A/C Jim Travis  
Bradley Fire Department  
147 S. Michigan  
Bradley IL 60915-

***Business Phone*** (815) 933-2401  
(815) 933-0149

\*\*\*\*\*  
\*\*\*\*\*

**Primary Dispatch Center**

Kankakee County Sheriff's Department  
470 E. Merchant Street  
Kankakee IL 60901-  
**Director**

***Business Phone*** (815) 937-8479  
***Business Phone*** (815) 937-8481  
***Fax Number*** (815) 937-3925

Commander Ray Fairfield

**MABAS Division 8**  
**Executive Board**

**MABAS President**

Chief Steve Ferdinand  
North Park Fire Department  
600 Wood Avenue  
Machesney Park IL 61115-

*Business Phone* (815) 636-3051  
*Fax Number* (815) 633-3760

**MABAS Vice-President**

Chief Harry Tallacksen  
Blackhawk Fire Department  
3738 South Main Street  
Rockford IL 61102-4239

*Business Phone* (815) 962-1584  
*Fax Number* (815) 962-1584  
*Cell Phone* (815) 262-4374

**MABAS Secretary**

Robert Rehfeldt  
Rockford Fire Department (Ret.)  
1209 Hillcrest Road  
Rockford IL 61108-

*Business Phone* (815) 633-2625  
*Fax Number* (815) 633-0635

*E-Mail Address* rerehfeldt@aol.com

**MABAS Treasurer**

**MABAS Representative**

William Beaman  
Rockford Fire Department-ESDA  
204 S. First Street  
Rockford IL 61104-

\*\*\*\*\*

**Primary Dispatch Center**

Rockford Fire Department  
204 South First Street  
Rockford IL 61104-

*Business Phone* (815) 987-5737  
*Fax Number* (815) 987-5533

**Director**

William Beaman

**Secondary Dispatch Center**

Loves Park Fire Department  
540 Lowes Park Drive  
Loves Park IL 61111  
**Director**

*Business Phone* (815) 633-8800

**MABAS Division 9**  
**Executive Board**

**MABAS Representative**

James A. Connolly, Jr.  
City of Chicago Fire Department  
10 W 35th Street  
Chicago IL 60616-

**Business Phone** (312) 745-4210  
**Fax Number** (312) 745-4248  
**E-Mail Address** jconnolly@cityofchicago.org

**MABAS Representative**

Kathryn Z. Nelson, Deputy Commissioner  
City of Chicago Fire Department  
10 West 35th Street  
Chicago IL 60616-

**Business Phone** (312) 745-4203  
**Fax Number** (312) 745-4189

**MABAS Representative**

**MABAS Representative**

Victor Stich, Asst. Direct./Fire Communications  
Office of Emergency Communications  
1411 West Madison Street  
Chicago IL 60607-

**Business Phone** (312) 746-9112  
**Fax Number** (312) 746-9333  
**E-Mail Address** vstich@cityofchicago.org

\*\*\*\*\*  
\*\*\*\*\*

**MABAS Division 10**  
**Executive Board**

**MABAS President**

Chief William Ruting  
LaGrange Fire Department  
300 Burlington  
LaGrange IL 60525-

**Business Phone** (708) 579-2338  
**Fax Number** (708) 579-9747

**MABAS Vice-President**

Chief Gordon Nord  
Lyons Fire Department  
4043 Jolliet Avenue  
Lyons IL 60534-

**Business Phone** (708) 447-6655  
**Fax Number** (708) 447-5267  
**E-Mail Address** lfdchief@aol.com

**MABAS Secretary**

Chief Dean Maggos  
LaGrange Park Fire Department  
447 N. Catherine  
LaGrange Park IL 60526-

**Business Phone** (708) 035-2141  
**Fax Number** (708) 354-0241  
**E-Mail Address** lfdchief@aol.com

**MABAS Treasurer**

Chief James Eggert  
Tri-State Fire Protection District  
419 Plainfield Road  
Darien IL 60561-

**Business Phone** (630) 323-6445  
**Fax Number** (630) 654-6450

\*\*\*\*\*  
\*\*\*\*\*

**Primary Dispatch Center**

Tri-State Fire Protection District  
419 Plainfield Road  
Darien IL 60561-  
**Director**

**Business Phone** (630) 654-6410  
**Emergency** (630) 323-2171

Chief Jim Eggert

**Secondary Dispatch Center**

Pleasantview Fire Protection District  
1970 Plainfield Road  
LaGrange Highlands IL 60525  
**Director**

**Business Phone** (708) 352-9229  
**Emergency** (708) 246-3141

Chief Dan Hermes

***MABAS Division 11***  
***Executive Board***

**MABAS President**

Chief Larry Meyer  
Stickney Fire Department  
6433 W. 43rd Street  
Stickney

IL 60404-4417

***Business Phone*** (708) 795-6333

***Fax Number*** (708) 795-1381

**MABAS Vice-President**

Chief Timothy Rehor  
Forest Park Fire Department  
7625 Wilcox Street  
Forest Park

IL 60130-

***Business Phone*** (708) 366-1234

***Fax Number***

\*\*\*\*\*  
\*\*\*\*\*

**Primary Dispatch Center**

Oak Park Police Department  
1 Village Hall Plaza  
Oak Park

IL 60302-

***Business Phone*** (708) 386-3800

**MABAS Division 12**  
**Executive Board**

**MABAS President**

Chief Jerry Kleinwachter  
Warrenville Fire Protection District  
Box 51, 35472 Batavia Road  
Warrenville IL 60555-

**Business Phone** (630) 393-1381  
**Fax Number** (630) 393-4608  
**E-Mail Address** chiefjerrk@ameritech.net

**MABAS Secretary**

Chief Mike Raetz  
Roselle Fire Department  
100 East Maple Avenue  
Roselle IL 60172-

**Business Phone** (630) 980-2043  
**Fax Number** (630) 980-8926  
**E-Mail Address** mraetz@roselle.il.us

**MABAS Treasurer**

D/C Mike Kopp  
Elmhurst Fire Department  
209 N. York road  
Elmhurst IL 60126-

**Business Phone** (630) 530-3090  
**Fax Number** (630) 530-3127  
**E-Mail Address**

\*\*\*\*\*  
\*\*\*\*\*

**Primary Dispatch Center**

DuComm  
600 Wall Street  
Glendale Heights IL 60139-  
**Director**

**Business Phone** (630) 260-7500  
**Emergency** (630) 462-7999  
**Fax Number** (630) 665-4893

George Longmeyer **E-Mail** glongmeyer@ducomm.org

**MABAS Division 13**  
**Executive Board**

**MABAS President**

Chief Steve Olson  
Geneva Fire Department  
15 S. First Street  
Geneva IL 60134-

**Business Phone** (630) 332-2530  
**Fax Number** (630) 208-9353  
**E-Mail Address** solson@geneva.il.us

**MABAS Vice-President**

Chief Kelly Callaghan  
Elburn & Countryside Fire Protection District  
210 E. North St - P.O. Box 8053  
Elburn IL 60119-

**Business Phone** (630) 365-6855  
**Fax Number**

**MABAS Secretary**

Director Jerald Bleck  
TriCom Central Dispatch  
15 South 1st Street  
Geneva IL 60134-

**Business Phone** (630) 232-0911  
**Fax Number** (630) 262-1911  
**E-Mail Address** jbleck@geneva.il.us

**MABAS Treasurer**

**MABAS Representative**

Dave Evensen, Director of Communications  
Kane County Sheriff's Office  
777 E. Fabyan Parkway  
Geneva IL 60134-

**Business Phone** (630) 208-2052  
**Fax Number** (630) 208-2047  
**Cell Phone** (630) 816-6874  
**E-Mail Address** daevensen@aol.com

\*\*\*\*\*  
\*\*\*\*\*

**Primary Dispatch Center**

Kane County Sheriff's Communications  
777 East Fabyan Parkway  
Geneva IL 60134-  
**Director**

**Business Phone** (630) 232-6840  
**Fax Number** (630) 208-2047  
**E-Mail** lennotz@aol.com

**Secondary Dispatch Center**

TriComm Central Dispatch  
15 S. First Street  
Geneva IL 60134  
**Director**  
Jerald Bleck

**Business Phone** (630) 232-0911  
**Fax Number** (630) 262-1911  
**E-Mail** jbleck@geneva.il.us

**MABAS Division 14**  
**Executive Board**

**MABAS President**

A/C Jack Price  
Bristol-Kendall Fire Department  
103 E. Beaver  
Yorkville IL 60560-

**Business Phone** (630) 553-6186  
**Fax Number** (630) 553-1482

**MABAS Vice-President**

D/C Steve Blasing  
Little Rock Fox Fire Protection District  
5 E. North Street  
Plano IL 60545-

**Business Phone** (630) 552-3311  
**Fax Number** (630) 552-9028

**E-Mail Address** axeman613@aol.com

**MABAS Secretary**

Engineer Mike Pruski  
Sandwich Fire Department  
311 E. Railroad  
Sandwich IL 60548-

**Business Phone** (815) 786-9241  
**Fax Number** (815) 786-9244

**MABAS Treasurer**

**MABAS Representative**

Lt. Scott McCarty  
Bristol-Kendall Fire Department  
103 E. Beaver  
Yorkville IL 60560-

**Business Phone** (630) 553-6186  
**Fax Number** (630) 553-1482

**MABAS Representative**

Chief Brad Smith  
Oswego Fire Department  
59 Main Street  
Oswego IL 60543-

**Business Phone** (630) 554-2110  
**Fax Number** (630) 554-8681

\*\*\*\*\*  
\*\*\*\*\*

**Primary Dispatch Center**

Ken-Com Dispatch Center  
1102 Cornell  
Yorkville IL 60560-

**Business Phone** (630) 553-0911  
**Fax Number** (630) 553-6022

**MABAS Division 15**  
**Executive Board**

**MABAS President**

Chief David Riddle  
Channahon Fire Department  
24929 S. Center Street  
Channahon IL 60410-

**Business Phone** (815) 467-6767  
**Fax Number** (815) 467-5081

**MABAS Vice-President**

Chief John E. Fitzgerald  
Manhattan Fire Department  
100 Park Drive, P.O. Box 65  
Manhattan IL 60442-

**Business Phone** (815) 478-3197  
**Fax Number**

**MABAS Secretary**

Chief John Eichelberger  
Plainfield Fire Protection District  
P.O. Box 12  
Plainfield IL 60544-

**Business Phone** (815) 436-5335

**E-Mail Address** jdeichelberger@attbi.com

\*\*\*\*\*  
\*\*\*\*\*

**Primary Dispatch Center**

Wescom  
1400 N. Division  
Plainfield IL 60544-  
**Director**  
Doree Price

**Business Phone** (815) 439-2830

**Secondary Dispatch Center**

Will County Police Department  
2402 E. Laraway Road  
Joliet IL 60433  
**Director**  
Lt. Marilyn Dixon

**Business Phone** (815) 727-8575

**MABAS Division 16**  
**Executive Board**

**MABAS President**

Chief Thomas Freeman  
Lisle-Woodridge Fire Protection District  
1005 School Street  
Lisle IL 60532-

**Business Phone** (630) 515-3166  
**Pager Number** (630) 719-9945  
**Fax Number** (630) 964-6978  
**E-Mail Address** tfreeman@lwfd.org

**MABAS Vice-President**

Chief Alan Rohlf  
Naperville Fire Department  
1380 Aurora Avenue  
Naperville IL 60540-

**Business Phone** (630) 420-6140  
**Pager Number** (630) 420-4094

**MABAS Secretary**

Chief Phil Ruscetti  
Downers Grove Fire Department  
3900 Highland Avenue  
Downers Grove IL 60515-

**Business Phone** (630) 434-5985  
**Fax Number** (630) 434-5998

\*\*\*\*\*  
\*\*\*\*\*

**Primary Dispatch Center**

Naperville Police Department  
1350 Aurora Avenue  
Naperville IL 60540-

**Business Phone** (630) 420-0911  
**Fax Number** (630) 305-3758

**MABAS Division 17**  
**Executive Board**

**MABAS President**

Chief Lauren Enzinger  
Cedarville Fire Protection District  
220 W. Oak - Box 61  
Cedarville IL 61013-

**Home Phone** (815) 563-4567

**MABAS Vice-President**

**MABAS Secretary**

Chief Larry Rackow  
McConnell Fire Protection District  
5683 W. McConnell Road  
McConnell IL 61050-

**Business Phone** (815) 868-2272

**MABAS Treasurer**

Chief Troy Confer  
Lena Fire Protection District  
101 W. Elm Street  
Lena IL 61048-

**Business Phone** (815) 266-5158

\*\*\*\*\*  
\*\*\*\*\*

**Primary Dispatch Center**

Regional Emergency Dispatch  
32 W. Exchange  
Freeport IL 61032-

**Business Phone** (815) 235-8222

**Fax Number** (815) 235-8235

**Director**

June Senn

**MABAS Division 18**  
**Executive Board**

**MABAS President**

Chief Stanton Seeburg  
Byron Fire Department  
137 E. Main Street  
Stillman Valley

IL 61084-

**Business Phone** (815) 645-2202  
**Home Phone** (815) 645-2763

**MABAS Vice-President**

**Home Phone**

**MABAS Secretary**

A/C Mike Lewis  
Byron Fire Protection District  
232 West 2nd Street, P.O. Box 904  
Byron

IL 61010-0904

**Business Phone** (815) 234-4911  
**Fax Number** (815) 234-2580  
**E-Mail Address** milewis@byronfire.co

**MABAS Treasurer**

**MABAS Representative**

Chief Jim Daws  
Forreston Fire Department  
P.O. Box 212  
Forreston

IL 61030-

**Business Phone** (815) 938-2345  
**Home Phone** (815) 938-2523  
**Fax Number** (815) 938-2456  
**E-Mail Address** jdaws@mwci.net

\*\*\*\*\*  
\*\*\*\*\*

**Primary Dispatch Center**

Ogle County Sheriff's Department-911 Center  
103 Jefferson Street  
Oregon

IL 61061-

**Business Phone** (815) 732-2136

**Secondary Dispatch Center**

Rochelle Police Department  
41 North 6th Street  
Rochelle

IL 61068

**Business Phone** (815) 562-2131

**MABAS Division 19**  
**Executive Board**

**MABAS President**

Chief John Young  
Peotone Fire Protection District  
7550 W. Joliet Road  
Peotone IL 60468-

**Business Phone** (708) 258-3614  
**Fax Number** (708) 258-2323

**E-Mail Address**

**MABAS Vice-President**

**Fax Number**

**MABAS Secretary**

D/C James Arie  
Frankfort Fire Protection District  
333 W. Nebraska Street  
Frankfort IL 60423-

**Business Phone** (815) 469-1700  
**Fax Number** (815) 469-8377

**E-Mail Address** jarie1@aol.com

**MABAS Treasurer**

**MABAS Representative**

Chief Ted Golden  
Mokena Fire Protection District  
19853 S. Wolf Road  
Mokena IL 60448-

**Business Phone** (708) 479-5371  
**Fax Number** (708) 479-2970

**E-Mail Address** chief6600@attbi.com

\*\*\*\*\*  
\*\*\*\*\*

**Primary Dispatch Center**

Orland Central Director Communications  
9788 W. 151st Street  
Orland Park IL 60462-  
**Director**

**Business Phone** (708) 349-3121  
**Fax Number** (708) 349-2602

Dianna Wiessner

**E-Mail** orlandcentral@urbancom.net

**Secondary Dispatch Center**

Southwest Central Dispatch  
7611 College Drive  
Palos Heights IL 60463

**Business Phone** (708) 448-6180  
**Fax Number** (708) 448-8378

**MABAS Division 20**  
**Executive Board**

**MABAS President**

Chief John Tierney  
Broadview Fire Department  
2400 S. 25th Avenue  
Broadview IL 60155-  
jtierney@villageofbroadview.co

**Business Phone** (708) 343-6124  
**Fax Number** (708) 343-9078

**E-Mail Address**

**MABAS Vice-President**

Chief Frank J. Sustr  
Berklely Fire Department  
5819 Electric Avenue  
Berkeley IL 60163-1522

**Business Phone** (708) 449-9444  
**Fax Number** (708) 449-6189

**E-Mail Address** fjs350@aol.com

**MABAS Secretary**

Chief Kerry Hjellum  
Elmwood Park Fire Department  
7 Conti Parkway  
Elmwood Park IL 60707-

**Business Phone** (708) 452-3933  
**Fax Number** (708) 453-9213

**E-Mail Address** khjellum@elmwoodpark.org

**MABAS Treasurer**

Chief Tom Deegan  
Schiller Park Fire Department  
9526 Irving Park Road  
Schiller Park IL 60176-  
firechief@villageofschillerpark.

**Business Phon** (847) 671-8545  
**Fax Number** (847) 671-8541

**E-Mail Address**

**MABAS Representative**

Chief David Traiforos  
Franklin Park Fire Department  
10001 W. Addison Avenue  
Franklin Park IL 60131-

**Business Phone** (847) 678-2400  
**Fax Number** (847) 671-6529

**E-Mail Address** dtraiforos@earthlink.net

\*\*\*\*\*  
\*\*\*\*\*

**Primary Dispatch Center**

NorComm  
395 W. Lake Street  
Elmhurst IL 60126-

**Business Phone** (630) 832-2417  
**Fax Number** (630) 832-7586

**Director**

Mark Jenkins

**E-Mail** ilfd@aol.com

**MABAS Division 21**  
**Executive Board**

**MABAS President**

**MABAS Representative**

Terry Lipinski  
Bridgeview Fire Department  
7500 S. Okeeto Avenue  
Bridgeview

IL 60455-

***Business Phone*** (708) 458-8383

***Fax Number*** (708) 924-8202

***E-Mail Address*** bvfchief@hotmail.com

\*\*\*\*\*  
\*\*\*\*\*

**Primary Dispatch Center**

Oak Lawn Central  
6451 West 93rd Place  
Oak Lawn

IL 60453-

***Business Phone*** (708) 499-7721

***Fax Number*** (708) 422-4266

**Director**

Chief Thomas Moran  
tmoran@villageofoaklawn.com

***E-Mail***

**MABAS Division 22**  
**Executive Board**

**MABAS President**

Chief Robert Steele  
Posen Fire Department  
2440 Walter Zimny Drive  
Posen

IL 60469-

***Business Phone*** (708) 385-3110

***Fax Number*** (708) 389-5293

***E-Mail Address*** cpfd2200@aol.com

**MABAS Vice-President**

Chief Thomas M. Battistella  
Calumet Park Fire Department  
12457 S. Ashland Avenue  
Calumet Park

IL 60643-

***Business Phone*** (708) 385-0550

***Fax Number*** (708) 385-0579

\*\*\*\*\*  
\*\*\*\*\*

**MABAS Division 23**  
**Executive Board**

**MABAS President**

Chief Sam Schmidgall  
Forrest Fire Department  
27909 E. 900 North Road  
Forrest

IL 61741-

**Business Phone** (815) 657-8221  
**Business Phone** (815) 692-4478  
**Fax Number** (815) 692-4403

**MABAS Vice-President**

**Business Phone**

**MABAS Secretary**

**MABAS Treasurer**

**MABAS Representative**

Chief Dennis E. McDugle  
Pontiac Fire Department  
413 N. Mill Street  
Pontiac

IL 61764-

**Business Phone** (815) 842-3225  
**Fax Number** (815) 842-6567  
**Home Phone** (815) 844-7937  
**E-Mail Address** pfdfirefighters@route24.net

\*\*\*\*\*  
\*\*\*\*\*

**Primary Dispatch Center**

Livingston County Central Dispatch  
415 North Mill Street  
Pontiac

IL 61764-1813

**Business Phone** (815) 844-0911  
**Business Phone** (815) 842-0911  
**Fax Number** (815) 844-7399

**Director**

Lyle J. Wilson

McClean County E911 Center  
2411 E. Empire Street  
Bloomington

IL 61704

**Business Phone** (309) 888-5030  
**Fax Number** (309) 661-0908

**Director**

Andy Stubblefield

**E-Mail** astubbl@co.mclean.il.us

**MABAS Division 24**  
**Executive Board**

**MABAS President**

Chief Lindsay Laycoax  
Oak Forest Fire Department  
56520 James Drive  
Oak Forest IL 60452-

**Business Phone** (708) 687-6050  
**Fax Number** (708) 687-1424

**MABAS Vice-President**

**Fax Number**

**MABAS Secretary**

**MABAS Treasurer**

**MABAS Representative**

Chief Kenneth C. Dunn  
Tinley Park Volunteer Fire Department  
17355 68th Court  
Tinley Park IL 60477-

**Business Phone** (708) 444-5200  
**Fax Number** (708) 044-5299

\*\*\*\*\*  
\*\*\*\*\*

**Primary Dispatch Center**

Orland Central Dispatch  
9788 W. 151st Street  
Orland Park IL 60462-

**Business Phone** (708) 349-3121  
**Business Phone** (708) 349-0074  
**Fax Number** (708) 349-3599  
**153.890**

**Secondary Dispatch Center**

Homewood Fire Department  
17950 S. Dixie Highway  
Homewood IL 60430

**Business Phone** (708) 206-3400  
**Fax Number** (708) 206-3498  
**Fire Desk** (708) 798-2121  
**153.890**

**MABAS Division 25**  
**Executive Board**

**MABAS President**

Chief Rick Scott  
Ottawa Fire Department  
301 West Lafayette Street  
Ottawa IL 61350-

**Business Phone** (815) 434-3785  
**Fax Number** (815) 434-3805  
**E-Mail Address** ofdmain@theramp.net

**MABAS Vice-President**

Chief Andy Bacidore  
LaSalle Fire & Emergency Services  
1227 Fifth Street  
LaSalle IL 61301-

**Business Phone** (815) 223-0834  
**Fax Number** (815) 223-0857  
**E-Mail Address** LSFPFire@theramp.net

**MABAS Secretary**

Chief Kurt Tirevold  
P.O. Box 508  
Sheridan Fire Department  
Sheriden IL 60551-

**Business Phone** (815) 496-2296  
**Fax Number** (815) 496-3401  
**E-Mail Address** kcook@prairienet.com

**MABAS Treasurer**

A/C Rodney Reese  
Serena Fire Department  
P.O. Box 109  
Serena IL 60549-

**Business Phone** (815) 496-2629  
**Business Phone** (815) 496-2578  
**E-Mail Address** reese@prairienet.com

**MABAS Representative**

A/C Ron Poperella  
Oglesby Fire Department  
110 West Second Street  
Oglesby IL 61348-

**Business Phone** (815) 883-3151  
**Fax Number** (815) 883-9233

\*\*\*\*\*  
\*\*\*\*\*

**Primary Dispatch Center**

City of Ottawa 9-1-1

**Business Phone** (815) 434-3785  
**Emergency** (815) 433-2121

**MABAS Division 26**  
**Executive Board**

**MABAS President**

Chief Herman Taylor  
Paris Fire Protection District

Paris IL

***Business Phone*** (217) 466-5670

***Home Phone***

***Fax Number***

***E-Mail Address***

**MABAS Vice-President**

***Business Phone***

***Home Phone***

***Pager Number***

\*\*\*\*\*

\*\*\*\*\*

***MABAS Division 27***  
***Executive Board***

**MABAS President**

Chief David W. Litton  
University Park Fire Department  
698 Burnham Drive  
University Park IL 60466-

***Business Phone*** (708) 534-4825  
***Fax Number*** (708) 534-4825  
***E-Mail Address*** littonupfd@msn.com

**MABAS Vice-President**

Chief Lyle Bachert  
Crete Fire Department  
524 Exchange  
Crete IL 60417-

***Business Phone*** (708) 672-2727  
***Fax Number***

**MABAS Secretary**

Mike Grubermann  
University Park Fire Department  
698 Burnham Drive  
University Park IL 60466-

***Business Phone*** (708) 534-4825

\*\*\*\*\*  
\*\*\*\*\*

EastCom  
1370 Benton Street  
Crete IL 60417-  
**Director**  
Pam Buzan

***Business Phone*** (708) 672-1564  
***Fax Number*** (708) 672-1583

***MABAS Division 28***  
***Executive Board***

**MABAS President**

Chief John Corbly  
Champaign Fire Department  
307 S. Randolph  
Champaign

IL 61820-

***Business Phone*** (217) 403-7200

***E-Mail Address*** corblyje@ci.champaign.il.us

**MABAS Vice-President**

**MABAS Secretary**

Chief Dan Smith  
Edge-Scott Fire Protection District  
P.O. Box 456  
Thomasboro

IL 61876-

**MABAS Treasurer**

\*\*\*\*\*  
\*\*\*\*\*

**MABAS Division 29**  
**Executive Board**

**MABAS President**

A/C David Folk  
Milledgeville Fire Department  
4th Street - Box 103  
Milledgeville IL 61051-

**Business Phone** (815) 225-7137

**MABAS Vice-President**

Chief David Lotz  
Lanark Fire Department  
101 West Carroll - Box 41  
Lanark IL 61046-

**Business Phone** (815) 493-2912

**MABAS Secretary**

Captain Greg Miller  
Milledgeville Fire Department  
4th Street - Box 103  
Milledgeville IL 61051-

**Business Phone** (815) 225-7887

**Fax Number** (815) 225-7668

**E-Mail Address** gsmiller@cin.net.com

\*\*\*\*\*  
\*\*\*\*\*

**Primary Dispatch Center**

Carroll County 911 Dispatch Center  
301 North Main Street  
Mt. Carroll IL 61053-

**Business Phone** (815) 244-2635

**Fax Number** (815) 244-2656

**MABAS Division 30**  
**Executive Board**

**MABAS President**

D/C Gary Cook  
Rock Falls Fire Department  
1013 7th Avenue  
Rock Falls

IL 61071-

***Business Phone*** (815) 622-1135

***Fax Number*** (815) 622-1114

***E-Mail Address*** gcook@essex1.com

**MABAS Vice-President**

A/C Boyd Vandellen  
Fulton Fire Department  
P.O. Box 343  
Fulton

IL 61252-

***Business Phone*** (815) 589-3030

***Fax Number*** (815) 589-3694

***E-Mail Address*** ffpd@essex1.com

**MABAS Secretary**

Capt. Mike Orłowski  
Sterling Fire Department  
110 W. 5th Street  
Sterling

IL 61081-

***Business Phone*** (815) 626-0154

***E-Mail Address*** orłowski@essex1.com

\*\*\*\*\*  
\*\*\*\*\*

**Primary Dispatch Center**

**Secondary Dispatch Center**

Twin-Com  
100 E. Lefevre Road  
Sterling

IL 61081

***Business Phone*** (815) 626-8440

***Fax Number*** (815) 626-6649

**MABAS Division 31**  
**Executive Board**

**MABAS President**

**MABAS Vice-President**

**MABAS Secretary**

**MABAS Treasurer**

**MABAS Representative**

Chief John Cratty  
Galesburg Fire Department  
150 S. Broad Street  
Galesburg

IL 61401-

***Business Phone*** (309) 345-3756

***Fax Number*** (309) 343-1340

***E-Mail Address*** firechf@ci.galesburg.il.us

\*\*\*\*\*

\*\*\*\*\*

**Primary Dispatch Center**

Galesburg/Knox County E-911  
150 South Broad Street  
Galesburg

IL 61401-

***Business Phone*** (309) 343-9151

***Business Phone*** (309) 343-9151

***Fax Number*** (309) 343-1507

**Director**

Bobette Benson

***E-Mail*** bobbi@ci.galesburg.il.us

**MABAS Division 32**

**Executive Board**

**MABAS President**

Chief Donald R. Feher  
Fairview Fire Department  
626 Lincoln Highway  
Fairview Heights

IL 62208-

**Business Phone** (618) 632-2121

**MABAS Vice-President**

**MABAS Secretary**

**MABAS Treasurer**

**MABAS Representative**

Chief Greg Render  
Signal Hill Fire Department  
329 Hazel Avenue  
Belleville

IL 62223-

**Business Phone** (618) 397-1995

**Fax Number** (618) 397-7747

**E-Mail Address** hoschief@aol.com

\*\*\*\*\*  
\*\*\*\*\*

**Primary Dispatch Center**

St. Clair County CENCOM  
321 West "F" Street  
Belleville

IL 62208-

**Business Phone** (618) 277-3500

**Director**

Robert Knight

**MABAS Division 33**  
**Executive Board**

**MABAS President**

Chief Jeff Smith  
Roanoke Fire Protection District  
608 N. Jefferson Street  
Roanoke

IL 61561-0876

**Home Phone** (309) 923-7035

**MABAS Vice-President**

**MABAS Secretary**

**MABAS Treasurer**

**MABAS Representative**

Robert Hix  
Woodford County EMA  
907 N. Church  
Roanoke

IL 61561-7766

**Home Phone** (309) 923-7365  
**Fax Number** (309) 923-7013  
**Pager Number** (800) 602-6221  
**E-Mail Address** bobhix@mtco.com

\*\*\*\*\*  
\*\*\*\*\*

**Primary Dispatch Center**

Woodford County E-911 Dispatch (WoodCom)  
111 E. Court Street  
Eureka  
**Director**

IL 61530-

**Fire Desk** (309) 467-2375  
**Business Phone** (309) 744-2285

Connie Armstrong

**E-Mail** woodcom@elpaso.net

**MABAS Division 34**

**Executive Board**

**MABAS President**

Chief Rob Soderlund  
Sparta Fire Department  
107 E. Jackson Street  
Sparta

IL 62286-

***Business Phone*** (618) 443-2917

***Fax Number*** (618) 443-4344

***E-Mail Address*** sparta@egyptian.net

**MABAS Vice-President**

***Fax Number***

**MABAS Secretary**

**MABAS Treasurer**

**MABAS Representative**

Bruce Dahlem  
Sparta Fire Departmenet  
107 E. Jackson Street  
Sparta

IL 62286-

***Business Phone*** (618) 443-2917

***Fax Number*** (618) 443-4434

***E-Mail Address*** sparta@egyptian.net

\*\*\*\*\*  
\*\*\*\*\*

***MABAS Division 35***  
***Executive Board***

**MABAS President**

**MABAS Vice-President**

**MABAS Secretary**

**MABAS Treasurer**

**MABAS Representative**

Chief Larry Ringering  
East Alton Fire Department  
209 N. Shamrock  
East Alton

IL 62024-

***Business Phone*** (618) 259-2984

***Fax Number*** (618) 259-8701

\*\*\*\*\*  
\*\*\*\*\*

**Primary Dispatch Center**

Madison County Sheriff's Department

***Business Phone*** (618) 692-4433

**MABAS Division 36**  
**Executive Board**

**MABAS President**

Chief Jhon Meyers  
Chillicothe City Fire Department  
217 W. Chestnut  
Chillicothe IL 61523-

**Business Phone** (309) 274-3593  
**Fax Number**

**E-Mail Address**

**MABAS Vice-President**

**Fax Number**

**MABAS Secretary**

D/C John Doering  
Dunlap Community Fire Department  
1324 W. Featherwood Drive  
Dunlap IL 61525-

**Business Phone** (309) 243-5923  
**Fax Number** (309) 243-5103  
**Pager Number** (309) 497-9761  
**E-Mail Address** jfdoering@aol.com

**MABAS Treasurer**

Robert Stecher  
West Peoria Fire Protection District  
406 N. Waverly  
West Peoria IL 61604-

**Business Phone** (309) 674-6615

**MABAS Representative**

Chief Wayne Peplow  
Dunlap Community Fire Protection District  
P.O. Box 69  
Dunlap IL 61525-

**Business Phone** (309) 243-5923  
**Fax Number** (309) 243-7383  
**E-Mail Address** wepeplow@aol.com

\*\*\*\*\*  
\*\*\*\*\*

**Primary Dispatch Center**

Peoria E.C.C.  
542 SW Adams  
Peoria IL

**Business Phone** (309) 494-8000

**Director**

David Tuttle

**Frequency** 154.370, 154.145  
**E-Mail** dtuttle@ci.peoria.il.us

**Secondary Dispatch Center**

Bartonville Village Fire Department  
5912 S. Adams  
Bartonville IL 61607

**Emergency** (309) 697-2323

**Director**

Charlene Cheatham

**Frequency** 154.100

**MABAS Division 37**  
**Executive Board**

**MABAS President**

**MABAS Vice-President**

**MABAS Secretary**

**MABAS Treasurer**

**MABAS Representative**

Mayor Ted Martin

Village Hall

231 E. Oak Avenue

Watseka

IL 60970-

***Business Phone*** (815) 432-2711

***Home Phone*** (815) 432-6128

***Business Phone*** (815) 471-6218

\*\*\*\*\*

\*\*\*\*\*

**Primary Dispatch Center**

I-COM

1001 E. Grant Street

Watseka

IL 60970-

**Director**

Nita L. Dubble

***Business Phone*** (815) 432-6956

***Fire Desk*** (815) 432-2230

***E-Mail*** nita@iroquois-co.com

**MABAS Division 38**

**Executive Board**

**MABAS President**

FF Dave Lohse  
Dixon City Fire Department  
113 W. 2nd Street  
Dixon IL 61021-

**Business Phone** (815) 288-3323  
**Fax Number** (815) 288-4710  
**Cell Phone** (815) 440-4710  
**E-Mail Address** lohse@essex1.com

**MABAS Vice-President**

Chief Brian Schafer  
Franklin Grove Fire Department  
P.O. Box 421  
Franklin Grove IL 61031-

**Business Phone** (815) 456-2350  
**Fax Number** (815) 456-3417  
**E-Mail Address** bnjfyrrnrg@essex1.com

**MABAS Secretary**

Chief Kevin Schultz  
Sublette Fire Department  
445 LaMoille Road  
Sublette IL 61367-

**Business Phone** (815) 857-2346  
**Home Phone** (815) 849-5145  
**Pager Number** (815) 973-2290  
**E-Mail Address** kschultz@amboy.mail.net

\*\*\*\*\*  
\*\*\*\*\*

**Primary Dispatch Center**

Lee County 911 Center  
**Director**  
Shelly Logan

**Business Phone** (815) 288-5911

**MABAS Division 39**

**Executive Board**

**MABAS President**

**MABAS Vice-President**

**MABAS Secretary**

**MABAS Treasurer**

**MABAS Representative**

Chief John L. Swan  
Colona Fire Department  
P.O.Box 110  
Colona

IL 61241-

***Business Phone*** (309) 792-3231

***Fax Number*** (309) 792-3250

***E-Mail Address*** [www.colonachief@aol.com](mailto:www.colonachief@aol.com)

\*\*\*\*\*  
\*\*\*\*\*

***MABAS Division 40***  
***Executive Board***

**MABAS President**

**MABAS Vice-President**

**MABAS Secretary**

**MABAS Treasurer**

**MABAS Representative**

Chief Gary Hawker

Bluegrass Fire Protection District

P.O. Box 260

Potomac

IL 61865-

***Fax Number*** (217) 987-6969

***E-Mail Address*** bluegrassfire@aol.com

\*\*\*\*\*  
\*\*\*\*\*

***MABAS Division 41***  
***Executive Board***

**MABAS President**

Lt. Les Siron  
Bloomington Fire Department  
310 N. Lee Street  
Bloomington IL 61701-

***Business Phone*** (309) 434-2500  
***Fax Number*** (309) 434-2291  
***Home Phone*** (309) 663-0211  
***E-Mail Address*** lsiron@cityblm.org

**MABAS Vice-President**

***Fax Number***

**MABAS Secretary**

**MABAS Treasurer**

**MABAS Representative**

**MABAS Representative**

\*\*\*\*\*  
\*\*\*\*\*

***MABAS Division 42***  
***Executive Board***

**MABAS President**

Chief Joe Kelley  
Morton Fire Department  
205 W. Adams Street  
Morton

IL 61550-

***Business Phone*** (309) 266-9001

***Fax Number*** (309) 266-6782

***E-Mail Address*** jkelley@mortonillinois.org

**MABAS Vice-President**

Chief Roger Aylward  
East Peoria Fire Department  
201 W. Washington Street  
East Peoria

IL 61611-

***Business Phone*** (309) 698-4740

***Fax Number***

**MABAS Secretary**

D/C Dan Bonnett  
Pekin Fire Department  
323 Court Street  
Pekin

IL 61554-

***Business Phone*** (309) 477-2388

**MABAS Treasurer**

**MABAS Representative**

**MABAS Representative**

\*\*\*\*\*

\*\*\*\*\*

**MABAS Division 43**  
**Executive Board**

**MABAS President**

Chief Robert DeFrance  
East Moline Fire Department  
1523 Morton Drive  
East Moline IL 61244-

**Business Phone** (309) 752-1503  
**Fax Number** (309) 752-1583  
**E-Mail Address** rd1577@eastmoline.com

**MABAS Vice-President**

Chief Jerry Shirk  
Rock Island Fire Department  
1313 5th Avenue  
Rock Island IL 61201-

**Business Phone** (309) 732-2800  
**Fax Number** (309) 732-2813  
**E-Mail Address** jshirk@rilincon.org

**MABAS Secretary**

Mike Day  
Moline Fire Department  
1630 8th avenue  
Moline IL 61265-

**Business Phone** (309) 797-0416  
**Fax Number** (309) 797-0408

**MABAS Treasurer**

Chief Richard Reed  
Rock Island arsenal F&ES  
Bldg. 225 Rodman Avenue  
Rock Island IL 61299-5000

**Business Phone** (309) 782-5148  
**Fax Number** (309) 782-0365

\*\*\*\*\*  
\*\*\*\*\*

**MABAS Division 44**

**Executive Board**

**MABAS President**

James M. Potts  
Camp Point Fire Department  
100 East Wood Street  
Camp Point IL 62320-

**Business Phone** (217) 593-7314  
**Fax Number** (217) 593-7314  
**Pager Number** (217) 593-6876  
**E-Mail Address** jmp55@adams.net

**MABAS Vice-President**

Gary L. Dedert  
Mendon Fire Department  
P.O. Box 123  
Mendon IL 62351-

**Business Phone** (217) 936-2160  
**Fax Number** (217) 936-2368  
**Pager Number** (217) 936-2111  
**E-Mail Address** jgdedrt.adams.net

**MABAS Secretary**

Robert A. Simmons  
Mendon Fire Department  
1091 N.2150th Avenue  
Mendon IL 62351-

**Business Phone** (217) 936-2113  
**Pager Number** (217) 936-2707  
**E-Mail Address** rsimmons@adams.net

**MABAS Treasurer**

Gary McMahon  
Brown County Fire Protection District  
220 West North Street  
Mt. Sterling IL 62353-

**Business Phone** (217) 773-3031  
**Pager Number** (217) 773-3448

**MABAS Representative**

Richard L. Utter  
Schuyler County ESDA  
234 S. Monroe  
Rushville IL 62681-

**Business Phone** (217) 322-6680  
**Fax Number** (217) 322-6400  
**Pager Number** (309) 221-5340  
**E-Mail Address** utter@adams.net

**MABAS Representative**

Dennis Padgett  
Clayton Fire Department  
P.O. Box 204 204 E. Main  
Clayton IL 62324-

**Business Phone** (217) 894-7125  
**Pager Number** (217) 894-7125

\*\*\*\*\*  
\*\*\*\*\*

**Primary Dispatch Center**

Beardstown Fire Department  
1119 Edward Street  
Beardstown IL 62618-  
**Director**  
Keith Keller

**Business Phone** (217) 323-1191  
**Emergency** (217) 322-3121  
**Fire Desk** (217) 323-1191  
**Frequency** 154.265 154.430

**Secondary Dispatch Center**

Jacksonville Fire Department  
200 W. Douglas Avenue  
Jacksonville IL 62650  
**Director**  
Brad Campbell

**Business Phone** (217) 479-4656

***MABAS Division 45***  
***Executive Board***

**MABAS President**

Chief Bruce Talley  
Carterville Fire Department  
300 N. Division  
Carterville

***Business Phone*** (618) 985-4854

IL 62918-

***E-Mail Address*** wa9apq@midwest.net

**MABAS Vice-President**

**MABAS Secretary**

**MABAS Treasurer**

**MABAS Representative**

**MABAS Representative**

\*\*\*\*\*

\*\*\*\*\*

**MABAS Division 46**  
**Executive Board**

**MABAS President**

**MABAS Vice-President**

**MABAS Secretary**

**MABAS Treasurer**

**MABAS Representative**

B/C Mark Nixon  
Harristown Fire Protection District  
4417 W. Main Street  
Decatur IL 62522-

***Business Phone*** (800) 422-2144

***Cell Phone*** (217) 280-8533

***E-Mail Address*** mnixon@aecfire.com

**MABAS Representative**

\*\*\*\*\*

\*\*\*\*\*

**Primary Dispatch Center**

Decatur Police

**Director**

Stacy Stark

***E-Mail***

911director@decaturnet.org

**Secondary Dispatch Center**

Decatur Police Commander

**Director**

Deputy Chief David Slade

***E-Mail***

drslade@decaturnet.org

**MABAS Division 47**  
**Executive Board**

**MABAS President**

Chief Greg Earle  
Centralia Fire Protection District  
800 S. Poplar  
Centralia IL 62801-

**Business Phone** (618) 532-3941  
**Fax Number** (618) 532-3941  
**E-Mail Address** cfire805@charter.net

**MABAS Vice-President**

Chief J. T. Somer  
Salem Fire Protection District  
203 S. Broadway  
Salem IL 62881-

**Business Phone** (618) 548-1800  
**Fax Number** (618) 548-2130  
**Home Phone** (618) 548-9037  
**E-Mail Address** Somer@midwest.net

**MABAS Secretary**

A/C Mike Hohmeyer  
Huey Ferrin Boulder Fire Protection District  
250 N. Railroad P.O. Box 1  
Huey IL 62252-

**Business Phone** (618) 594-8856  
**Fax Number** (775) 306-8279  
**Home Phone** (618) 594-4053  
**E-Mail Address** Hueyfire@papadocs.com

**MABAS Treasurer**

Chief Kevin Day  
Kinmundy-Alma Fire Protection District  
P.O. Box 181  
Kinmundy IL 62854-

**Business Phone** (618) 547-7761  
**Fax Number** (618) 547-7761  
**Home Phone** (618) 547-7237  
**E-Mail Address** Kevinbday@accessus.net

\*\*\*\*\*  
\*\*\*\*\*

**MABAS Division 48**

**Executive Board**

**Representative**

Greg Bestudik  
Springfield Fire Department  
3009 Singer  
Springfield

IL 62703-

***Business Phone*** (217) 788-8430

***Fax Number*** (217) 788-8443

***Pager Number*** (877) 388-8771

***E-Mail Address*** gbestudik@cwlp.com

***Fax Number***

\*\*\*\*\*

***MABAS Division 49***

***Executive Board***

**Representative**

Chief Carl Winter  
Scales Mound FPD  
130 Franklin Street  
Scales Mound

IL 61075-

***Business Phone*** 815-845-2300

***Fax Number***

***Pager Number***

***E-Mail Address***

\*\*\*\*\*

**MABAS Division 101**

**Executive Board**

**MABAS President**

Chief Paul Guilbert Jr.  
Pleasant Prairie Fire & Rescue Department  
8044 88th Avenue  
Pleasant Prairie WI 53158-2015

**Business Phone** (262) 698-8027  
**Fax Number** (262) 697-1901  
**E-Mail Address** cppfr@plprairiewi.com

**MABAS Vice-President**

**Fax Number**

**MABAS Secretary**

Chief Steve Krause  
Somers Fire & Rescue Department  
P.O. Box 197  
Somers WI 53171-0197

**Business Phone** (262) 859-2277  
**Fax Number** (262) 859-3012  
**E-Mail Address** s6300@ix.netcom.com

**MABAS Treasurer**

**MABAS Representative**

\*\*\*\*\*  
\*\*\*\*\*

**Primary Dispatch Center**

Kenosha Joint Services Dispatch  
1000 55th Street  
Kenosha WI 53140-  
Annetta(Dolly) Brennan

**Business Phone** (262) 653-5008  
**Emergency** (262) 653-6600  
**Emergency #2** (262) 656-1234  
**E-Mail** ajb071@kccjc.org

**Secondary Dispatch Center**

Salem Rescue Squad  
9920 Antioch Road P.O. Box 164  
Salem WI 531680164

**Business Phone** (262) 843-2439  
**Fax Number** (262) 843-1904

**MABAS Division 102**

**Executive Board**

**MABAS President**

William R. Bouma  
Mount Pleasant Fire Department  
6200 Durand Avenue  
Racine WI 53406-pleasant.

**Business Phone** (262) 544-8812  
**Fax Number** (262) 544-1163  
**Pager Number** (414) 575-3670  
**E-Mail Address** wbouma@town.mount-

**MABAS Vice-President**

A/C Mark E. Pierce  
Mount Pleasant Fire Department  
6200 Durand Avenue  
Racine WI 53406-pleasant.

**Business Phone** (262) 554-8812  
**Fax Number** (262) 554-1163  
**Pager Number** (414) 575-3948  
**E-Mail Address** mpierce@town.mount-

**MABAS Secretary**

**MABAS Treasurer**

**MABAS Representative**

A/C Mark E. Pierce  
Mount Pleasant Fire Department  
6200 Durand Avenue  
Racine WI 53406-pleasant.

**Business Phone** (262) 554-8812  
**Fax Number** (262) 554-1163  
**Pager Number** (414) 575-3948  
**E-Mail Address** mpierce@town.mount-

\*\*\*\*\*  
\*\*\*\*\*

**MABAS Division 103**

**Executive Board**

**MABAS President**

Chief Rod Smith  
Elkhorn Area Fire Department  
P.O. Box 433  
Elkhorn WI 53121-

**Business Phone** (262) 723-2277  
(262) 723-2325

**Fax Number**

**E-Mail Address** eaofd@elknet.net

**MABAS Vice-President**

**Business Phone**

**E-Mail Address**

**MABAS Secretary**

Chief Tim O'Neil  
Delavan Fire Department  
Delavan WI

**Business Phone** (262) 728-6311

**E-Mail Address** toneill@charter.net

\*\*\*\*\*  
\*\*\*\*\*

**MABAS Division 104**  
**Executive Board**

**MABAS President**

D/C Timothy Curtis  
City of Beloit Fire Department  
1111 Church Street  
Beloit WI 53511-

**Business Phone** (608) 364-2900  
**Fax Number** (608) 364-2925  
**Pager Number** (608) 202-3504  
**E-Mail Address** curtist@ci.beloit.wi.us

**MABAS Vice-President**

Chief Joe Holomy  
Town of Beloit Fire Department  
2445 Afton Road  
Beloit WI 53511-

**Business Phone** (608) 364-2994  
**Fax Number** (608) 364-2999  
**Pager Number** (608) 376-6260  
**E-Mail Address** chiefholomy@aol.com

**MABAS Secretary**

Ryan Murphy  
Footville Fire Department  
599 S. Dickey  
Brodhead WI 53520-

**Business Phone** (608) 879-9596  
**Home Phone** (608) 743-0324  
**Fax Number** (608) 879-6606

\*\*\*\*\*  
\*\*\*\*\*

**Primary Dispatch Center**

Rock County Communications  
3636 N. County Highway F  
Janesville WI 53545-

**Business Phone** (608) 757-5100  
**Fax Number** (608) 757-5081  
**Business Phone** (608) 757-5014

**Director**

Kathy Sukus

**E-Mail** sukus@co.rock.wi.us

**MABAS Division 201**  
**Executive Board**

**MABAS President**

**MABAS Vice-President**

**MABAS Secretary**

**MABAS Treasurer**

**MABAS Representative**

Chief Timm Schabbel  
Clay Fire Territory  
18355 Auten Road  
South Bend

IN 46637-

**Business Phone** (574) 272-2144

**E-Mail Address** tls@clayfd.com

**MABAS Representative**

Chief John T. Vance  
Harris Fire Department  
13981 State Road 23  
Granger

IN 46530-

**Business Phone** (574) 272-3874

**Fax Number** (574) 272-4990

**HTFD401@aol.co** HTFD401@aol.com

\*\*\*\*\*  
\*\*\*\*\*

**Primary Dispatch Center**

St. Joseph County Fire Dispatch  
18355 Auten Road  
South Bend

IN 46637-

**Business Phone** (574) 272-3877

**Fax Number** (574) 272-1197

**Director**

Nancy J. Lockhart

**E-Mail** 911doc@sbcglobal.net

***MABAS Division 998***  
***Executive Board***

**MABAS Representative**

D/C Peter Smith  
Elmhurst Police Department  
125 E. First Street  
Elmhurst

IL 60126-

***Business Phone*** (630) 530-3067

***Fax Number*** (630) 530-3351

***E-Mail Address*** peter.smith@elmhurst.org

**MABAS Representative**

Chief Bucky Washam  
Lincoln Fire Department  
700 Broadway  
Lincoln

IL 62656-

***Business Phone*** (217) 733-5474

***Fax Number***

***E-Mail Address*** backdraftlfd@yahoo.com

\*\*\*\*\*  
\*\*\*\*\*

**MABAS Division 999**

**Executive Board**

**MABAS Representative**

William D. Bergen  
City of Litchfield  
201 E. Edwards  
Litchfield

IL 62056-

**Business Phone** (217) 324-8170

**E-Mail Address** bergen800@hotmail.com

**MABAS Representative**

Leslie A. Albert  
Decatur Fire Department  
1415 N. Water Street  
Decatur

IL 62526-

**Business Phone** (217) 424-2811  
(217) 424-2792

**MABAS Representative**

Chief Brian Gallaher  
Mt. Sterling Fire Department  
145 W. Main  
Mt. Sterling

IL 62353-

**Business Phone** (217) 773-2113

**E-Mail Address** mochajo@adams.net

**MABAS Representative**

Chief Joseph M. Heim  
East Dubuque Fire Department  
183 Sinsinawa  
East Dubuque

IL 61025-

**MABAS Representative**

Chief Richard Dick  
Stockton Fire Department  
127 E. Front Avenue  
Stockton

IL 61085-

**Business Phone** (815) 947-2600

**Fax Number** (815) 947-3909

**E-Mail Address** sfd@blkhawk.net

**MABAS Representative**

Chief Nicholas Althoff  
Effingham Fire Department  
201 S. Banker  
Effingham  
buzzardj@advancenet.net

IL 62401-

**Business Phone** (217) 342-2555

**Fax Number** (217) 342-5496

**buzzardj@advance**

\*\*\*\*\*  
\*\*\*\*\*

## **APPENDICE #8**

### **ILEAS**

#### **Illinois Law Enforcement Alarm System Overview**

# Illinois Law Enforcement Alarm System Mutual Aid Plan

## Purpose

The Illinois Law Enforcement Alarm System (ILEAS) is a statewide law enforcement mutual aid system.

The purpose of ILEAS is:

- To provide immediate extra law enforcement manpower and equipment at the scene of law enforcement emergencies.
- To provide for an automatic and systematic response of law enforcement manpower teams.
- To provide for contractual responsibilities and liabilities.
- To provide broad area coverage.
- To foster a cooperative spirit for law enforcement emergency planning.
- To provide access to specialized manpower and equipment which no one department could afford to maintain.

ILEAS does not relieve a community of its responsibility to provide adequate manpower and equipment for day-to-day law enforcement operations. Each agency has its first line of defense and its reserves. A community may only report to ILEAS when a law enforcement emergency has caused the agency to exceed its own routine capabilities.

## Definitions

**Aiding Agency:** An agency furnishing law enforcement manpower and equipment to a stricken agency.

**Alarm Log:** A form used by the ILEAS dispatcher at the Dispatch Center to record the response to a mutual aid request.

**Disaster:** An emergency situation that threatens or causes loss of life and property, and exceeds the physical and organizational capabilities of a unit of local government. Generally, the word "Emergency" within this document refers to situations connected to a law enforcement response to severe storms, floods, hazardous material incidents, transportation accidents, large fires, or situations which are beyond the ability of the individual agency to deal with effectively in terms of manpower and equipment resources on hand at a given time.

**Mutual Aid:** A prearranged written agreement and plan whereby regular response and assistance is provided in the event of alarms (emergencies) from a stricken agency by the aiding agencies in accordance with the law enforcement alarm assignments as developed by the agency heads of the participating law enforcement agencies.

**ILEAS Dispatcher:** The Dispatch Center is responsible for the coordination and assignment of law enforcement mutual aid personnel under this plan. The Dispatch Center will handle most requests for mutual aid. The Alternate Dispatch Center will handle the activities should the primary dispatcher become involved in an emergency.

**Law Enforcement Alarm Area:** A geographic area in which a Law Enforcement Alarm location exists.

**Law Enforcement Alarm Assignment:** A predetermined listing of manpower and equipment that will respond to aid a stricken agency. It includes a series of law enforcement response levels (Plans) designed to meet the needs of varying degrees of emergencies.

**Law Enforcement Alarm Card:** A printed form containing details of manpower and equipment to respond to a specific law enforcement plan request.

**Law Enforcement Officer:** An employee of a participating law enforcement agency who is a peace officer (as defined by state law and the Illinois Law Enforcement Training and Standards Board or federal law) and by virtue of his office or public employment, is vested by the state or federal law with the primary duty of maintaining public order and making arrests for violations of state or federal law.

**Squad Car:** A law enforcement vehicle that is equipped with mounted or portable warning lights and has communications equipment.

**Staging Area:** A predetermined location outside the immediate emergency area where law enforcement personnel and equipment will assemble.

**Staging Area Supervisor:** An officer from the stricken agency assigned to coordinate activities and log in responding personnel at the staging area.

**Stricken Agency:** The agency in which an emergency occurs that is of such magnitude that it cannot be adequately handled by the local law enforcement agency.

## The ILEAS Alarm Card

The ILEAS emergency plan consists of a series of manpower response levels designed to meet the needs of varying degrees of emergencies. At the same time, the plan ensures that aiding agencies maintain adequate manpower levels in their own communities.

Member agencies divide their areas into Law Enforcement Alarm Areas. Each area is assigned a unique Law Enforcement Alarm number and a Law Enforcement Alarm Card is developed. Predetermined responses of manpower and equipment from adjacent agencies are then listed on this card.

An ILEAS Level 1 Alarm summons five (5) law enforcement officers (one officer from five different agencies) to respond to a staging area. If an emergency continues to escalate, and more manpower is needed, the stricken agency can request additional alarms, a Level 2, 3, 4, up to 10. Each alarm brings more manpower and equipment to the staging area.

In case of high life hazard, the stricken agency may choose to call a large amount of manpower and equipment to the staging area quickly. The stricken agency can skip as many alarm plans as necessary to fulfill their manpower requirements. A Level 3 would immediately bring to the staging area all of the manpower and equipment listed in alarm Levels 1, 2 and 3. The Law Enforcement Alarm Card contains the following information:

#### **Agency Name and Telephone Number**

The name and telephone number of the agency for which the Law Enforcement Alarm Card was developed.

#### **Law Enforcement Alarm**

##### **Assignments**

A chart that lists ten (10) Law Enforcement Alarm levels with their corresponding assignment of aiding agencies.

#### **Law Enforcement Alarm**

##### **Locations**

A listing of Law Enforcement Alarm Locations, each covering its own Law Enforcement Alarm area within the agency. A unique Alarm Number identifies each alarm. A Staging Area name, address and location description is provided for each alarm.

### **Procedure For Requesting A Law Enforcement Alarm**

- Any supervisor, regardless of rank, is authorized to call into effect a Law Enforcement Alarm Plan of any level which, in their opinion, is requested to bring an emergency situation under control.
- After determining the Law Enforcement Alarm and Plan level needed to bring the situation under control, the stricken agency, through its law enforcement dispatcher, will immediately contact the ILEAS dispatcher and provide the following information:
  - The name of the requesting agency,
  - The Law Enforcement Alarm Number requested
  - The Law Enforcement Alarm Plan Level Requested.
  - The nature of the incident.
  - Any other special details or instructions for responding personnel.
- The ILEAS dispatcher will check the corresponding Law Enforcement Alarm Card and notify those departments due to respond to the stricken agency's alarm.
- Agencies due to respond will acknowledge the mutual aid request and, unless otherwise directed, immediately dispatch the required manpower to the appropriate Staging Area,
- If an agency cannot, because of an existing situation, immediately send the required manpower due on an alarm, they must notify the ILEAS dispatcher immediately so that fill-in manpower can be assigned from the next Plan level.
- The stricken agency will assign an officer to act as the Staging Area Supervisor. The Staging Area Supervisor will report to the Staging Area and will log in and coordinate the assignment of ILEAS personnel as they arrive.

Unless otherwise directed, each law enforcement officer assigned to respond to a Law Enforcement Alarm will respond in uniform, or otherwise clearly identified, and in a Squad Car. No law enforcement officer will respond to a mutual aid request unless directed by his department.

### **Operations At The Emergency Site**

The initial responsibility of the stricken agency at the emergency site is to evaluate the extent of the emergency situation and take immediate steps to insure that adequate law enforcement manpower and equipment are made available.

The officer-in-charge, of the stricken agency, shall assume full responsibility and command for operations at the scene. He will assign personnel and equipment, of the aiding agencies, to positions when and where he deems necessary. Some suggested uses of mutual aid personnel are:

- Provide care and aid to injured.
- Search and rescue operations.
- Evacuation.
- Traffic and crowd control.
- Perimeter security.
- Maintain regular law enforcement service.

As a general rule, mutual aid personnel will supplement the stricken agency's forces, and as such, should not be assigned to hazardous duties when adequate manpower from the stricken agency exists.

As much as possible, one common radio frequency will be utilized by all law enforcement agencies involved. Initial response will be coordinated through ISPERN.

Ground voice communications operations will be conducted on another frequency agreed to by the regional response units, i.e., IREACH. Those officers not having the agreed upon frequency should be assigned to positions not needing immediate communications or assigned with an officer having access to the frequency.

Due to the differences in ten-signals, common English language will be used in contrast to codes and ten-signals.

The incident commander, of the stricken agency, shall ensure that mutual aid personnel are released and returned to duty with their own agencies as soon as the situation is restored to the point, which permits the stricken agency to satisfactorily handle it with its own resources.

### **Terminating A Law Enforcement Alarm**

Whenever a plan has been implemented, the officer-in-charge, for the stricken agency, shall terminate the alarm when adequate law enforcement personnel have responded. This means that the situation is now under control, but that the emergency is not necessarily terminated. Notice of said termination shall be made to the ILEAS dispatcher at Dispatch Center.

The order in which the manpower is returned to duty with their own agencies is at the discretion of the officer-in-charge for the stricken agency.

# **By-Laws of the Illinois Law Enforcement Alarm System Regions**

## **Article I – Authority**

The Illinois Law Enforcement Alarm System (ILEAS) was established by Intergovernmental Mutual Aid Agreements in 2002. System membership is in full force and in effect with the passage and approval of a companion ordinance by a participating agency, in the manner provided by law, and executed by a representative of a participating law enforcement agency who has the legal authority to sign and enter into this Agreement on behalf of his law enforcement agency.

## **Article II – Purpose**

ILEAS is organized to provide a system of Mutual Aid among participating law enforcement agencies. The purpose is explicit in the “intergovernmental agreement” reading as follows:

*This agreement is made in recognition of the fact that natural or man-made occurrences may result in situations which are beyond the ability of the individual community to deal with effectively in terms of manpower and equipment resources on hand at a given time. Each community has and does express its intent to assist its neighboring communities by assisting some of its manpower and equipment resources to an affected community as resources and situations allow. The specific intent of this agreement is to permit the police departments of each community to more fully safeguard the lives, persons, and property of all residents.*

## **Article III - Membership**

### **Section 1**

Before any agency may become a member of ILEAS, its membership must be approved by the Governing Board. Membership shall be limited to law enforcement agencies, as defined by Illinois Statutes.

### **Section 2**

Governing Board officers, will by a majority vote, approve or disapprove the membership of any requesting agency after the submission of approval of application form and the recommendations of an active ILEAS member.

### **Section 3**

Member agencies each have one vote.

### **Section 4**

When considering membership, the Governing Board shall consider all factors including:

- A) Agencies' capabilities of providing or being resources to ILEAS communities.
- B) Geographic proximity to other ILEAS communities.

### **Section 5**

Applicants shall become members upon the approval of the Governing Board, the execution of the Intergovernmental Mutual Aid Agreement by the corporate authority of the applicant agency, and the payment of fees or dues, if any.

### **Section 6**

Members who fail to meet their obligations in accordance with the Intergovernmental Mutual Aid Agreement or with these Bylaws may be excluded from membership by a two-thirds vote of the Governing Board.

### **Section 7**

By a two-third vote of the Governing Board, any agency found responsible of any behavior detrimental to law enforcement or whose continued membership would prove detrimental to ILEAS, shall be suspended or expelled from membership. Before any member may be suspended or expelled, the member will be notified of the hearing and shall have a right to appear before the Governing Board.

## **Article IV - Board of Officers**

### **Section 1**

The Governing Board of ILEAS shall consist of the Co-Chairmen (one Chief and one Sheriff from the region), Secretary, Treasurer, the immediate past Co-Chairmen, and Sergeant of Arms. The Co-Chairmen shall serve for a two-year period. The remaining members of the Board shall be appointed, by the Co-Chairmen, to a one-year term of officer at the Annual General Meeting. All officers must be the Chief Executive Officer or official designee of a participating ILEAS agency.

### **Section 2**

The Governing Board shall have the authority to take all appropriate actions and to perform all duties required to accomplish the goals of ILEAS.

### **Section 3**

The Governing Board shall convene at a time and place specified by the Co-Chairmen. The Co-Chairmen shall preside at the meeting of the Board of Officers and conduct business for ILEAS. Minutes of these meetings shall be provided to all members.

### **Section 4**

Decisions by the Governing Board shall be determined by a simple majority of the members present.

### **Section 5**

Objections to rules or actions by the Governing Board may be made by any member. Objections by members will be brought to a core by the general membership and decided by a majority vote.

### **Section 6**

The Governing Board shall promulgate an operational plan for giving and receiving aid under the provisions of the Intergovernmental Mutual Aid Agreement.

### **Section 7**

In the event that the Co-Chairmen are unable to agree on rules or action, they will be brought to the Governing Board to be decided on by majority vote.

## **Article V - Officers of ILEAS**

### **Section 1**

The officers of ILEAS shall consist of the Co-Chairmen, Secretary, Treasurer and Sergeant of Arms. They shall have been a member, in good standing, for at least one year prior to their election.

### **Section 2**

The Co-Chairmen shall hold office for a term of two years or until their successors have been duly elected, providing they continue to qualify for active membership during their term of office. All officers may be reelected or appointed for additional terms of office. The Secretary, Treasurer and Sergeant of Arms are appointed by the Co-Chairmen with approval by the Governing Board. Vacancies to the position of Co-Chairmen within the two-year term will be appointed by the remaining Co-Chairmen subject to approval by the Governing Board.

### **Section 3**

A Nominating Committee consisting of three Active Members shall be appointed by the Co-Chairmen of the Governing Board. It shall be the duty of the Nominating Committee to present one nominee to serve if elected prior to placing the name in the Nomination. The current officers shall not serve as Nominating Committee Members. Any active member of ILEAS may make additional nominations from the floor.

### **Section 4**

Election shall be by ballot. If there is but one nominee for each office, election may be by voice vote. A majority shall elect on the first ballot. In the event no candidate receives a majority vote, a second ballot shall be taken between the two candidates receiving the highest number of votes. Elected officers shall be installed at the first annual meeting and shall assume their duties of office at that time.

## **Article VI – Duties of the Officers**

### **Section 1**

The Co-Chairmen shall preside at all general meetings of ILEAS.

### **Section 2**

The Secretary shall keep an accurate record of the proceedings of all meetings for ILEAS. He or she shall carry on all official correspondence of the Association under the direction of the Governing Board, provide to each member the official minutes of all meetings, and maintain charters and legal documents and all official records and correspondence.

### **Section 3**

The Treasurer shall receive all monies of ILEAS and shall be custodian of all funds; these funds to be deposited in a financial institution approved by the Governing Board. The treasurer shall give a full report at the General Membership Meeting. The treasurer shall also sign checks and perform such duties as usually pertain to the office.

### **Section 4**

The Sergeant of Arms shall keep order in all the proceedings of all meetings for ILEAS. He or she shall provide guidance to the Governing Board on the proper protocols for meetings as dictated in Roberts Rules of Order.

## **Article VII – ILEAS Staff**

### **Section 1**

The Governing Board officers are authorized to appoint and discharge staff to help carry out administrative duties of ILEAS.

### **Section 2**

The duties and responsibilities of appointed staff personnel are defined in the ILEAS “Definitions and Operating Procedures.”

## **Article VIII – Compensation**

### **Section 1**

All officers and members of the Governing Board shall serve without compensation.

# ILLINOIS LAW ENFORCEMENT ALARM SYSTEM

## Mutual Aid Agreement

The undersigned law enforcement agencies agree pursuant to the Constitution of the State of Illinois (Ill. Const. Art. VII, sec. 10), the Illinois Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.), the Local Governmental and Governmental Employees Tort Immunity Act (745 ILCS 10/7-101 et seq.) and the Illinois Municipal Code (65 ILCS 5/11-1-2.1), as follows:

### Section 1

#### Purpose of Agreement

This Agreement is made in recognition of the fact that natural or man-made occurrences may result in emergencies that exceed the resources, equipment and/or law enforcement personnel of a law enforcement agency. Each law enforcement agency who signs a copy of this Agreement has and does express its intent to aid and assist the other participating law enforcement agencies during an emergency by assigning some of their resources, equipment and/or law enforcement personnel to the affected law enforcement agency as circumstances permit and in accordance with the terms of this Agreement. The specific intent of this Agreement is to safeguard the lives, people and property of citizens during an emergency by enabling other law enforcement agencies to provide additional resources, equipment and/or law enforcement personnel as needed.

### Section 2

#### Definitions

For the purpose of this Agreement, the following terms are defined as follows:

*Aiding law enforcement agency:* A participating law enforcement agency that provides resources, equipment and/or law enforcement personnel to a stricken law enforcement agency during an emergency.

*Disaster:* An occurrence or threat of widespread or severe damage, injury or loss of life or property resulting from any natural or technological cause, including but not limited to fire, flood, earthquake, wind, storm, hazardous materials spill or other water contamination requiring emergency action to avert danger or damage, epidemic, air contamination, blight, extended periods of severe and inclement weather, drought, infestation, critical shortages of essential fuels and energy, explosion, riot, hostile military or paramilitary action, or acts of domestic terrorism.

*Emergency:* A natural or man-made situation that threatens or causes loss of life and property and exceeds the physical and organizational capabilities of a unit of local, state or federal government.

*Law enforcement personnel:* An employee of a participating law enforcement agency who is a peace officer (as defined by state law and the Illinois Law Enforcement Training and Standards Board or

federal law) and by virtue of his office or public employment, is vested by the state or federal law with the primary duty of maintaining public order and making arrests for violations of state or federal law.

*Mutual aid:* A definite and prearranged written agreement and plan whereby regular response and assistance is provided in the event of a natural or man-made emergency.

*Participating law enforcement agencies:* A law enforcement agency that commits itself to this mutual aid agreement by having an authorized representative sign this Agreement.

*State:* The term *state* refers exclusively to the State of Illinois.

*Stricken law enforcement agency:* A participating law enforcement agency who has primary jurisdiction over the site of the emergency but due to insufficient resources, equipment and/or law enforcement personnel is unable to provide an adequate response to an emergency without the assistance of others.

### **Section 3**

#### **Agreement to Effectuate the Mutual Aid Plan**

Each undersigned party agrees that in the event of an emergency, they will respond to requests for assistance by a stricken law enforcement agency with such law enforcement personnel, equipment, facilities, or services as is, in the opinion of the aiding law enforcement agency, available. Provided, however, that each party reserves the right to refuse to render assistance or to recall any or all rendered assistance, whenever it believes that such refusal or recall is necessary to ensure adequate protection of its own jurisdiction or personnel.

It is expected that requests for mutual aid under this Agreement will be initiated only when the needs of the stricken agency exceed its resources. Aiding agencies will be released and returned to their own jurisdictions as soon as the situation is restored to the point where the stricken agency is able to satisfactorily handle the situation with its own resources or when an aiding agency decides to recall its assistance.

Whenever an emergency is of such magnitude and consequence that it is deemed advisable by the senior officer present, of the stricken law enforcement agency, to request assistance from an aiding law enforcement agency, he is hereby authorized to do so, under the terms of this mutual aid agreement. The senior officer present of the aiding law enforcement agency is authorized to and shall forthwith take the following actions:

- Immediately determine what type of assistance is being requested.
- Immediately determine if the requested resources, equipment and/or law enforcement personnel can be committed to the stricken law enforcement agency.
- Immediately dispatch the resources, equipment and/or law enforcement personnel that are available to the stricken law enforcement agency.

At the emergency site, the most senior officer of the stricken law enforcement agency who is present shall assume full responsibility and command for law enforcement operations at the scene. Law enforcement personnel from the aiding agencies shall report to and shall work under the direction and supervision of the stricken agency. Provided, however, that at all times, the personnel of the aiding agencies shall remain employees of their own agency and shall adhere to the policies and procedures of their own employer. While working under the direction of the aiding agency, law enforcement personnel shall only be required to respond to lawful orders.

All services performed under this Agreement shall be rendered without reimbursement, regardless of the possibility of reimbursement from the requesting agency or other sources. Each participating law enforcement agency shall assume sole responsibility for indemnifying their own employees, as provided by state or federal law and/or local ordinance, and for providing personnel benefits, including benefits that arise due to injury or death, to their own employees as required by state or federal law. Each participating agency shall also be responsible, regardless of fault, for repairing or replacing any damage to their own vehicles or equipment that occurs while providing assistance under this Agreement.

The participating agencies agree that this Agreement shall not give rise to any liability or responsibility for the failure to respond to any request for assistance made pursuant to this Agreement. This Agreement shall not be construed as or deemed to be an Agreement for the benefit of any third party or parties, and no third party or parties shall have any right of action whatsoever hereunder for any cause whatsoever.

The participating agencies further agree that each agency will be responsible for defending their own respective entity in any action or dispute that arises in connection with or as the result of this Agreement and that each agency will be responsible for bearing their own costs, damages, losses, expenses, and attorney fees.

The chief law enforcement officers of the participating agencies will maintain a governing board and establish an operational plan for giving and receiving aid under this Agreement. Said plan will be reviewed, updated and tested at regular intervals.

#### **Section 4**

##### **Adoption**

This mutual aid agreement shall be in full force and an in effect when approved and executed by a representative of a participating law enforcement agency who has the legal authority to sign and enter into this Agreement on behalf of his law enforcement agency.

#### **Section 5**

##### **Termination**

Any participating law enforcement agency may withdraw from this Agreement upon giving ninety (90) days written notice addressed to each of the other participating agencies.

**Section 6**  
**Signatory Page**

This signatory certifies that this mutual aid agreement, for the Illinois Law Enforcement Alarm System (ILEAS), has been adopted and approved by ordinance, resolution, memorandum of understanding or other manner approved by law, a copy of which document is attached hereto.

\_\_\_\_\_  
Political Entity or Agency

\_\_\_\_\_  
Chief Law Enforcement Officer

\_\_\_\_\_  
President, Mayor, Chairman or other Chief  
Executive Officer (if applicable)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Attest:

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

October 23, 2002

**Northern Illinois Police Alarm System**  
**Police Alarm Card**

# Arlington Heights

**847-398-1130**

| Level     | Dispatch Center: Northwest Central Dispatch System                                          |                                                                                              |                                                                                              |                                                                                            |                                                                                              |
|-----------|---------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------|
| <b>1</b>  | <b>Mount Prospect</b><br>847-870-6856<br><small>Northwest Central Dispatch System</small>   | <b>Palatine</b><br>847-359-9000<br><small>Northwest Central Dispatch System</small>          | <b>Prospect Heights</b><br>847-670-0770<br><small>Northwest Central Dispatch System</small>  | <b>Rolling Meadows</b><br>847-255-2416<br><small>Northwest Central Dispatch System</small> | <b>Wheeling</b><br>847-459-2632<br><small>Northwest Central Dispatch System</small>          |
| <b>2</b>  | <b>Buffalo Grove</b><br>847-537-4221<br><small>Northwest Central Dispatch System</small>    | <b>Des Plaines</b><br>847-391-5676<br><small>Des Plaines/Park Ridge</small>                  | <b>Elk Grove Village</b><br>847-357-4100<br><small>Northwest Central Dispatch System</small> | <b>Mount Prospect</b><br>847-870-5656<br><small>Northwest Central Dispatch System</small>  | <b>Rolling Meadows</b><br>847-255-2416<br><small>Northwest Central Dispatch System</small>   |
| <b>3</b>  | <b>Barrington</b><br>847-270-9111<br><small>CanCom</small>                                  | <b>Palatine</b><br>847-359-9000<br><small>Northwest Central Dispatch System</small>          | <b>Barrington Hills</b><br>847-551-3006<br><small>Northwest Central Dispatch System</small>  | <b>Schaumburg</b><br>847-882-7828<br><small>Northwest Central Dispatch System</small>      | <b>Wheeling</b><br>847-459-2632<br><small>Northwest Central Dispatch System</small>          |
| <b>4</b>  | <b>Glenview</b><br>847-724-2131<br><small>Northwest Central Dispatch System</small>         | <b>Lincolnshire</b><br>847-883-9900<br><small>Lincolnshire/Riverwoods</small>                | <b>Niles</b><br>847-588-6561<br><small>Northwest Central Dispatch System</small>             | <b>Northbrook</b><br>847-564-2060<br><small>Northwest Central Dispatch System</small>      | <b>Northbrook</b><br>847-564-2060<br><small>Northwest Central Dispatch System</small>        |
| <b>5</b>  | <b>Deerfield</b><br>847-945-8636<br><small>Deerfield/Bannockburn</small>                    | <b>Glenview</b><br>847-724-2131<br><small>Northwest Central Dispatch System</small>          | <b>Morton Grove</b><br>847-470-5208<br><small>Northwest Central Dispatch System</small>      | <b>Northfield</b><br>847-446-2133<br><small>Northwest Central Dispatch System</small>      | <b>Elk Grove Village</b><br>847-357-4100<br><small>Northwest Central Dispatch System</small> |
| <b>6</b>  | <b>Barrington Hills</b><br>847-551-3006<br><small>Northwest Central Dispatch System</small> | <b>Hoffman Estates</b><br>847-882-1818<br><small>Northwest Central Dispatch System</small>   | <b>Schaumburg</b><br>847-882-7828<br><small>Northwest Central Dispatch System</small>        | <b>Park Ridge</b><br>847-318-5252<br><small>Des Plaines/Park Ridge</small>                 | <b>Buffalo Grove</b><br>847-637-4221<br><small>Northwest Central Dispatch System</small>     |
| <b>7</b>  | <b>Deerfield</b><br>847-945-8636<br><small>Deerfield/Bannockburn</small>                    | <b>Niles</b><br>847-588-6561<br><small>Northwest Central Dispatch System</small>             | <b>Glenview</b><br>847-724-2131<br><small>Northwest Central Dispatch System</small>          | <b>Hoffman Estates</b><br>847-882-1818<br><small>Northwest Central Dispatch System</small> | <b>Elgin</b><br>847-289-2731<br><small>Northwest Central Dispatch System</small>             |
| <b>8</b>  | <b>Northlake</b><br>708-344-2128<br><small>Northwest Central Dispatch System</small>        | <b>Elk Grove Village</b><br>847-357-4100<br><small>Northwest Central Dispatch System</small> | <b>Park Ridge</b><br>847-318-5252<br><small>Des Plaines/Park Ridge</small>                   | <b>Streamwood</b><br>630-398-1130<br><small>Northwest Central Dispatch System</small>      | <b>Vernon Hills</b><br>847-362-4449<br><small>West Suburban Central Dispatch Center</small>  |
| <b>9</b>  | <b>South Barrington</b><br>847-428-9141<br><small>Quad Com</small>                          | <b>Roselle</b><br>630-980-2026<br><small>Northwest Central Dispatch System</small>           | <b>Rolling Meadows</b><br>847-255-2416<br><small>Northwest Central Dispatch System</small>   | <b>Bartlett</b><br>630-837-9111<br><small>DuComm</small>                                   | <b>Bannockburn</b><br>847-945-2151<br><small>Deerfield/Bannockburn</small>                   |
| <b>10</b> | <b>Mundelein</b><br>847-566-8131<br><small>Northwest Central Dispatch System</small>        | <b>Streamwood</b><br>630-398-1130<br><small>Northwest Central Dispatch System</small>        | <b>Hawthorn Woods</b><br>847-438-2349<br><small>Lake Zurich/Hawthorn Woods/Kildeer</small>   | <b>River Grove</b><br>708-453-2123<br><small>West Suburban Central Dispatch Center</small> | <b>River Forest</b><br>708-771-9119<br><small>West Suburban Central Dispatch Center</small>  |

Chief Rodney L. Kath • Captain John Fellmann and Sergeant Kenneth Galinski (Coordinators)  
Arlington Heights Police Department, 33 S. Arlington Heights Road, Arlington Heights, IL 60005-1499  
Population 78,000 • Square Miles 20.0 • Cook County • Sworn 111 • Civilian 47  
Dispatch 847-398-1130 • Non-Emergency 847-368-5300 • Fax 847-392-7108

**Alarm Staging Area**

- 440** U.S. Army Reserve Center, 1515 W. Central Road  
Central Road, approximately 1/2 mile west of Arlington Heights Road.
- 441** Salt Creek Drive, Salt Creek Drive at Euclid Avenue  
Euclid Avenue, approximately 1/2 mile east of Illinois Route 53 between Arlington International Racecourse and the Woodfield Hilton Hotel.
- 442** Arlington Plaza Shopping Center, Arlington Heights Road at Rand Road (Route 12)  
Northwest corner of Arlington Heights Road at Rand Road (Route 12) at the rear of Burlington Coat Factory.
- 443** Kennicott Road, Kennicott Road at Dundee Road (Route 68)  
Kennicott Road is located approximately 1/2 mile east of Illinois Route 53, stage on the roadway east of the Home Depot Training Center.

**Reminder** • Assign an officer to the staging area to meet responding units on all alarms.  
• Five Level 1 marked units dispatched automatically with all EST activations, unless cancelled.



Emergency Services Team Member



Mobile Field Force Member

# ILLINOIS LAW ENFORCEMENT ALARM SYSTEM

## MEMBERSHIP APPLICATION

|                                                                                 |        |            |               |                                                                            |       |                                                 |       |
|---------------------------------------------------------------------------------|--------|------------|---------------|----------------------------------------------------------------------------|-------|-------------------------------------------------|-------|
| Agency                                                                          |        |            |               | Date                                                                       |       |                                                 |       |
| Address                                                                         |        |            |               |                                                                            |       |                                                 |       |
| Chief Law Enforcement Officer                                                   |        |            |               | Population                                                                 |       | Area                                            |       |
| Contact Person                                                                  |        |            | Assignment    |                                                                            |       | Phone                                           |       |
| # Sworn                                                                         |        | # Civilian |               | # Sworn / Patrol                                                           |       | # Aux / Res.                                    |       |
| a.                                                                              |        |            |               |                                                                            |       |                                                 |       |
| b.                                                                              |        |            |               |                                                                            |       |                                                 |       |
| c.                                                                              |        |            |               |                                                                            |       |                                                 |       |
| d.                                                                              |        |            |               |                                                                            |       |                                                 |       |
| Within 30 Minutes                                                               |        |            |               |                                                                            |       |                                                 |       |
| Within 1 Hour                                                                   |        |            |               |                                                                            |       |                                                 |       |
| Within 2 Hours                                                                  |        |            |               |                                                                            |       |                                                 |       |
| Greater than 3 Hours                                                            |        |            |               |                                                                            |       |                                                 |       |
| Personnel With Specialized Training ?                                           |        |            |               | <input type="checkbox"/> Yes <input type="checkbox"/> No                   |       | If yes, describe.                               |       |
|                                                                                 |        |            |               |                                                                            |       |                                                 |       |
| Other Mutual Aid Contract Or Agreement?                                         |        |            |               | <input type="checkbox"/> Yes <input type="checkbox"/> No                   |       | If yes, list with whom and nature of agreement. |       |
|                                                                                 |        |            |               |                                                                            |       |                                                 |       |
| Fire Department / Active Mutual Aid Box Alarm System (MABAS) ?                  |        |            |               | <input type="checkbox"/> Yes <input type="checkbox"/> No                   |       |                                                 |       |
| Emergency Services Disaster Agency (ESDA) Or Civil Defense ?                    |        |            |               | <input type="checkbox"/> Yes <input type="checkbox"/> No                   |       |                                                 |       |
| Special Hazards?                                                                |        |            |               | <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, describe. |       |                                                 |       |
|                                                                                 |        |            |               |                                                                            |       |                                                 |       |
|                                                                                 |        |            |               |                                                                            |       |                                                 |       |
| # Vehicles:                                                                     | Marked | Unmarked   | Prisoner Vans | Motorcycles                                                                | Buses | Mobile Command Posts                            | Other |
| Specialized Equipment? <input type="checkbox"/> Yes <input type="checkbox"/> No |        |            |               | If yes, describe.                                                          |       |                                                 |       |
|                                                                                 |        |            |               |                                                                            |       |                                                 |       |
|                                                                                 |        |            |               |                                                                            |       |                                                 |       |